



# Board of Public Works and Safety

## Agenda Item

### Cover Sheet

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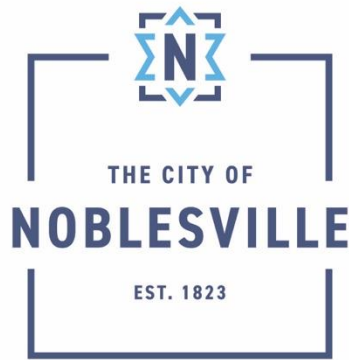
**MEETING DATE:** February 11, 2025

- ☐ Consent Agenda Item
- ☒ New Item for Discussion
- ☐ Previously Discussed Item
- ☐ Miscellaneous

**ITEM #:** 9

**INITIATED BY:** Patty Johnson

- ☒ Information Attached
- ☐ Bring Paperwork from Previous Meeting
- ☐ Verbal
- ☐ No Paperwork at Time of Packets



**TO: BOARD OF PUBLIC WORKS AND SAFETY**  
**FROM: PATTY JOHNSON, STREET COMMISSIONER**  
**SUBJECT: KEEP NOBLESVILLE BEAUTIFUL PUBLIC PURPOSE GRANT**  
**DATE: January 24, 2025**

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Please find attached the PowerPoint that Keep Noblesville presented at the December Roads Committee Meeting. As you can see, they are continuing to accomplish beautification projects throughout the City. I am requesting approval to submit for payment their \$10,000 Public Purpose Grant.

I recommend the Board approve this payment.



Keep Noblesville Beautiful (KNB) is a non-profit community improvement organization dedicated to enhancing Noblesville's natural beauty through a variety of service projects and educational programs. It provides design input on city project initiatives when appropriate. KNB is modeled after the Keep America Beautiful model and draws significant inspiration from Keep Indianapolis Beautiful.

#### **Keep America Beautiful**

A leading national nonprofit, Keep America Beautiful inspires and educates people to take action every day to improve and beautify their community environment. We envision a country in which every community is a clean, green, and beautiful place to live.

Established in 1953, Keep America Beautiful provides the expertise, programs and resources to help people end littering, improve recycling, beautify America's public spaces, and restore and support resilient communities. (KAB.org)

#### **Keep Indianapolis Beautiful**

Keep Indianapolis Beautiful (KIB) is an environmental and community nonprofit with a mission to help people and nature thrive. We're an award-winning affiliate of Keep America Beautiful, Inc., a national organization dedicated to preserving the natural beauty and environment in American communities.

We believe in shared responsibility, and we know that sustainability starts with love. So, we engage and empower citizens of all ages and backgrounds to take action. From tree planting to block-by-block cleanups, we roll up our sleeves to keep Indianapolis beautiful and make our city proud-both today and for generations. (KIB.org)

KNB has adapted its mission to meet the specific needs of the community through a grassroots approach to community involvement and engagement. Our ongoing evolution also includes an evaluation of the four pillars of Mayor Jensen's administration.

#### **Comprehensive Workforce & Economic Development**

Community development equals economic development. KNB facilitates opportunities, support, coordination and equipment for corporations and school groups to connect to neighborhoods and the greater community to fulfill "day of service" or philanthropy missions. KNB also provides project opportunities during Serve Noblesville's week of service.

#### **Public Health & Safety**

The mental health benefits of spending time outside and volunteering are very well-documented. KNB programs provide opportunities for increased mental and physical well-being. In addition, beautification projects create a sense of pride and can help to reduce crime, particularly property crime.

#### **Downtown, Culture & Recreation**

Downtown beautification projects are top priority and have included a partnership with the Parks Department for green space improvements at Federal Hill, Forest Park and Riverside Cemetery.

Roundabout art sculptures add to the public art and culture inventory in Noblesville. KNB partners with Indiana Peony Festival to assist with plantings along the expanding Peony Trail.

### **Roads & Infrastructure**

KNB annually spearheads Highway 37 clean-ups along a two-mile stretch including volunteer coordination, tools and equipment. There has been a significant reduction in litter along this corridor since the launch of this program in 2010. KNB was a key partner for the review of RFP's and selection on the Roundabouts Beautification Team. KNB's ongoing art initiative includes installation of art in several of these roundabouts.

Thank you for the on-going support from the City of Noblesville and the opportunities this Public Purpose Grant provides KNB to expand its mission and community engagement.

## **Memorandum of Understanding – 2025 Grant Request**

### **Scope of Work:**

- Facilitate public art in the City of Noblesville and coordinate with other arts groups
- Support green space improvements at Federal Hill, Midland Trace Trailhead, Riverside Cemetery
- Coordinate roundabout design and installation with the city
- Increase flower plantings and enhancements (formerly city gateways) with Indiana Peony Festival
- Lead Highway 37 clean-up projects
- Provide Serve Noblesville volunteer opportunities and coordination
- Collaborate with groups to install and maintain public gardens
- Distribute native plants seeds and educate the public on installation and sustainability
- Write grants or provide support for grants, seeking funding for beautification projects

### **Deliverables for 2025:**

- Coordinate one new roundabout art project
- Install one new public art project or support another group's efforts
- Collaborate with Roundabouts Beautification Team on design and other ROW beautification projects
- Generate and lead 1-2 Serve Noblesville projects
- Coordinate the installation of artistic wraps on available utility boxes
- Conduct 3 Highway clean up projects
- Provide an educational program to the public promoting the importance of pollinator plants
- Initiate annual and/or ongoing fundraiser

### **Keep Noblesville will also:**

Connect with local, government, arts community and regional stakeholders in order to shape Noblesville's Cultural Arts strategy for long-term sustainability and success. Stakeholders include but are not limited to:

- All necessary departments of the city, in particular
  - Mayor's Office
  - City Council and Clerks Office
  - Noblesville Street Department
  - Noblesville Parks and Recreation Department
  - Noblesville Tree Board
  - Noblesville Utilities Department
  - Clean Stormwater Program
- Hamilton County Master Gardeners Association
- Noblesville Preservation Alliance
- Noblesville Main Street
- Noblesville Creates
- Hamilton Co. Soil and Water
- Noblesville High School (Mayor's Youth Council)
- Serve Noblesville

### **Funding:**

KNB conducts two fundraising mailings per year, producing \$8,735.15 for 2024.

We received the generous \$10,000 Public Purpose Grant from the City of Noblesville.

The total income for KNB for 2024 was \$18,735.15. Total in-kind contributions included \$4,681.35 (NSD for Sea Oats and Butterflies, GKM for daffodil pull, Love Your Landscape for Riverside Cemetery design and delivery of material, Martin and Martin Insurance Agency for mailing expenses). KNB will continue to

pursue grant opportunities for specific art and beautification projects. Total expenses for 2024 are estimated at \$21,535.42.

**Schedule:**

If approved, payments in the amount of \$10,000 could be made to Keep Noblesville Beautiful upon approval of this agreement.

**Signatures:**

We, the undersigned, acknowledge the scope of work and deliverables described herein and will abide by the terms of this memorandum of understanding to the best of our abilities.



Darren Peterson, 2025 Chairman of the Board of Directors  
Keep Noblesville Beautiful

January 1, 2025

Date

All of which is approved by the Board of Public Works and Safety of the City of Noblesville this \_\_\_\_  
day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
JACK MARTIN, PRESIDENT

\_\_\_\_\_  
JOHN DITSLEAR, MEMBER

\_\_\_\_\_  
LAURIE DYER, MEMBER

\_\_\_\_\_  
ROBERT J. ELMER, MEMBER

\_\_\_\_\_  
RICK L. TAYLOR, MEMBER

ATTEST:

\_\_\_\_\_  
EVELYN L. LEES, CLERK  
CITY OF NOBLESVILLE, INDIANA

# KEEP NOBLESVILLE BEAUTIFUL

City of Noblesville

Roads Committee

December 6, 2024

KNB STARTED AND ENDED THE YEAR HELPING THE INDIANA PEONY FESTIVAL PLANT SPRING FLOWERS ON THE SQUARE AND PEONY RHIZOMES IN THE FALL AS PART OF THE INDIANA PEONY TRAIL PROJECT.





ONE HUNDRED SEA OATS WERE ADDED TO THE ROUNDABOUT AT CARRIGAN & HAGUE ROADS TO ENHANCE THE NAUTICAL THEME OF THE SCULPTURE. THANK YOU TO NOBLESVILLE STREET DEPARTMENT FOR THEIR PARTNERSHIP ON THIS PROJECT.



A SMALL TEAM CLEANED UP A TWO-MILE STRETCH OF HIGHWAY 37 AS PART OF SERVE NOBLESVILLE'S WEEK OF SERVICE. ITEMS WERE SEPARATED OUT FOR RECYCLING BY THIS HARDWORKING VOLUNTEER, ROBERT GOMEZ.





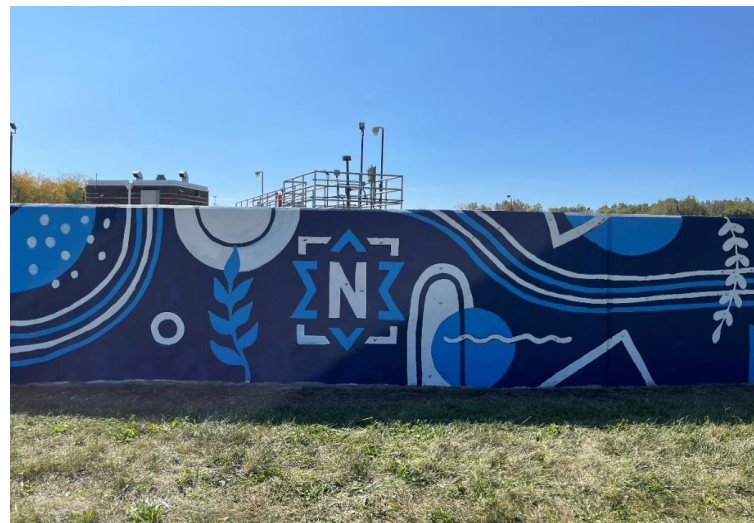
KNB PARTNERED WITH THE NOBLESVILLE UTILITIES DEPARTMENT IN A MURAL PAINTING PROJECT SPEARHEADED BY STEVE STRYCKER. ARTISTIC DRAWINGS WERE SUBMITTED FROM NHS ART STUDENTS.







SEE THE BEAUTIFUL RESULTS  
ALONG THE NEWLY OPENED  
PLEASANT STREET BRIDGE.





OVER 1800 DAFFODIL BULBS WERE RELOCATED TO FOREST PARK. LOOK FOR ADDITIONAL SPRING COLOR ALONG THE ENTRANCE OF THE PARK NEXT SPRING.





KNB SHOWCASED THEIR WORK AT THE FARMERS MARKET IN SEPTEMBER. IT WAS EXCITING TO MEET NEW PEOPLE AND SHARE VOLUNTEER OPPORTUNITIES WITH MARKET-GOERS.





KNB PARTNERED WITH THE CLERK TREASURER'S OFFICE TO SPRUCE UP RIVERSIDE HISTORICAL CEMETERY. APPROXIMATELY 150 (11 VARIETIES) NEW PLANTS WERE ADDED TO THE BABYLAND AREA.





THANK YOU TO HAMILTON COUNTY MASTER GARDENERS  
FOR THEIR EXPERTISE IN PLANT SELECTION AND GARDEN  
DESIGN.





A BUTTERFLY-THEMED SCULPTURE WAS INSTALLED AT 191<sup>ST</sup> STREET AND LITTLE CHICAGO ROAD. THANK YOU TO DUKE ENERGY FOUNDATION, THE CITY OF NOBLESVILLE, PETERSON ARCHITECTURE AND MARTIN AND MARTIN INSURANCE AGENCY FOR THEIR FUNDING OF THIS PROJECT. THANK YOU TO NOBLESVILLE STREET DEPARTMENT FOR THE FOOTINGS AND INSTALLATION OF THE SCULPTURE.



# GRATEFUL



Ongoing projects included  
sprucing up Midland Trace  
Trailhead with native plants;

Maintaining the garden at  
Federal Hill;

Coordinating volunteers,

Tracking projects;

Conducting fundraising  
mailings;

Meeting regularly to plan

Appreciating our great city

**PURCHASE ORDER  
CITY OF NOBLESVILLE  
16 SOUTH 10TH STREET STE 270**

PAGE: 1

INDIANA RETAIL TAX EXEMPT  
CERTIFICATE NO. 0031216070010

FEDERAL EXCISE TAX EXEMPT  
356001141

NOBLESVILLE IN 46060  
PHONE: 317-776-6328  
FAX: 317-776-6369

**PURCHASE ORDER NO. 250063**

THIS NUMBER MUST APPEAR ON INVOICES, A/P  
VOUCHER, DELIVERY MEMO, PACKING SLIPS,  
SHIPPING LABELS AND ANY CORRESPONDENCE.

**SHIP TO:****TO**

**VENDOR # 2776  
KEEP NOBLESVILLE BEAUTIFUL INC  
62 SOUTH 9TH STREET  
NOBLESVILLE IN 46060**

**ATTN:**

DATE		DEPARTMENT		SHIP TO ARRIVE BY		
01/24/2025		STR/MAINT&ADMIN 025				
APPROPRIATION NUMBER	QUANTITY	UNIT	DESCRIPTION	PROJECT #	UNIT PRICE	AMOUNT
101025371.100	1.0		GRANT FOR CITY BEAUTIFICATION PROJECT		10000.00	10000.00

SHIP VIA

TOTAL

10000.00

**SHIPPING INSTRUCTIONS**

- \* SHIP PREPAID
- \* C.O.D. SHIPMENTS CANNOT BE ACCEPTED
- \* PURCHASE ORDER NUMBER MUST APPEAR ON ALL SHIPPING LABELS.
- \* THIS ORDER ISSUED IN COMPLIANCE WITH CHAPTER 99, ACTS 1945 AND ACTS AMENDATORY THEREOF AND SUPPLEMENTAL THERETO.

**PAYMENT**

- \* A/P VOUCHER CANNOT BE APPROVED FOR PAYMENT UNLESS THE P.O. NUMBER IS MADE A PART OF THE VOUCHER AND EVERY INVOICE AND VOUCHER HAS THE PROPER SWORN AFFIDAVIT ATTACHED.
- \* I HEREBY CERTIFY THAT THERE IS AN UNOBLIGATED BALANCE IN THIS APPROPRIATION SUFFICIENT TO PAY FOR THE ABOVE ORDER.

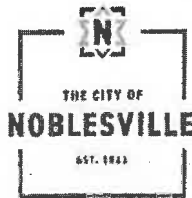
ORDERED BY

TITLE

CONTROLLER

**APV COPY**





FINANCE & ACCOUNTING  
Funding Verification/Encumbrance Request Form

Date to be submitted to BoW/Park Board: 2/11/25 (put N/A if not submitting to BoW/Park Board)

2776

Vendor name: Keep Noblesville Beautiful

Vendor Address: c/o Martin & Martin Insurance, 65 S 9th Street, Noblesville, IN 46060

Brief description of purchase: Grant for City Beautification Project

Source of Funding:

- ☒ Current Year Operational Budget  
☐ Subsequent Year Operational Budget<sup>1</sup>  
☐ Funding not yet finalized (attach explanation)<sup>2</sup>  
☐ Loan or debt proceeds  
☐ Non-Appropriated Fund<sup>3</sup>

Fund #	101
Department #	025
Project # (NA if no project #)	N/A
Expense Object #	Amount
#1	371.100 \$ 10,000.00
#2	
#3	

- 1) This option may only be selected AFTER the adoption of the subsequent year budget. OFA will create a PO after the start of the next year. If contract details change in between form submission and the start of the year, contact OFA Staff.  
2) This option may only be selected in unusual circumstances. An additional FVF will need to be submitted to OFA once funding source has been determined. OFA will not create a PO until this follow-up form has been submitted.  
3) These funds are not appropriated through the annual budget process. They include but are not limited to grant funds and impact fee funds.

Are you requesting that a Purchase Order (PO) be created for this expenditure?

- ☒ Yes Select for all purchases/contracts that will not be paid immediately  
☐ No Select ONLY if department plans to initiate payment immediately

Additional Comments: \_\_\_\_\_

The Department certifies that sufficient appropriation authority exists in the stated fund and expense series to obligate the expense for future payment.

Department Director

(Signature)

Patty Johnson

(Printed Name)

1/23/25

(Date)

Please email completed form to [OFAbudget@noblesville.in.gov](mailto:OFAbudget@noblesville.in.gov)

FOR OFFICE OF FINANCE AND ACCOUNTING USE ONLY

OFA Action Taken

- ☐ Purchase Order Created  
☐ Reviewed Availability of funds (Contract/Purchase of over \$50k or paid with debt proceeds only)

PO # (if applicable): 250063

OFA Signature

Caitlin Kesner

- ☐ No Action Taken (Department should still include this form in purchase/contract approval submission)

Comments: \_\_\_\_\_

Initials: AK

Date: 01/24/25



**KEEP  
NOBLESVILLE  
BEAUTIFUL**

2025 Memorandum of Understanding Invoice

**\$10,000**

**Please Mail Check to**

**Keep Noblesville Beautiful  
C/O Martin and Martin Insurance  
62 S 9<sup>th</sup> Street  
Noblesville, IN 46060**

Thank you for your support

- **Please note our mailing address has changed**