



# Board of Public Works and Safety

## Agenda Item

### Cover Sheet

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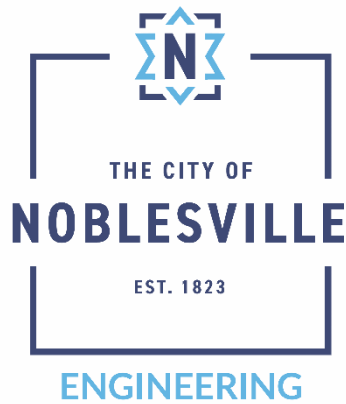
**MEETING DATE:** April 29, 2025

- ☐ Consent Agenda Item
- ☒ New Item for Discussion
- ☐ Previously Discussed Item
- ☐ Miscellaneous

**ITEM #:** 6

**INITIATED BY:** Andrew Rodewald

- ☒ Information Attached
- ☐ Verbal
- ☐ No Paperwork at Time of Packets



**TO: NOBLESVILLE BOARD OF PUBLIC WORKS AND SAFETY**  
**FROM: ANDREW RODWALD, PROJECT MANAGER, ENGINEERING**  
**SUBJECT: DESIGN CONTRACT WITH UNITED CONSULTING**  
**NICKEL PLATE TRAIL OVER 146<sup>TH</sup> STREET**  
**DATE: APRIL 29, 2025**

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In December 2021, the City submitted an application to Indiana Department of Natural Resources through the Next Level Trails program. In April 2022, we received notice that \$3,130,000.00 had been awarded for construction of the Nickel Plate Trail. When bids were awarded for that project, it was significantly under original estimate. Conversations continued with DNR in order to utilize the remaining funds to begin design for a pedestrian structure over 146<sup>th</sup> Street.

In 2023, a professional services agreement with United Consulting was entered into to perform preliminary design on this bridge. This allowed for several alternatives to be considered, with a preferred alternative ultimately selected. Now that this has been identified, the attached supplemental agreement will continue the design to final plans.

The grant funds received from DNR are nearing their end date, moving the project to a "shovel ready" state was determined to be the most prudent use of available funding. At this time, a funding source for construction is still being investigated and no target date for construction of the bridge has been determined.

**I recommend the Board of Public Works approve the professional services agreement with United Consulting for Nickel Plate Trail over 146<sup>th</sup> Street.**



## AMENDMENT NO. 1 TO SERVICES AGREEMENT

### 1. Background Data:

- a. Effective Date of Services Agreement: August 15, 2023
- b. City: City of Noblesville, Indiana, a municipal corporation
- c. Contractor: United Consulting
- d. Project: Noblesville Nickel Plate Trail over 146<sup>th</sup> St.

### 2. Nature of Amendment

X Modifications to Payment to Contractor

Modifications to other terms and conditions of the Agreement

### 3. Description of Modifications

Attachment 1, "Modifications"

City and Contractor hereby agree to modify the above-referenced Agreement as set forth in this Amendment. All provisions of the Agreement not modified by this or previous Amendments remain in effect.

*Signature Page Follows*

Approved by the Board of Public Works and Safety of the City of Noblesville this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

CITY:

\_\_\_\_\_  
Jack Martin, President

\_\_\_\_\_  
John Ditslear, Member

\_\_\_\_\_  
Laurie Dyer, Member

\_\_\_\_\_  
Robert J. Elmer, Member

\_\_\_\_\_  
Rick L. Taylor, Member

Attest:

\_\_\_\_\_  
Evelyn L. Lees, Clerk  
City of Noblesville, Indiana

CONTRACTOR: United Consulting

By:

Michael Rowe

Printed: Michael A. Rowe, PE

Title: President

Date Signed: April 16, 2025

By:

Chris R. Pope

Printed: Chris Pope, PE

Title: Senior Vice President

Date Signed: April 17, 2025

## **Modifications**

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1. City shall pay Contractor the following additional or modified compensation. Section IV. Compensation are modified to read as follows:

### **SECTION IV. COMPENSATION**

- 4.1 Contractor proposes to furnish all labor, materials and supplies in accordance with the conditions of this Agreement necessary to complete the work as defined in Section 2.1. Compensation shall not exceed ~~\$164,950~~ \$719,007

Attachment A1 is modified as follows:

### ***E. PROJECT MANAGEMENT***

1. UNITED CONSULTING shall provide management for subconsultants throughout the project development.
2. UNITED CONSULTING shall attend up to 8 Project Meetings as required.
3. UNITED CONSULTING shall coordinate with the CLIENT throughout the duration of the contract.
4. UNITED CONSULTING shall evaluate schedule critical path progress and update throughout the duration of the contract.

***F. UTILITY COORDINATION***

1. Utility coordination will be performed in accordance with the IAC for this project. According to IN-811 Design Inquiry, there are eleven known utility companies in the vicinity of this project. The utility coordinator will work with the utilities and design team to identify and minimize conflicts.
2. The anticipated utilities in the project area are:
  - a. Communications: AT&T Distribution  
Crown Castle
  - b. Electric: Duke Energy
  - c. Gas: Centerpoint Energy
  - d. Cable: Comcast
  - e. Storm Sewer: Town of Fishers
  - f. Sanitary: Town of Fishers  
City of Noblesville
  - g. Water: Town of Fishers  
Indiana American Water
  - h. Fiber: MCI  
Metro FiberNet  
Zayo
3. It is not anticipated that any reimbursable utilities will be impacted as part of this project.

***G. POST BID SERVICES***

1. UNITED CONSULTING shall attend the pre-construction meeting.
2. UNITED CONSULTING shall respond to Requests for Information submitted by the contractor to the CLIENT or their authorized agent(s).
3. UNITED CONSULTING shall review and approve shop drawings submitted by the contractor to the CLIENT or their authorized agent(s).
4. UNITED CONSULTING shall coordinate post-bid utility relocation work.

## ***H. DESIGN SURVEY***

1. UNITED CONSULTING shall provide the field survey required for preparation of design plans in conformance with the requirements of the “INDOT Design Manual, Part I, Ch. 106 – Aerial/Ground Survey (2013)”, a copy of which is on file with Indiana Department of Transportation and same is incorporated herein by reference and is made part hereof.
2. The Design Survey shall be integrated with the United States Public Land System and physical monumentation as necessary in accordance with Title 865 IAC 1-12 et sequentia.
3. UNITED CONSULTING shall furnish a “hard copy” of the Location Control Route Survey Plat, signed and sealed by an Indiana registered Land Surveyor and an electronic copy of this Plat (in AutoCAD format) for use in adding the parcel acquisition information.
4. UNITED CONSULTING shall record the route survey plat and any subsequent revisions, together with the associated surveyor's report in the files of the County Recorder's office on or before the date of acquisition of any tracts of land relative to the plan.
5. PROJECT LIMITS AND COVERAGE
  - a. Trail Coverage
    - i. Nickel Plate Trail: Beginning 800 feet south of the center line of 146<sup>th</sup> Street and extending 1,600 feet north to a point 800 feet north of 146<sup>th</sup> Street. The reference alignment shall be based on the existing alignment of the Nickel Plate Trail. The coverage width shall be 100 feet left and right of the reference alignment.
    - ii. Sufficient information gathered by use of a data collector to provide complete topography and equivalent cross-sections at 50 foot intervals.

## ***I. GEOTECHNICAL EVALUATION***

1. UNITED CONSULTING shall make or cause to be made a geotechnical investigation necessary for the design of the proposed structure and retaining walls in accordance with the INDOT Geotechnical Manual. A copy of the document is on file with the Indiana Department of Transportation, and is incorporated herein by reference and is make a part of hereof.
2. Performing six test borings, one at the proposed substructure locations, and four test borings at the planned back-to-back wall locations. In addition, UNITED CONSULTING will contact Indiana 811 to arrange an underground utility line location check. UNITED CONSULTING will coordinate trail closures with the CLIENT.
3. In the event more extensive borings, samplings, or testing are determined to be necessary by INDOT or UNITED CONSULTING'S Geotechnical Engineer while exercising reasonable engineering judgment and the cost of the work performed will exceed Geotechnical Investigation Fee specified in Appendix "D" of this Contract, the work to provide such additional service shall be considered a major change in the scope of work.
4. Performing laboratory tests sufficient to characterize the subsurface conditions for deep and spread foundation schemes.
5. Preparing a technical report which will include a summary of the findings and recommendations for geotechnical considerations regarding bridge and retaining wall foundations.

## ***J. ENVIRONMENTAL SERVICES***

The environmental services required to develop this project shall be in accordance with the latest version of the "Indiana Categorical Exclusion Manual" to comply with Indiana's Environmental Policy Act, IC 13-12-4.

1. Environmental Assessment:

UNITED CONSULTING shall complete the required coordination and assess the impacts to the community in order to complete the Environmental Assessment for Major State Actions, State Form 54278 (R / 2-11). The documentation will be prepared in accordance with the latest version of the "INDOT Categorical Exclusion Manual".



2. IDEM Construction Stormwater General Permit  
UNITED CONSULTING shall coordinate, apply for, and track the status of the IDEM Construction Stormwater General Permit until received.
3. If UNITED CONSULTING is required to provide additional Environmental Services not listed above, the work to provide such additional service shall be considered a major change in the scope of work.

***K. PROJECT DESIGN AND PLANS***

1. UNITED CONSULTING shall be responsible for the design and plans for the trail and bridge design.
2. UNITED CONSULTING shall prepare Contract Plans, Special Provisions to the Standard Specifications and Cost Estimates for the construction of the project, which shall be in accordance with the accepted standards for such work and in accordance with the following documents in effect at the time the plans or reports are submitted:
  - a. American Association of State Highway and Transportation Officials, “A Policy on Geometric Design of Highways and Streets”,
  - b. Indiana Department of Transportation Standard Specifications,
  - c. FHWA Manual on Uniform Traffic Control Devices for Streets and Highways (MUTCD), Road and Bridge Memoranda,
  - d. LPA Process Guidance Document for Local Federal Aid Projects and Road and Bridge Design Manuals except as modified by Supplemental Specifications and Special Provisions, if any.
  - e. LRFD Guide Specs for Design of Pedestrian Bridges
3. The Cost Estimates shall be prepared according to the current practices of the Indiana Department of Transportation and shall include all types of work required for the complete construction of the project, including all temporary work necessary in connection therewith. The unit prices used by UNITED CONSULTING shall be in accordance with the accepted methods recommended by the Indiana Department of Transportation.
4. UNITED CONSULTING shall prepare and submit Stage-1 level plans to the CLIENT for review and acceptance.
5. UNITED CONSULTING shall organize, schedule, and attend a Preliminary Field Check.

6. UNITED CONSULTING shall prepare and submit Stage-3 level plans to the CLIENT for review and acceptance.
7. UNITED CONSULTING shall prepare and submit Final Tracing plans to the CLIENT.
8. In fulfillment of this Contract UNITED CONSULTING shall comply with the requirements of the appropriate regulations and requirements of the Indiana Department of Transportation and Federal Highway Administration in force at the time of the execution of this Contract.

#### ***L. LIGHTING DESIGN***

1. UNITED CONSULTING will attend up to four design coordination meetings with the CLIENT for the four application points: Pedestrian Path, Bridge Bollard, Bridge Accent and Nickel Plate Sign Lighting.
2. UNITED CONSULTING shall Coordinate with local lighting vendors for the determinations of luminaire options. Three luminaire options shall be provided for the Nickel Plate Sign Lighting application, as defined above.
3. UNITED CONSULTING shall Coordinate applicable lighting service points with utilities.
4. UNITED CONSULTING shall submit Lighting Plans to the CLIENT concurrently with the Bridge Plans at the Stage 3, and Final Tracings submissions. The submission shall include design computations, lighting plan sheets, design tables, miscellaneous detail sheets as required, lighting quantities, a cost estimate, and applicable specifications.
5. UNITED CONSULTING shall review lighting shop drawings for each of the four application points; Pedestrian Path, Bridge Bollard, Bridge Accent, and Nickel Plate Sign Lighting.
6. Pedestrian Path Lighting
  - i. UNITED CONSULTING shall design pedestrian pathway lighting utilizing a single luminaire type from the landing south of 146st Street to the landing north of 146st Street over an approximate length of 800 feet.
  - ii. UNITED CONSULTING shall design lighting of the pedestrian pathway in accordance with the requirements of the Indiana Design Manual (IDM), AASHTO Roadway Lighting Design Guide, and the National Electrical Code (NEC).

- iii. UNITED CONSULTING shall complete photometric calculations to ensure the average maintained illumination and uniformity ratios show in IDM Figure 51-7V and 502-4E are met. Voltage Drop Calculations shall be completed to ensure values are below 10% per IDM Figure 502-4D.

#### 7. Bridge Bollard

- i. UNITED CONSULTING shall design bridge bollard lighting utilizing a single luminaire type along the limits of the bridge truss for an approximate length of 500 feet.
- ii. UNITED CONSULTING shall design lighting of the pedestrian pathway within the limits of the bridge truss in accordance with the requirements of the Indiana Design Manual (IDM), AASHTO Roadway Lighting Design Guide, and the National Electrical Code (NEC).
- iii. UNITED CONSULTING shall complete photometric calculations to ensure the average-maintained illumination and uniformity ratios show in IDM Figure 51-7V and 502-4E are met. Voltage Drop Calculations will be completed to ensure values are below 10% per IDM Figure 502-4D.

#### 8. Bridge Accent Lighting

- i. UNITED CONSULTING shall design the bridge truss accent lighting utilizing a single luminaire type over an approximate length of 850 feet.
- ii. UNITED CONSULTING shall complete lighting design of the bridge in accordance with the requirements of the National Electrical Code (NEC). Due to the aesthetic nature of the design, adherence to IDM or AASHTO requirements are not required.
- iii. UNITED CONSULTING shall complete photometric calculations to determine a preliminary luminaire spacing on the bridge truss.
- iv. UNITED CONSULTING shall complete Voltage Drop Calculations to ensure values are below 10% per IDM Figure 502-4D.

#### 9. Nickel Plate Sign Lighting

- i. UNITED CONSULTING shall design sign illumination lighting for the “NICKEL PLATE” sign to be constructed with the pedestrian bridge.
- ii. UNITED CONSULTING shall complete lighting design of the bridge in accordance with the requirements of the National Electrical Code (NEC). Due to

the aesthetic nature of the design, adherence to IDM or AASHTO requirements are not required.

- iii. UNITED CONSULTING shall complete Voltage Drop Calculations to ensure values are below 10% per IDM Figure 502-4D.

#### ***M. BIDDING SERVICES***

1. UNITED CONSULTING shall prepare the necessary contract bidding documents including Specifications, Bidding Forms both standard and unique forms which may be supplied by the CLIENT.
2. UNITED CONSULTING shall prepare advertisement for project bidding in local news publications.
3. UNITED CONSULTING shall issue Addenda as required.
4. UNITED CONSULTING shall attend and participate in the pre-bid meeting, if required.
5. UNITED CONSULTING shall attend the bid opening, review and certify bids and provide a recommendation for the lowest responsive bidder

#### ***N. RIGHT-OF-WAY ENGINEERING***

The following Right-of-Way Engineering services will be provided to secure the permanent and temporary right-of-way needed for each project's parcels. A parcel shall be defined as all temporary and permanent right-of-way being acquired from a single existing parcel of land. This means a single parcel could have several legal descriptions based on its configuration.

1. UNITED CONSULTING shall determine the owners of all properties located adjacent to and in the immediate area of the project alignment, along with the legal descriptions of those properties (Preliminary Abstracting). Preliminary abstracting shall include a title search, including a search for all mortgages, easements, liens, contract sales, judgments, other encumbrances and the current legal owner.
2. UNITED CONSULTING shall prepare final Right-of-Way Plans, showing parcel boundaries in the project area, names of owners in the parcels shown, project centerlines and S-lines, existing and proposed right-of-way lines, and land section lines.
3. UNITED CONSULTING shall provide legal descriptions for all parcel takings. The descriptions shall be prepared and certified by a registered land surveyor. 4 parcels with 4 owners are anticipated to be affected.
4. UNITED CONSULTING shall provide individual plats for each parcel. Each plat shall show the limits of the owners' property, existing right-of-way, and proposed right-of-way

take, drawn to scale.

5. UNITED CONSULTING shall provide separate folders for each parcel containing information obtained above to be utilized by appraisers, negotiators and attorneys to provide the required right-of-way services.
6. UNITED CONSULTING shall provide in the field a stake-out locating the new right-of-way line for the partial takings included in the parcels. The stake-out shall be made using wooden hubs located at appropriate property lines and at other changes in bearing.
7. UNITED CONSULTING shall be available for assistance in interpretation of the right-of-way documents.

Attachment A3 is modified as follows:

1. Final Tracings and Bid Documents shall be completed to allow for the project to be bid within 428 calendar days after receipt of Supplemental Agreement No. 1.

Attachment A4, Section A.1 is modified as follows:

A. Amount of Payment

1. The Contractor shall be compensated for services to be performed under this Contract a fee total not to exceed ~~\$164,950~~ **\$719,007** unless approved in writing by the City.

Attachment A4, Section A.2 is modified as follows:

	<u>Original Agmt</u>	<u>Supp. No. 1</u>	<u>New Total</u>
a. Environmental Screening	\$ 5,900.00	(\$3,285.96)	\$ 2,614.04
b. Utility Impact Analysis	\$ 8,700.00	(\$34.60)	\$ 8,665.40
c. Preliminary Design Package	\$110,000.00	(\$34,072.44)	\$ 75,927.56
d. Landscape Architectural Services	\$ 40,350.00	0.00	\$ 40,350.00
e. Project Management	\$ 0.00	\$20,000.00	\$ 20,000.00
f. Utility Coordination	\$ 0.00	\$33,700.00	\$ 33,700.00
g. Post Bid Services	\$ 0.00	\$15,800.00	\$ 15,800.00

Attachment A4, Section A.3 is added as follows:

UNITED CONSULTING will be paid for the work performed under this Agreement on a lump sum basis in accordance with the following schedule:

h.	Design Survey	\$ 40,700.00
i.	Geotechnical Investigation	\$ 83,200.00
j.	Environmental Services	\$ 22,500.00
k.	Project Design and Plans	\$295,000.00
l.	Lighting Design	\$ 55,000.00
m.	Bidding Services	\$ 8,000.00
n.	Right-of-Way Engineering	\$ 17,550.00

Attachment A4 is modified as follows:

a. United Consulting Billing Rate Calculation



**United Consulting**  
**Billing Rate Calculation**  
**Noblesville, City of**  
**Nickelplate Trail over 146th Street**  
**12/9/2024**

Classification	Percent Work by Year ECI					Weighted Hourly Rate
	2024	2025	2026	2027	2028	
	0%	40%	50%	10%	0%	100%
1 Department Manager	\$ 260.77	\$ 270.94	\$ 281.51	\$ 292.49	\$ 303.89	\$ 278.38
2 Project Team Leader	\$ 209.50	\$ 217.67	\$ 226.16	\$ 234.98	\$ 244.15	\$ 223.65
3 Senior Project Manager	\$ 208.44	\$ 216.57	\$ 225.02	\$ 233.79	\$ 242.91	\$ 222.52
4 Project / Field Operations Manager	\$ 167.02	\$ 173.53	\$ 180.30	\$ 187.33	\$ 194.63	\$ 178.29
5 Project Engineer / Surveyor	\$ 144.25	\$ 149.88	\$ 155.73	\$ 161.80	\$ 168.11	\$ 154.00
6 Design Engineer	\$ 118.71	\$ 123.34	\$ 128.15	\$ 133.15	\$ 138.34	\$ 126.73
7 Civil Road Designer	\$ 128.99	\$ 134.03	\$ 139.25	\$ 144.68	\$ 150.33	\$ 137.70
Civil Road Designer - OT	\$ 146.62	\$ 152.34	\$ 158.28	\$ 164.45	\$ 170.87	\$ 156.52
8 CADD / RW Designer	\$ 137.56	\$ 142.92	\$ 148.50	\$ 154.29	\$ 160.31	\$ 146.85
CADD / RW Designer - OT	\$ 156.35	\$ 162.45	\$ 168.79	\$ 175.37	\$ 182.21	\$ 166.91
9 CADD Technician	\$ 86.00	\$ 89.35	\$ 92.84	\$ 96.46	\$ 100.22	\$ 91.80
CADD Technician - OT	\$ 97.75	\$ 101.56	\$ 105.52	\$ 109.63	\$ 113.91	\$ 104.35
10 Survey Crew Chief	\$ 140.89	\$ 146.38	\$ 152.09	\$ 158.02	\$ 164.19	\$ 150.40
Survey Crew Chief - OT	\$ 160.14	\$ 166.38	\$ 172.87	\$ 179.61	\$ 186.62	\$ 170.95
11 Survey / Data Technician	\$ 149.30	\$ 155.13	\$ 161.18	\$ 167.46	\$ 173.99	\$ 159.39
Survey / Data Technician - OT	\$ 169.70	\$ 176.32	\$ 183.20	\$ 190.34	\$ 197.77	\$ 181.16
12 Environmental Specialist	\$ 118.89	\$ 123.53	\$ 128.35	\$ 133.36	\$ 138.56	\$ 126.92
13 Survey Professional	\$ 96.54	\$ 100.30	\$ 104.21	\$ 108.28	\$ 112.50	\$ 103.05
14 Intern	\$ 74.91	\$ 77.83	\$ 80.87	\$ 84.02	\$ 87.30	\$ 79.97
Intern - OT	\$ 85.14	\$ 88.46	\$ 91.91	\$ 95.50	\$ 99.22	\$ 90.89

**PURCHASE ORDER**  
**CITY OF NOBLESVILLE**  
**16 SOUTH 10TH STREET STE 270**

PAGE: 1

INDIANA RETAIL TAX EXEMPT  
CERTIFICATE NO. 0031216070010

FEDERAL EXCISE TAX EXEMPT  
356001141

NOBLESVILLE IN 46060  
PHONE: 317-776-6328  
FAX: 317-776-6369

**PURCHASE ORDER NO. 250174**

THIS NUMBER MUST APPEAR ON INVOICES, A/P  
VOUCHER, DELIVERY MEMO, PACKING SLIPS,  
SHIPPING LABELS AND ANY CORRESPONDENCE.

SHIP TO:

TO

**VENDOR # 6737**  
**UNITED CONSULTING ENGINEERS INC**  
**8440 ALLISON POINT BLVD**  
**SUITE 200**  
**INDIANAPOLIS IN 46250**

ATTN:

DATE		DEPARTMENT		SHIP TO ARRIVE BY		
04/25/2025		PRKS/IMPROV&REHAB				
APPROPRIATION NUMBER	QUANTITY	UNIT	DESCRIPTION	PROJECT #	UNIT PRICE	AMOUNT
622023313.100	1.0		NICKEL PLATE TRAIL OVER 146TH STREET -	023.2301	400000.00	400000.00

SHIP VIA

**TOTAL 400000.00****SHIPPING INSTRUCTIONS**

- \* SHIP PREPAID
- \* C.O.D. SHIPMENTS CANNOT BE ACCEPTED
- \* PURCHASE ORDER NUMBER MUST APPEAR ON ALL SHIPPING LABELS.
- \* THIS ORDER ISSUED IN COMPLIANCE WITH CHAPTER 99, ACTS 1945 AND ACTS AMENDATORY THEREOF AND SUPPLEMENTAL THERETO.

**PAYMENT**

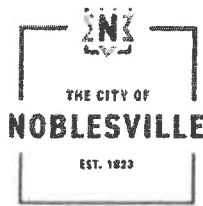
- \* A/P VOUCHER CANNOT BE APPROVED FOR PAYMENT UNLESS THE P.O. NUMBER IS MADE A PART OF THE VOUCHER AND EVERY INVOICE AND VOUCHER HAS THE PROPER SWORN AFFIDAVIT ATTACHED.
- \* I HEREBY CERTIFY THAT THERE IS AN UNOBLIGATED BALANCE IN THIS APPROPRIATION SUFFICIENT TO PAY FOR THE ABOVE ORDER.

ORDERED BY



TITLE

CONTROLLER



# FINANCE & ACCOUNTING

## Funding Verification/Encumbrance Request Form

Date to be submitted to BoW/Park Board: 4/29/2025 (put N/A if not submitting to BoW/Park Board)

Vendor name: United Consulting 6737

Vendor Address: 8440 Allison Pointe Blvd., Suite 200, Indianapolis, IN 46250

Brief description of purchase: Nickel Plate Trail over 146th Street - Final PE

Source of Funding:

- ☐ Current Year Operational Budget
- ☐ Subsequent Year Operational Budget<sup>1</sup>
- ☐ Funding not yet finalized (attach explanation)<sup>2</sup>
- ☐ Loan or debt proceeds
- ☒ Non-Appropriated Fund<sup>3</sup>

Fund #	622
Department #	023
Project # (NA if no project #)	023.2301
Expense Object #	Amount
#1	313.100 \$ 400,000.00
#2	
#3	

- 1) This option may only be selected AFTER the adoption of the subsequent year budget. OFA will create a PO after the start of the next year. If contract details change in between form submission and the start of the year, contact OFA Staff.
- 2) This option may only be selected in unusual circumstances. An additional FVF will need to be submitted to OFA once funding source has been determined. OFA will not create a PO until this follow-up form has been submitted.
- 3) These funds are not appropriated through the annual budget process. They include but are not limited to grant funds and impact fee funds.

Are you requesting that a Purchase Order (PO) be created for this expenditure?

- ☒ Yes Select for all purchases/contracts that will not be paid immediately
- ☐ No Select ONLY if department plans to initiate payment immediately

The Department certifies that sufficient appropriation authority exists in the stated fund and expense series to obligate the expense for future payment.

Department Director

[Signature]  
(Signature)

Alison Krupski  
(Printed Name)

4/18/25  
(Date)

Please email completed form to [OFAbudget@noblesville.in.us](mailto:OFAbudget@noblesville.in.us)

**FOR OFFICE OF FINANCE AND ACCOUNTING USE ONLY**

**OFA Action Taken**

- ☒ Purchase Order Created
- ☒ Reviewed Availability of funds (Contract/Purchase of over \$50k or paid with debt proceeds only)

PO # (if applicable): 250174

OFA Signature Caitlin Kesner

- ☐ No Action Taken (Department should still include this form in purchase/contract approval submission)

Comments: \_\_\_\_\_

Initials: AK

Date: 4/25/25



## Insurance



### CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
10/23/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Walker Professional Insurance PO Box 55  Carmel IN 46082		<b>CONTACT</b> NAME: Kristen Walker, CIC PHONE (A/C, No, Ext): (317) 759-9321 FAX (A/C, No): E-MAIL: Certificate@WalkerProfessional.com ADDRESS:															
<b>INSURED</b>  United Consulting Engineers, Inc. 8440 Allison Pointe Blvd Ste 200 Indianapolis IN 46250		<b>INSURER(S) AFFORDING COVERAGE</b> <table border="1"> <tr> <th>INSURER</th> <th>NAIC #</th> </tr> <tr> <td>INSURER A: Sentinel Insurance Co. Ltd</td> <td>11000</td> </tr> <tr> <td>INSURER B: Hartford Accident &amp; Indemnity Co</td> <td>22357</td> </tr> <tr> <td>INSURER C: Multiple Hartford Companies by state</td> <td>00914</td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </table>		INSURER	NAIC #	INSURER A: Sentinel Insurance Co. Ltd	11000	INSURER B: Hartford Accident & Indemnity Co	22357	INSURER C: Multiple Hartford Companies by state	00914	INSURER D:		INSURER E:		INSURER F:	
INSURER	NAIC #																
INSURER A: Sentinel Insurance Co. Ltd	11000																
INSURER B: Hartford Accident & Indemnity Co	22357																
INSURER C: Multiple Hartford Companies by state	00914																
INSURER D:																	
INSURER E:																	
INSURER F:																	

**COVERAGES** **CERTIFICATE NUMBER:** CL24102344674

**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			36SBWUI8421	11/01/2024	11/01/2025	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
B	<b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY			36UEGAE5702	11/01/2024	11/01/2025	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (1st accident) \$ \$
A	<input checked="" type="checkbox"/> <b>UMBRELLA LIAB</b> <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			36SBWUI8421	11/01/2024	11/01/2025	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$
C	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	36WEGCB8685	11/01/2024	11/01/2025	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Where allowable by law: General Liability, Automobile and Umbrella liability provides for additional insured when agreed by written contract or agreement. General Liability, Automobile and Umbrella liability are provided on a primary, non-contributory basis when agreed by written contract or agreement. General Liability, Automobile and Workers Compensation include blanket waiver of subrogation when agreed by written contract or agreement. Umbrella is follow form per the terms of the policy. 30 days notice of cancellation, except for non-payment, shall be provided to the certificate holder.

<b>CERTIFICATE HOLDER</b>  City of Noblesville Engineering Department 16 S 10th St.  Noblesville IN 46060	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
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## CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

10/6/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> SterlingRisk 135 Crossways Park Drive P.O. Box 9017 Woodbury NY 11797	<b>CONTACT NAME:</b> <b>PHONE</b> (A/C, No, Ext): 800-767-7837 <b>E-MAIL</b> ADDRESS: request@sterlingrisk.com	<b>FAX</b> (A/C, No): 516-487-0372
<b>INSURED</b> United Consulting Engineers, Inc. 8440 Allison Pointe Blvd Suite 200 Indianapolis IN 46250	<b>INSURER(S) AFFORDING COVERAGE</b> INSURER A: SiriusPoint Specialty Insurance Corporation INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	<b>NAIC #</b> 16820

**COVERAGES**

CERTIFICATE NUMBER: 1568000625

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	<b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below Y / N <input type="checkbox"/> N / A						PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	Professional Liability			PROVAE000015600	10/1/2024	10/1/2025	\$3,000,000 \$5,000,000 Limit each claim Aggregate

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
Waiver of Subrogation applies where required by previously written agreement.

**CERTIFICATE HOLDER****CANCELLATION**

City of Noblesville Attn: Engineering Department 16 S. 10th Street Noblesville IN 46060	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
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