



Board of Public Works and Safety

Agenda Item

Cover Sheet

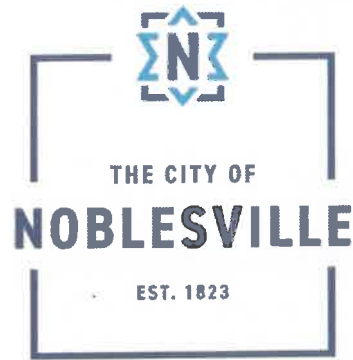
MEETING DATE: May 13, 2025

- ☒ Consent Agenda Item
- ☐ New Item for Discussion
- ☐ Previously Discussed Item
- ☐ Miscellaneous

ITEM #: 5

INITIATED BY: René Gulley

- ☒ Information Attached
- ☐ Verbal
- ☐ No Paperwork at Time of Packets



TO: Noblesville Board of Public Works and Safety

FROM: René Gulley, Operations Manager Street Department

SUBJECT: Board to Consider Annual Duck Race 2025

DATE: May 13, 2025

Attached you will find a request from Kate Baker on behalf of Noblesville Main Street. They are requesting to close Logan Street adjacent to the Bridge of Flowers for their annual Duck Race fundraiser on May 31st, 2025. As in years past, they will drop 2,000 rubber ducks into the White River, while spectators will be placed on the trail below the bridge. Logan Street will be closed from 11:00AM to 1:30PM and all other activities will be held at the Farmers Market. Noblesville Fire Department and Main Street volunteers will be in the water to help organize the drop.

The committee recommends the Board of Public Works approve this request.



Tiana Chamberlin

ENC-0389-2025

From: Sent on Behalf of Street Department <no-reply@egovnotices.com>
Sent: Wednesday, April 23, 2025 11:18 AM
To: Street Department
Subject: Special Event Encroachment Permit Submitted - Receipt #2025-F6UZPJ

EXTERNAL EMAIL - This email was sent by a person from outside your organization. Exercise caution when clicking links, opening attachments or taking further action, before validating its authenticity.



A citizen submitted the following information for one or more item(s) for which you are on the notification list. The information sent to the citizen is as follows.

Confirmation

Thank you for submitting an online Special Event Encroachment Permit. You will be contacted following a review of this application.

**This is required as part of the permit application. * Please email nsd@noblesville.in.gov with a map detailing the location of event (site map), and an event agenda or planned activities. If your event contains a program of various locations, your proposed route must also be attached.*

Confirmation: I agree to the terms and conditions listed above.

ENCROACHMENT LOCATION INFORMATION

Address or Special Event Location: Logan Street Bridge

APPLICANT CONTACT INFORMATION

Organization Name: Noblesville Main Street
Contact Name: Kate Baker
Address: 839 Conner Street, Noblesville, IN 46060
Phone Number: 310-570-6071
Email: kate@noblesvillemainstreet.org
Non-Profit: Yes

EVENT LOGISTICS

Event Name: Duck Race (part of Noblesville Race Weekend)
Type of Event: Fundraiser
If other, please explain:
What is the purpose of the event?: The annual Duck Race where we'll drop 2,000 rubber ducks

from the Train Bridge (in coordination with the Heritage Railroad). This is an opportunity for community engagement and serves as a critical fundraiser for Noblesville Main Street. (Please note - festivities for the Duck Race will take place at the Farmers Market. The event time listed below is for the Duck drop only - the only part taking place on Logan Bridge.)

Event Requirements (Click All That Apply): Event Barricades

Event Starting Date & Time: 05/31/2025 at 12:00:00 PM

Event Ending Date & Time: 05/31/2025 at 01:00:00 PM

Setup Date & Time: 05/31/2025 at 11:00:00 AM

Tear Down Date & Time: 05/31/2025 at 01:30:00 PM

Total number of anticipated participants (including volunteers, spectators, runners, etc):
500

Is this a first time event for you or the sponsoring organization at this location?: No

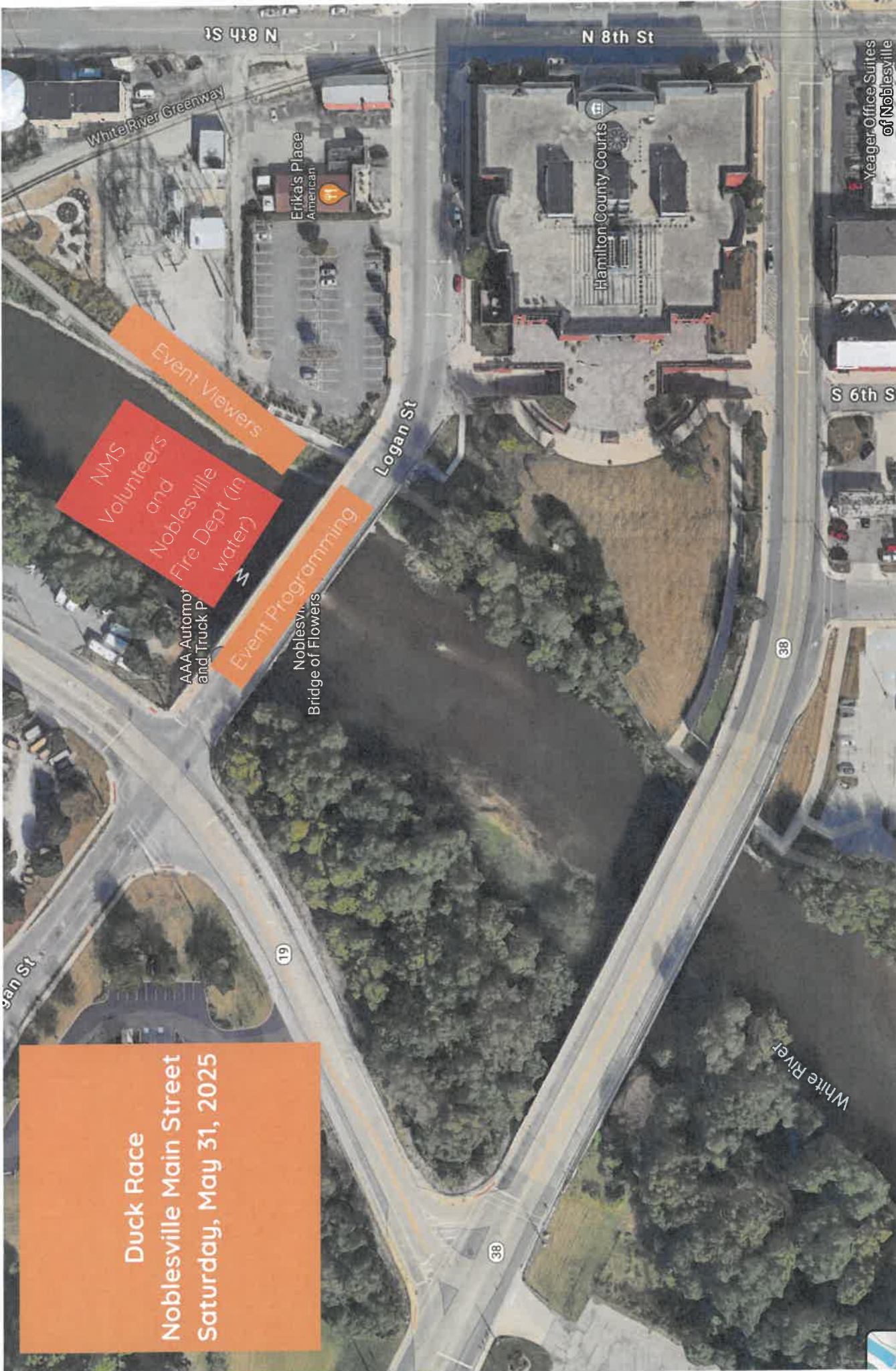
Do you plan to erect temporary structures such as stages, tents, booths, tables, bounce houses, etc for this event?: No

***If yes, please describe::**

To stay up to date you can view the status of this item [here](#).

[Noblesville, IN](#)

Duck Race
Noblesville Main Street
Saturday, May 31, 2025



S 418 N

N 8th St

White River Greenway

Erika's Place
American

Hamilton County Courts

Yeager Office Suites
of Noblesville

S 6th St

Logan St

Event Viewers

NMS
Volunteers
and
Noblesville
Fire Dept (in
water)

AAA Automot
and Truck P

Event Programming

Noblesville
Bridge of Flowers

38

19

38

White River



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

08/15/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER		CONTACT NAME: Christine Martin	
Martin & Martin Insurance Agency		PHONE (A/C, No, Ext):	FAX (A/C, No): (317)703-1115
62 S 9th Street		E-MAIL ADDRESS:	
		INSURER(S) AFFORDING COVERAGE	NAIC #
Noblesville	IN 46060	INSURER A : ERIE INS EXCH	26271
INSURED		INSURER B : ERIE INS EXCH	26271
		INSURER C : Erie Insurance Group	35585
		INSURER D :	
		INSURER E :	
		INSURER F :	
Noblesville Main Street Inc. 839 Conner Street			
Noblesville		IN 46060	

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

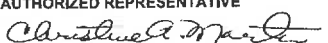
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY					EACH OCCURRENCE \$ 1000000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR					DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1000000
	<input checked="" type="checkbox"/> hired & non-owned liability					MED EXP (Any one person) \$ 5000
	GEN'L AGGREGATE LIMIT APPLIES PER:					PERSONAL & ADV INJURY \$ 1000000
	<input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC					GENERAL AGGREGATE \$ 2000000
	OTHER:					PRODUCTS - COMP/OP AGG \$ 2000000
	AUTOMOBILE LIABILITY					
	<input type="checkbox"/> ANY AUTO					COMBINED SINGLE LIMIT (Ea accident) \$ 1000000
	<input type="checkbox"/> OWNED AUTOS ONLY	<input type="checkbox"/> SCHEDULED AUTOS				BODILY INJURY (Per person) \$
	<input type="checkbox"/> HIRED AUTOS ONLY	<input type="checkbox"/> NON-OWNED AUTOS ONLY				BODILY INJURY (Per accident) \$
	<input type="checkbox"/> AUTOS ONLY					PROPERTY DAMAGE (Per accident) \$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB	<input checked="" type="checkbox"/> OCCUR				EACH OCCURRENCE \$ 1000000
	<input type="checkbox"/> EXCESS LIAB	<input type="checkbox"/> CLAIMS-MADE	N N Q31-0172890	07/01/2024	07/01/2025	AGGREGATE \$
	DED RETENTION \$ 0					\$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY					<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N	N/A N Q91-5102239	07/01/2024	07/01/2025	E.L. EACH ACCIDENT \$ 1000000
	If yes, describe under DESCRIPTION OF OPERATIONS below					E.L. DISEASE - EA EMPLOYEE \$ 1000000
						E.L. DISEASE - POLICY LIMIT \$ 1000000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

certificate holder is additional insured

CERTIFICATE HOLDER**CANCELLATION**

City Of Noblesville 16 South 10th Street Noblesville IN 46060	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

Fax: Email:

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ACORD 25 (2016/03)

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