



Board of Public Works and Safety

Agenda Item

Cover Sheet

MEETING DATE: May 27, 2025

- ☒ Consent Agenda Item
- ☐ New Item for Discussion
- ☐ Previously Discussed Item
- ☐ Miscellaneous

ITEM #: 1

INITIATED BY: Evelyn Lees

- ☒ Information Attached
- ☐ Verbal
- ☐ No Paperwork at Time of Packets

**BOARD OF PUBLIC WORKS AND SAFETY
CITY OF NOBLESVILLE
MAY 13, 2025**

The Board of Public Works and Safety met in regular session on Tuesday, May 13, 2025 in the Council chamber. Jack Martin called the meeting to order at 9:00 a.m. pursuant to public notice with the following members present: John Ditslear, Laurie Dyer and Rick Taylor. John Elmer was absent.

Also present were City Clerk Evelyn Lees, Chief Deputy Clerk Nancy Bragg, City Attorney Jonathan Hughes, department directors, staff, and representatives of bidders.

PLEDGE OF ALLEGIANCE

Mr. Martin led the chamber in the Pledge of Allegiance.

PETITIONS OR COMMENTS BY CITIZENS WHO ARE PRESENT

There were no comments from citizens.

APPROVAL OF AGENDA

Mr. Martin moved to amend the agenda to add New Item #14: Board to Consider Award of Quote of Structure Demolition Project, second Mr. Taylor, four ayes, motion carried.

BID OPENING: 2025 STREET REHABILITATION – CONTRACT III

Mr. Hughes stated the first bid was from E & B Paving, Inc. Their non-collusion affidavit, E-Verify affidavit, bid bond, Form 96, and financial statements were included in the packet. Their base bid was \$2,008,130.97.

The second bid was from Howard Companies. Their non-collusion affidavit, E-Verify affidavit, bid bond, Form 96, and sealed financial statements were included in the packet. Their base bid was \$2,110,873.37.

The third bid was from Midwest Paving, LLC. Their non-collusion affidavit, E-Verify affidavit, bid bond, Form 96, and sealed financial statements were included in the packet. They submitted an itemized proposal totaling \$2,034,803.69.

The fourth bid was from Calumet Civil Contractors. Their non-collusion affidavit, E-Verify affidavit, bid bond, Form 96 and financial statements were included in the packet. Their base bid was \$2,431,000.00.

The last bid was from Reith-Riley Construction Co., Inc. Their non-collusion affidavit, E-Verify affidavit, bid bond, Form 96, and their financial statements were included in the packet. Their base bid was \$2,016,000.00.

Mr. Hughes asked if anyone present knew of any other bids for the 2025 Street Rehabilitation – Contract III project. Seeing none, he recommended the bids be referred to the Engineering Department for review and recommendation at a future meeting. Mr. Martin so moved, second Mr. Taylor, four ayes, motion carried.

QUOTE OPENING: STRUCTURE DEMOLITION

Mr. Hughes stated the first quote was from Denney Companies. The requested non-collusion affidavit and E-Verify affidavit were included in the packet. Their quote was \$91,080.00.

The second quote was from Crackers Demo, LLC. The requested non-collusion affidavit and E-Verify affidavit were included in the packet. Their quote was \$115,450.00.

Mr. Hughes asked if anyone present knew of any other quotes for the Structure Demolition project. Seeing none, he recommended the quotes be referred to the Engineering Department for

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review and award as item #14 on the agenda. Mr. Martin so moved, second Mr. Taylor, four ayes, motion carried.

QUOTE OPENING: NEW FLOORING AT FOREST PARK INN

Mr. Hughes stated the first quote was from Jack Laurie Group. Their quote was \$35,290.00.

The second quote was from Kinsey's Floor Covering, Inc. There were two estimates provided in the packet. The first was \$45,727.31 and the second was \$35,478.97.

The third quote was from Indiana Home Remodel LLC. They also included two estimates in their packet. The first was \$36,050.98 and the second was \$38,992.94.

Mr. Hughes asked if anyone present knew of any other bids for the Forest Park Inn Flooring project. Seeing none, he recommended the bids be referred to the Parks Department for review and recommendation at a future meeting. Mr. Martin so moved, second Mr. Ditslear, four ayes, motion carried. Mr. Martin thanked the bidders and quoters for their interest in the City of Noblesville.

CONSENT AGENDA

FOR APPROVAL

- #1 APPROVAL OF MINUTES: APRIL 29, 2025
- #2 BOARD TO CONSIDER REQUEST TO APPROVE THE 2026 CIVILIAN, POLICE PATROL, AND FIREFIGHTERS HOLIDAY SCHEDULES (KIM POTTENGER)
- #3 BOARD TO CONSIDER REQUEST FROM NOBLESVILLE PRESERVATION ALLIANCE TO CLOSE LOGAN STREET FROM 12TH STREET TO 14TH STREET FOR ITS ANNUAL FLEA MARKET ON JUNE 14 (RENÉ GULLEY)
- #4 BOARD TO CONSIDER REQUEST FROM NOBLESVILLE LIONS CLUB TO RESERVE THREE PARKING SPACES ON THE SOUTH SIDE OF LOGAN STREET, EAST OF NORTH 8TH STREET, FROM JUNE 5 UNTIL JUNE 9 FOR ITS ANNUAL GRILLIN' ON THE SQUARE EVENT (RENÉ GULLEY)
- #5 BOARD TO CONSIDER REQUEST TO CLOSE LOGAN STREET ADJACENT TO THE BRIDGE OF FLOWERS FOR 2025 DUCK RACE ON MAY 31 (RENÉ GULLEY)
- #6 BOARD TO CONSIDER ACCEPTANCE OF SECONDARY PLAT; PERFORMANCE BONDS FOR COMMON SIDEWALK, PATH, AND MONUMENTATION; AND MAINTENANCE BONDS FOR STORM SEWER, CURBS, SANITARY SEWER, STONE, BMP GRAY, HMA BASE, HMA INTERMEDIATE, AND HMA SURFACE FOR MAGNOLIA RIDGE, SECTION 2B (JUSTIN HUBBARD)

CONTRACTS/PURCHASES UNDER \$50,000 (APPROVED BY MAYOR OR DIRECTOR)

- #7 2025 SERVICES AGREEMENT WITH CURRENT PUBLISHING, LLC FOR DISPLAY ADVERTISING (LEXIE ROCK)
- #8 SERVICES AGREEMENT WITH THE BASEMENT FOR MARKETING AND SOCIAL MEDIA MATERIALS FOR NOBLESVILLE EVENTS (LEXIE ROCK)

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- #9 CONTRACT FOR CONSULTING SERVICES WITH ARCHITECTURAL FORENSIC CONSULTANTS, LLC (CALEB GUTSHALL)
- #10 SERVICES AGREEMENT WITH BUTLER FAIRMAN & SEUFERT, INC. CIVIL ENGINEERS FOR LAND AND WATER CONSERVATION GRANT APPLICATION ASSISTANCE (SAVANNAH WINES)
- #11 SERVICES AGREEMENT WITH ALL PRODUCTIONS FOR MOBILE STAGE AND COLD SPARK MACHINES FOR VIP CONCERT AT FOREST PARK DURING THE 4TH OF JULY FESTIVAL (CHARLIE ELLIOTT)
- #12 SERVICES AGREEMENT WITH KIDZONE PARTY RENTALS FOR KID ZONE INFLATABLES AT 4TH OF JULY FESTIVAL (ERIN HINSHAW)
- #13 AGREEMENT WITH RYAN FIRE PROTECTION, INC. FOR MONITORING SERVICES AT 407 SOUTH 7TH STREET (DAVID DALE)
- #14 BOARD TO CONSIDER THREE-YEAR SERVICES AGREEMENT WITH TRUGREEN LAWN CARE AT NOBLESVILLE CITY HALL (DAVID DALE)

Mr. Taylor moved to approve the Consent Agenda as presented, second Ms. Dyer, four ayes, motion carried.

NEW ITEMS FOR DISCUSSION

- #1 BOARD TO CONSIDER 2025 NOBLESVILLE TOWNSHIP FIRE PROTECTION SERVICES AGREEMENT (CHIEF MATT MITCHELL)

Fire Chief Matt Mitchell presented the 2025 Noblesville Township Fire Protection services agreement in the amount of \$1,286,452.00. He stated the Township was required to provide fire protection for the residents, which had been contracted through the Fire Department for decades. He stated the agreement had been approved and signed by the Township Board. Mr. Martin asked if the cost was based on Assessed Value. Chief Mitchell replied it was not. He stated the cost was based on the percentage of run loads to the township. He stated the formula was changed in 2019. Mr. Martin asked how run loads compared to last year. Chief Mitchell replied the number of runs decreased slightly in 2024. Mr. Martin asked if that explained why the cost of the agreement was less this year. Chief Mitchell agreed that was correct. Mr. Ditslear moved to approve the 2025 Noblesville Township Fire Protection Services Agreement, second Mr. Taylor, four ayes, motion carried.

- #2 BOARD TO CONSIDER APPROVAL TO ADVERTISE FOR BIDS FOR A NEW FIREBOAT (ASSISTANT FIRE CHIEF URIAH EDDINGFIELD)

Assistant Chief Uriah Eddingfield requested approval to advertise for bids for a new fireboat to be stationed on Morse Reservoir. He stated the new boat would replace the current boat, which was purchased in 2005 and was reaching the end of its useful life. He stated the new fireboat would be fully equipped and upgraded. He stated the upgrades could not be added to the current boat due to its age. Mr. Martin asked how many runs were made each year. Assistant Chief Eddingfield stated they make approximately 15 to 20 runs per summer for boat fires, as well as the dive team using the boat for drownings. He stated the boat is stored in Station 74 during the winters. He stated the Department of Natural Resources was responsible for patrolling the waters; the Fire Department was on call for emergencies. Mr. Taylor moved to approve to advertise for bids for a new fireboat, second Ms. Dyer, four ayes, motion carried.

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#3 BOARD TO CONSIDER RESOLUTION RB-21-25, A REQUEST FOR A PAID PARENTAL LEAVE POLICY (HOLLY RAMON)

Human Resources Director Holly Ramon requested approval of a new parental leave policy to allow new parents time to bond with their children as well as for the City to remain competitive in the job market, as many surrounding communities have similar policies. She stated the new policy would allow 120 hours of paid leave to be used in conjunction with accrued benefit time. She stated the leave would be for care of a newborn, adoption, or a foster placement of a son or daughter. She stated employees would be eligible after 90 days of employment and asked for the policy to be retroactive to January 1, 2025. Mr. Martin asked if the leave would be once per year per employee. Ms. Ramon replied that was correct. Mr. Taylor moved to approve Resolution RB-21-25, a request for paid parental leave policy effective retroactive to January 1 2025, second Mr. Ditslear, four ayes, motion carried.

#4 BOARD TO CONSIDER APPROVAL OF MEMORANDUM OF UNDERSTANDING WITH COURTHOUSE CLUB FOR OUTDOOR DINING FENCE (AARON HEAD)

Community Engagement Manager Aaron Head stated this Memorandum of Understanding (MOU) with Noblesville Premium Properties, building owner for tenant Courthouse Club, for an outdoor fence for a dining area there. Mr. Head stated the Downtown District Council Committee required a certain type of fencing for all outdoor seating areas and committed to purchasing the fencing to ensure uniformity. He stated is the agreement was the same as what came before the Board a few weeks ago for the Chapter Book Lounge. He stated once fencing was installed, the City would reimburse the cost. He stated the agreement received a favorable recommendation from the Downtown District Council Committee. Mr. Taylor moved to approve the Memorandum of Understanding with Courthouse Club for outdoor dining fence, second Ms. Dyer, four ayes, motion carried.

#5 BOARD TO CONSIDER PROFESSIONAL SERVICES AGREEMENT WITH JONES LANG LASALLE (JLL) FOR INNOVATION MILE MARKETING NEEDS FOR 2025 (CHUCK HABERMAN)

Economic Development Assistant Director Chuck Haberman stated this professional services agreement with JLL would take marketing efforts and leasing strategies to the next phase of overall strategy for Innovation Mile. Mr. Haberman stated they were working to expand digital marketing out to a more national audience and bring brokers from outside the Midwest to see Innovation Mile. He stated JLL was a real estate broker representing the City at Innovation Mile. He stated this agreement would enlist their national and international marketing teams to stay competitive. The contract would terminate on December 31, 2025 at a cost not to exceed \$178,356.00. Mr. Taylor motioned to approve the professional services agreement with Jones Lang LaSalle (JLL) for Innovation Mile marketing needs for 2025, second Ms. Dyer, four ayes, motion carried.

#6 BOARD TO CONSIDER SERVICES AGREEMENT WITH REEDY FINANCIAL GROUP FOR CONSULTING SERVICES FOR REDEVELOPMENT COMMISSION AND ECONOMIC DEVELOPMENT DEPARTMENT (AMY SMITH)

Economic Development Manager Amy Smith stated this agreement was a renewal with Reedy Financial Group for financial consulting services for both the Redevelopment Commission and Economic Development Department. Ms. Smith stated services include tax abatement compliance review; revolving loan fund tracking for the Economic Development Department; revenue share agreement review; minimum taxpayer payment agreement review; and the annual TIF impact analysis report. She stated the contract was not to exceed \$100,000.00, and the funding sources included the Redevelopment Commission and Economic Development Department. The contract would terminate on December 31, 2025. Mr. Ditslear moved to

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approve the services agreement with Reedy Financial for the Redevelopment Commission and Economic Development Department, second Ms. Dyer, four ayes, motion carried.

**#7 BOARD TO CONSIDER SERVICES AGREEMENT WITH EVERSTREAM
AT THE ARENA AT INNOVATION MILE (PATRICK HERRINGTON)**

Information Technology Director Patrick Herrington stated Everstream was a fiber internet provider for the primary internet connection with the Arena at Innovation Mile, as well as fiber internet needs we have at additional locations across the City. Mr. Herrington noted Everstream offers the most robust services at the best price as well as offering a 24/7 network operations center. The contract would last for five years at a cost not to exceed \$200,000.00. Mr. Taylor moved to approve the services agreement with Everstream at the Arena at Innovation Mile, second Ms. Dyer, four ayes, motion carried.

**#8 BOARD TO CONSIDER SERVICES AGREEMENT WITH TERSTEP
CONSTRUCTION TO REMOVE AND REPLACE FLOORING AT VISITOR'S
CENTER PUBLIC RESTROOM – FLOOD DAMAGE PROJECT
(DAVID DALE)**

Facilities Manager David Dale stated this is an insurance claim and Terstep Construction was approved through insurance company to remove and replace floor damaged by a flood. Mr. Martin noted this was due to a sewer back-up issue and asked if there was anything that could be done to prevent this type of damage from occurring in future. Mr. Dale replied the issue was researched, and the flooring would be replaced with epoxy flooring and a toe kick instead of tile. The agreement would terminate at project completion at a cost not to exceed \$43,400.00. Mr. Taylor moved to approve the services agreement with Terstep Construction to remove and replace flooring at Visitor's Center public restroom, second Ms. Dyer, four ayes, motion carried.

**#9 BOARD TO CONSIDER WAGNER-MEINERT LLC CHANGE ORDER FOR
CITY HALL BUILDING MANAGEMENT PROJECT (DAVID DALE)**

Facilities Manager David Dale stated while preparing to begin installation of the Building Management System at City Hall, significant and recurring issues were discovered with the Johnson Controls-based Building Management System at the Public Safety Building. Mr. Dale stated while Johnson Controls offered a replacement proposal, but the Public Safety Building would be left with an outdated system which would not be compatible with the new City Hall Building Management System. He stated Wagner-Meinert offered a more comprehensive and cost-effective solution which would integrate City Hall and the Public Safety Building into a single cloud-based system. The cost of the change order was \$30,955.00. Mr. Ditslear moved to approve Wagner-Meinert LLC change order for the City Hall Building Management Project, second Ms. Dyer, four ayes, motion carried.

**#10 BOARD TO CONSIDER ACCEPTANCE OF CONFLICT OF INTEREST
DISCLOSURES (EVELYN LEES)**

City Clerk Evelyn Lees stated two firefighters who have second jobs had submitted conflict of interest disclosures. She stated annual disclosures also were submitted by Ms. Dyer and Mr. Elmer. Mr. Taylor moved to accept the conflict of interest disclosures, second Mr. Ditslear, three ayes, one abstention, motion carried. Ms. Dyer abstained.

**#11 BOARD TO CONSIDER CONCRETE REMOVAL AT WEST END OF
RIVERSIDE CEMETERY IN PREPARATION FOR BICENTENNIAL
MEMORIAL (EVELYN LEES)**

Ms. Lees stated this year is most likely the bicentennial of Riverside Cemetery. She stated an old newspaper article was found which named Lawrence Willison, a veteran of the Revolutionary War, as the first burial at the cemetery. She stated a monument was proposed, and the first step was for the Street Department to remove some concrete slabs from the monument's location at

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the west end of the cemetery. She stated the concrete was originally poured many years ago to set headstones dislodged in a flood. She stated when Stonehugger Cemetery Restoration was working at the cemetery in 2022, they removed the headstones from the concrete and placed them in more appropriate places. She stated the remaining concrete no longer served a purpose. She stated once the slabs were removed and the area was open, the area would be examined to make sure there were no burials at that location. She stated if the area was clear, Keep Noblesville Beautiful had volunteered to provide landscaping around a monument commemorating the cemetery's bicentennial. She stated the Horseshoe Prairie Chapter of the Daughters of the American Revolution had offered to donate a plaque honoring Mr. Willison. Ms. Dyer moved to approve the removal of the concrete at the west end of Riverside Cemetery in preparation for the bicentennial memorial, second Mr. Ditslear, four ayes, motion carried.

**#12 BOARD TO CONSIDER REMOVAL OF HAZARDOUS TREE AT
RIVERSIDE CEMETERY (JOHN EASLEY)**

Urban Forester John Easley requested the removal of a hazardous tree at the west end of Riverside Cemetery near the fence. Ms. Dyer moved to approve the removal of the hazardous tree at Riverside Cemetery, second Mr. Taylor, four ayes, motion carried.

**#13 BOARD TO CONSIDER CLOSURE OF HAGUE ROAD FOR PLEASANT
STREET, PHASE III (ANDREW RODEWALD)**

Engineering Project Manager Andrew Rodewald stated this closure was on the far west terminus of the Reimagine Pleasant Street project. He stated the existing signal at State Road 32 and Hague Road would become a 4-legged roundabout, with Pleasant Street connecting to the south side of the roundabout. He stated two pedestrian tunnels would be constructed: one under State Road 32 to connect the Hague Road trail to the Midland Trace trail, and one under Pleasant Street to continue the Midland Trace trail. Mr. Rodewald stated the tunnels required a full closure due to their depth and the narrow road width as well as allowing work to be completed more quickly. Mr. Rodewald stated Hague Road would close between State Road 38 and State Road 32 on or after June 2 after school closes, and then INDOT was expected to close State Road 32 following the holiday weekend, on or after July 7. He stated the estimated reopening of Hague Road and State Road 32 would be in early October, while the Pleasant Street leg would open by Thanksgiving. Mr. Martin asked how concrete pouring on the new bridge over Cicero Creek was progressing. Mr. Rodewald replied work was delayed due to rain but was expected to begin that day. Mr. Martin asked if both tunnels would have artwork similar to the tunnel under the railroad at Forest Park. Mr. Rodewald confirmed artwork was planned for the tunnels. Ms. Dyer asked if State Road 38 would have any closures. Mr. Rodewald replied there would be no closures on State Road 38. He stated staff was working to inform drivers of the coming closure so they could find alternate routes. Mr. Taylor asked if the roundabout at State Road 32 would have two lanes. Mr. Rodewald replied it would be. He stated INDOT was planning the roundabout as part of their Added Travel Lane project between Westfield and Noblesville. Mr. Taylor moved to approve the closure of Hague Road for Pleasant Street, Phase III, second Mr. Ditslear, four ayes, motion carried.

**#14 BOARD TO CONSIDER AWARD OF STRUCTURE DEMOLITION PROJECT
(DEON OCHOA)**

Engineering Construction Manager Deon Ochoa stated the bids from earlier in the meeting were for demolition of two structures – one at Innovation Mile and the other on south 10th Street. Mr. Ochoa requested approval to award the contract to Denney Companies, the lowest quote, at \$91,080.00. Mr. Martin moved to approve the agreement with Denney Excavating for the demolition of these two structures mentioned, second Mr. Taylor, four ayes, motion carried.

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ADJOURNMENT

There being no further business before the Board of Public Works and Safety this 13th day of May 2025, Mr. Martin adjourned the meeting.

JACK MARTIN, PRESIDENT

ATTEST:

EVELYN L. LEES, CLERK