

**BOARD OF PUBLIC WORKS AND SAFETY
CITY OF NOBLESVILLE
JANUARY 14, 2025**

The Board of Public Works and Safety met in regular session on Tuesday, January 14, 2025 in the Council chamber. Jack Martin called the meeting to order at 9:00 a.m. pursuant to public notice with the following members present: John Ditslear, Robert Elmer, and Laurie Dyer. Rick Taylor was absent.

Also present were City Clerk Evelyn Lees, Chief Deputy Clerk Mark Moulton, a department director, staff, and representatives of quoters.

PLEDGE OF ALLEGIANCE

Mr. Martin led the chamber in the Pledge of Allegiance.

PETITIONS OR COMMENTS BY CITIZENS WHO ARE PRESENT

There were no comments from citizens.

APPROVAL OF AGENDA

Mr. Ditslear moved to approve the agenda, second Mr. Elmer, four aye, motion carried.

**QUOTE OPENING: PURCHASE AND INSTALLATION OF WASTEWATER
TREATMENT PLANT FENCE**

Paralegal Lindsay Downing stated the first and only quote was from Bullseye Fence Design, Inc. Their base quote was \$89,005.00.

Ms. Downing recommended the quote be referred to the Utilities Department for review. Mr. Martin so moved, second Mr. Ditslear, four ayes, motion carried.

City Attorney Jonathan Hughes joined the meeting.

**QUOTE OPENING: PURCHASE AND INSTALLATION OF GARAGE DOORS FOR
UTILITIES**

Ms. Downing stated the first quote opening was from Midwest Garage Door Systems, Inc. Mr. Hughes stated their quote for non-inflated powder coat was \$124,880.00, non-inflated with adonized finish was \$134,970.00, insulated powder coat was \$198,680.00, and insulated with adonized finish was \$242,990.00.

The second quote was from Garage Door Systems, LLC. Their base quote was \$106,129.00.

The third quote was from Robert Dietrick Company, Inc. Their base quote was \$203,303.79.

Mr. Hughes asked if anyone present knew of any other quotes. Seeing none, he recommended the quotes be referred to the Utilities Department for review and award at the next meeting. Mr. Martin so moved, second Mr. Ditslear, four ayes, motion carried.

QUOTE OPENING: FOREST PARK GREEN BARN DEMOLITION

Mr. Hughes stated the first quote was from R.L. Turner Corporation. Their base quote was \$140,560.00.

The second quote was from First Due Company, LLC. Their base quote was \$37,600.00 with an alternate quote addition of \$29,880.00.

Mr. Hughes asked if anyone present knew of any other quotes. Seeing none, he recommended the quotes be referred to the Parks Department for review and award at the next meeting. Mr. Elmer so moved, second Mr. Martin, four ayes, motion carried.

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QUOTE OPENING: PURCHASE OF TRIPLEX HYBRID MOWERS FOR PARKS

Mr. Hughes stated the first quote was from Beard Equipment Company Inc. Their base quote for equipment was \$116,696.00. The trade-in quote was \$23,000.00. The balance due after trade-in was \$93,696.00.

The second quote was from Ladd's. Their base quote for equipment was \$130,235.00. The trade-in quote was \$19,000.00. The total quote after trade-in was \$111,325.00.

The third quote was from The Kenney Corporation. Their quote for equipment was \$89,093.16. The quote for the blades was \$18,092.88. The quote for the light kit was \$1,336.92. The trade-in quote was \$20,000.00. The discount offered was \$36,000.00. The total quote after trade-in was \$94,664.54.

Mr. Hughes asked if anyone present knew of any other quotes. Seeing none, he recommended the quotes be referred to Parks Department for review and award later in the meeting. Mr. Martin so moved, second Mr. Ditslear, four ayes, motion carried.

Mr. Martin thanked those who submitted quotes for their interest in the City of Noblesville.

**CONSENT AGENDA
FOR APPROVAL**

- #1 APPROVAL OF MINUTES: DECEMBER 17, 2024
- #3 BOARD TO CONSIDER RENEWAL OF SIDEWALK AND PARKING SPACE CLOSURES AT 848 LOGAN STREET (RENÉ GULLEY)
- #4 BOARD TO CONSIDER ACCEPTANCE OF WARRANTY DEED AND TEMPORARY HIGHWAY EASEMENT GRANT FOR PARCEL 211 IN PLEASANT STREET, PHASE II PROJECT (SACHA LINGERFELDT)
- #5 BOARD TO CONSIDER ACCEPTANCE OF SECONDARY PLAT FOR MAGNOLIA RIDGE, SECTION 1; MAINTENANCE BONDS FOR STONE, HMA BASE, HMA INTERMEDIATE, PASSING BLISTER, COMMON SIDEWALKS, BEST MANAGEMENT PRACTICES STRUCTURES, CURB, AND SANITARY SEWER; AND PERFORMANCE BONDS FOR HMA SURFACE, MONUMENTATION, PATH, AND STORM SEWER (JUSTIN HUBBARD)

CONTRACTS/PURCHASES UNDER \$50,000 (APPROVED BY MAYOR OR DIRECTOR)

- #6 2025 CHAPLAIN SERVICES AGREEMENT WITH NOBLESVILLE POLICE DEPARTMENT (ASSISTANT CHIEF BRAD ARNOLD)
- #7 SERVICES AGREEMENT WITH MILLER TRANSPORTATION INC. FOR 2025 SUMMER CAMP FIELD TRIP TRANSPORTATION (PARKER IRWIN)

Mr. Martin moved to remove Consent Agenda Item #2, second Mr. Elmer, four ayes, motion carried. Mr. Ditslear moved to approve the Consent Agenda as amended, second Ms. Dyer, four ayes, motion carried.

NEW ITEMS FOR DISCUSSION

- #1 BOARD TO CONSIDER APPROVAL OF ROAD IMPACT FEE AGREEMENT WITH HAMILTON COUNTY (JONATHAN HUGHES)

Mr. Hughes stated the Road Impact Fee Agreement was slightly different than other Impact Fee Agreements because this one was with Hamilton County, so it was an interlocal agreement. He stated the agreement provided an overall cost share for the extension of Presley Drive. He stated

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Hamilton County was responsible for a certain portion of the Presley Drive extension, and the City had requested the road be extended further. He stated a cost share had been arranged, with payment from Hamilton County for Road Impact Fees of \$49,555.00. He stated the cost of the improvements would be approximately \$385,000.00, and the City would reimburse the County for 50 percent of the cost. He stated the net financial impact for the City was \$142,000.00. He stated the project was approved by Hamilton County in August 2024, but the signed agreement was received in December 2024. He stated the agreement also would be considered by the Council. Mr. Ditslear moved to approve the Road Impact Fee Agreement with Hamilton County, second Ms. Dyer, four ayes, motion carried.

**#2 BOARD TO CONSIDER LEASE AGREEMENT WITH BLUESKY FOR
OFFICE SPACE FOR THE POLICE DEPARTMENT
(ASSISTANT CHIEF BRAD ARNOLD)**

Assistant Police Chief Brad Arnold stated the Noblesville Police Department requested to enter into a lease agreement at the BlueSky building at 350 Westfield Road. Chief Arnold stated the purpose was to house Deputy Chief James Aloisio and the Professional Standards Division until the new police station was built. He stated due to space constraints at the Public Safety Building, Chief Aloisio and the team had been housed at 501 South 9th Street. He stated the lease at 501 South 9th Street would expire at the end of February 2025 and would not be renewed. He stated the new offices in Suite 210 would be used by ten employees for the next two to two-and-one-half years. He stated the details of the lease provided ten offices and a conference room, occupying approximately 3,400 square feet. He stated the lease allowed for early termination after 24 months, with two three-month extensions in the event there were delays in the construction of the new police station. Mr. Elmer asked if the suite at the BlueSky Building was furnished. Chief Arnold replied it was fully furnished, and existing furniture at 501 South 9th Street would be repurposed within other City departments. Mr. Elmer asked if the suite at the BlueSky Building could be reconfigured to allow for additional employees if the need arose. Chief Arnold replied yes, it could. Mr. Elmer moved to approve the lease agreement with BlueSky for office space for the Police Department, second Ms. Dyer, four ayes, motion carried.

**#3 BOARD TO CONSIDER 2025 MENTAL HEALTH CONSULTANT SERVICES
AGREEMENT FOR NOBLESVILLE POLICE DEPARTMENT
(ASSISTANT CHIEF BRAD ARNOLD)**

Deputy Chief Jason Thompson spoke on behalf of Assistant Chief Arnold. Chief Thompson requested approval of the 2025 mental health consultant services agreement with Susan Sherer-Vincent. He stated Ms. Sherer-Vincent met with about 40 percent of the police officers for various reasons. He stated new officers met with her to get a baseline before they began their law enforcement careers. He stated Ms. Sherer-Vincent had a team that assisted her in meeting with officers. He stated the services had been budgeted for \$90,000.00 and had been approved by the City Council. Mr. Elmer requested a summary of the utilization of services when the contract was renewed in the future, as was provided in the past. He stated the contract calls for approximately 40 hours per month. The agreement would expire on December 31, 2025 and would not exceed \$90,000.00. Mr. Elmer moved to approve the mental health consultant services agreement, second Ms. Dyer, four ayes, motion carried.

**#4 BOARD TO CONSIDER MEMORANDUM OF UNDERSTANDING FOR THE
NOBLESVILLE POLICE DEPARTMENT EMERGENCY SERVICES UNIT TO
PROVIDE ASSISTANCE TO THE SHERIDAN POLICE DEPARTMENT FOR
CRITICAL INCIDENTS (DEPUTY CHIEF COLLIN WHITESELL)**

Deputy Chief Collin Whitesell stated he was the Emergency Services Unit Commander. He stated this two-year Memorandum of Understanding allowed the Noblesville Police Department and Westfield Police Department to provide critical incident (SWAT Team) assistance with their joint team to the Sheridan Police Department in their jurisdiction, should the need arise. Mr. Martin asked if the City had a similar memorandum with Atlanta, Arcadia, or Cicero. Chief Whitesell replied it did not. Chief Whitesell replied those municipalities would be supported by Hamilton County and the Indiana State Police. The Memorandum of Understanding would expire on January 2, 2027. Mr. Elmer moved to approve the MOU for the Noblesville Police

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Department Emergency Services Unit to provide assistance to the Sheridan Police Department for critical incidents, second Mr. Ditslear, four ayes, motion carried.

- #5 BOARD TO CONSIDER AGREEMENT WITH O.W. KROHN & ASSOCIATES, LLP TO PROVIDE THE CITY WITH ACCOUNTING, FINANCIAL REPORTING, AND CONSULTING SERVICES (CAITLIN KESNER)

Deputy Controller Caitlin Kesner stated O.W. Krohn had a long-standing relationship with the Office of Finance and Accounting, assisting in the annual preparation of financial reporting, financial statement audits, submissions to Gateway, and other financial tasks that the Office of Finance and Accounting did not have the capacity to complete. Mr. Martin stated O.W. Krohn needed to provide proof of professional liability insurance. The agreement would expire on December 31, 2025 and would not exceed \$210,000.00. Mr. Ditslear moved to approve the agreement with O.W. Krohn & Associates to provide the City with accounting, financial reporting and consulting services after providing proof of professional liability insurance, second Mr. Elmer, four ayes, motion carried.

- #6 BOARD TO CONSIDER AGREEMENT WITH CAVANAUGH MACDONALD CONSULTING, LLC FOR GASB 68 COMPLIANCE (CAITLIN KESNER)

Deputy Controller Caitlin Kesner stated Cavanaugh MacDonald was an existing vendor who provided actuarial services related to pension liability for the City's Annual Comprehensive Financial Report (ACFR). She stated the services were required to be conducted according to General Accounting Standards, and the Office of Finance and Accounting did not have the knowledge or capacity to complete the calculations internally. The agreement would expire on December 31, 2025 and would not exceed \$9,600.00. Mr. Elmer moved to approve the agreement with Cavanaugh MacDonald Consulting for GASB 68 compliance, second Ms. Dyer, four ayes, motion carried.

- #7 BOARD TO CONSIDER 2025 APPOINTMENT TO THE PLAN COMMISSION (JOYCEANN YELTON)

Development Services Manager Joyceann Yelton stated the Board was required to annually appoint a citizen member or a member of the Board to serve on the Plan Commission. She stated Gretchen Haynes had served on the Plan Commission for 20 years on behalf of the Board and had agreed to serve for another year. Mr. Ditslear moved to appoint Gretchen Haynes to the Plan Commission, second Ms. Dyer, four ayes, motion carried.

- #8 BOARD TO CONSIDER SERVICES AGREEMENT WITH SOFT WATER SOLUTIONS, LLC. FOR FINCH CREEK PARK WATER SOFTENER INSTALLATION (ERIN HINSHAW)

Parks and Recreation Director Savannah Wines requested to withdraw the item on behalf of Ms. Hinshaw. Mr. Martin moved to remove the services agreement with Soft Water Solutions, LLC for Finch Creek Park Water Softener Installation, second Mr. Elmer, four ayes, motion carried.

- #9 BOARD TO CONSIDER APPROVAL OF SERVICES AGREEMENT WITH WESSLER ENGINEERING, INC. FOR UTILITIES PROJECTS (KRISTYN PARKER)

Utilities Project Coordinator Kristyn Parker requested approval of an on-call services agreement with Wessler Engineering. She stated Wessler Engineering continued to provide support to the Utilities for the Little Chicago Road Bridge Project and a planning study for a new lift station at Schullley Road. She stated the agreement would continue with these projects and future projects. Mr. Martin stated Wessler Engineering needs to provide proof of professional liability insurance. Ms. Parker replied she would obtain the document. The agreement would expire on December 31, 2026 and would not exceed \$150,000.00. Mr. Elmer moved to approve the services agreement with Wessler Engineering subject to the providing of professional liability insurance, second Ms. Dyer, four ayes, motion carried.

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**#10 BOARD TO CONSIDER APPROVAL OF ON-CALL SERVICES AGREEMENT
WITH CLARK DIETZ, INC. (KRISTYN PARKER)**

Utilities Project Coordinator Kristyn Parker stated Clark Dietz continued to provide support for the Lift Station 20 replacement project. She stated this services agreement would allow Clark Dietz to continue with this project and future projects. The agreement would expire on December 31, 2027 and would not exceed \$300,000.00. Mr. Ditslear moved to approve the on-call services agreement with Clark Dietz, second Ms. Dyer, four ayes, motion carried.

**#11 BOARD TO CONSIDER APPROVAL OF ON-CALL SERVICES AGREEMENT
WITH AMERICAN STRUCTUREPOINT, INC. (KRISTYN PARKER)**

Utilities Project Coordinator Kristyn Parker stated American Structurepoint continued to provide support for the Lift Station 2 Pump Replacement Project and the design of a new interceptor replacement project for Lift Station 2. Mr. Elmer stated the Board did not receive information on utilization of the on-call agreements. He asked if they were budgeted on the front end. Ms. Parker replied upcoming capital projects were budgeted and also cross-budgeted with the Engineering Department. She stated the agreement took into account engineers that the Utilities had worked with in the past, considering their availability and expertise. She stated they had several on-call agreements, most for two years. She stated several on-call agreements expired at the end of 2024 and were being renewed. The agreement would expire on December 31, 2026 and would not exceed \$200,000.00. Mr. Elmer moved to approve continuation of the services agreement with American Structurepoint, second Ms. Dyer, four ayes, motion carried.

**#12 BOARD TO CONSIDER SERVICES AGREEMENT WITH AMERICAN
STRUCTUREPOINT FOR DOWNTOWN IMPROVEMENTS
COMMUNICATION PLAN (AARON HEAD)**

Community Engagement Manager Aaron Head stated the agreement was for a communication plan specific to the Downtown Improvements project. He stated survey work and initial design was planned for 2025, with construction in 2026. He stated American Structurepoint had assisted the City with the Reimagine Pleasant Street project, providing robust communication to the community, so citizens were aware of closures and improvements before they occurred. He stated this project was first introduced in 2018 but was paused later during COVID. He stated now the City was in a position to move forward with the project. He stated last month the Board approved the contract with Crossroad Engineers for the project design. The agreement would expire on December 31, 2026 and would not exceed \$200,000.00. Mr. Elmer moved to approve the agreement with American Structurepoint for the Downtown Improvements, second Ms. Dyer, four ayes, motion carried.

**#13 BOARD TO CONSIDER AGREEMENT WITH INDOT FOR FUNDING
AGREEMENT FOR OLIO ROAD FROM 146TH STREET THROUGH 156TH
STREET (JIM HELLMANN)**

Engineering Project Manager Andrew Rodewald spoke on behalf of Jim Hellmann. Mr. Rodewald stated the City received two grants from INDOT. He stated the first was \$7.7 million for a portion of Olio Road from 146th Street to 156th Street, and \$2.8 million was later received for construction of a roundabout at Olio Road and 156th Street. He stated an agreement with INDOT was needed for each grant. He stated this agreement allowed the City to proceed with right-of-way acquisition. He stated the City was waiting for final environmental approval from INDOT before construction could begin. He stated due to the change in State Administration, INDOT signatures could be delayed while new signatories were designated. Mr. Ditslear moved to approve the agreement with INDOT for funding of Olio Road from 146th through 156th, second Ms. Dyer, four ayes, motion carried.

**#14 BOARD TO CONSIDER AWARD OF QUOTE FOR PURCHASE OF TRIPLEX
HYBRID MOWERS (CHARLIE ELLIOTT)**

Parks and Recreation Assistant Director Charlie Elliott recommended award of the quote for triplex hybrid mowers to Kenney Corporation for \$94,664.54. He stated although Kenney Machinery was not the lowest quote, they provided a five-year warranty. He stated the lowest

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quote provided a two-year warranty. Mr. Hughes stated Kenney had the lowest quote with a five-year warranty. Mr. Elliott replied that was correct. Ms. Dyer moved to approve the award to Kenney for the purchase of Triplex Hybrid mowers, second Mr. Ditslear, four ayes, motion carried.

ADJOURNMENT

There being no further business before the Board of Public Works and Safety this 14th day of January 2025, Mr. Martin adjourned the meeting.

JACK MARTIN, PRESIDENT

ATTEST:

EVELLYN L. LEES, CLERK