



Board of Public Works and Safety

Agenda Item

Cover Sheet

MEETING DATE: January 28, 2025

- ☐ Consent Agenda Item
- ☒ New Item for Discussion
- ☐ Previously Discussed Item
- ☐ Miscellaneous

ITEM #: 13

INITIATED BY: Jake Thompson

- ☒ Information Attached
- ☐ Bring Paperwork from Previous Meeting
- ☐ Verbal
- ☐ No Paperwork at Time of Packets



TO: BOARD OF PUBLIC WORKS AND SAFETY
FROM: JAKE THOMPSON, CHIEF OPERATOR
SUBJECT: RFP OF IN-VEHICLE GPS FOR THE STREET AND UTILITY DEPARTMENTS
DATE: JANUARY 28, 2025

Please find attached a request to acquire requests for proposals from qualified vendors for in-vehicle GPS for the Street and Utility departments. Both departments are currently using the first system the city signed with around 2012. This was a good starting point, however since then the company has been bought out and is no longer local which makes correcting issues a little more difficult. In addition, there are many new options available that are currently not included in the system we are using.

I recommend the Board of Public Works and Safety approve the request to advertise for RFP's for in-vehicle GPS for the Street and Utility departments.

CITY OF NOBLESVILLE, HAMILTON COUNTY, INDIANA
NOTICE OF REQUEST FOR PROPOSALS (RFP)

The City of Noblesville, Hamilton County, Indiana ("City"), pursuant to Ind. Code §§ 5-22-9, hereby provides NOTICE of the City's Request for Proposals for in-vehicle GPS equipment and monitoring software.

PROJECT DESCRIPTION

The City of Noblesville, Hamilton County, Indiana, an Indiana municipality duly organized pursuant to the laws of the State of Indiana ("City"), issues this Request for Proposal ("RFP") to prospective entities interested in submitting a proposal ("Offerors") for in-vehicle GPS software and equipment for the Street and Utility departments (collectively, the "Project") as more particularly defined herein, all pursuant to Ind. Code §5-22-9 et seq., (the "Act").

The purpose of this RFP is to attract qualified and experienced offerors ("Offerors") who will provide high-quality, well-built, and safe Equipment in accordance with Plans and Specifications. The City's receipt of any Proposal does not bind or obligate the City in any manner under any circumstances. The City will not become legally obligated unless and until a contract to purchase Equipment is duly approved by the City, in its absolute discretion, and is executed by the parties.

EVALUATION

The selection, negotiation and award of an agreement for a new in-house vehicle GPS will be based upon information and data provided by the Offerors in response to the RFP using the criteria set forth in the RFP. The City of Noblesville Street and Utility departments shall award a contract to the firm that presents the best equipment, warranty, service, ease of use, quality, time schedule and cost. The Proposal and Fees shall be utilized to prepare a shortlist of firms within the competitive range. The final shortlisted firms may be invited for a personal presentation, which may be utilized to make the final selection.

Any questions concerning this RFP may be submitted to: Patty Johnson, Noblesville Street Commissioner, 1575 Pleasant Street, Noblesville IN 46060, or pjohnson@noblesville.in.gov prior to February 19, 2025. No interpretation, explanation, or clarification of the RFP, by any official, consultant, attorney, or other representative of the City will be considered authoritative or binding on the City unless contained in a written interpretation, correction, or addendum to this RFP. Official interpretations, corrections, or addendum to the RFP will be made available in writing to all potential Offerors that request copies of such documents.

The full text and additional information concerning the RFP is immediately available online at www.cityofnoblesville.org and available at the Street Department at the address above.

REQUEST FOR PROPOSALS

***IN-VEHICLE GPS
FOR STREET AND UTILITY DEPARTMENTS***

Issued By:

City of Noblesville, Indiana
Noblesville City Hall
16 S. 10th Street
Noblesville, IN 46060

PROPOSALS DUE:

February 25, 2025

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SECTION 1. Introduction

City of Noblesville, Indiana (the "City") hereby requests proposals from interested persons ("Proposals") for new in-vehicle GPS equipment (and all related appurtenances, software, and services) (the "Equipment") for use in its Street Department and Utility Department fleet. The proposal shall include equipment and related appurtenances, software, and services that will allow the Street Department and Utility Department to track its vehicles in real time and allow operators of the vehicles to make real-time notes of items discovered or noted while in the field. The itemized minimum specifications are attached to this Request for Proposal ("RFP") as Exhibit A. Bids will be accepted for consideration on any make or model that is equivalent to the equipment specified. Decisions of equivalency will be at the sole interpretation of the City of Noblesville.

The purpose of this RFP is to attract qualified and experienced offerors ("Offerors") who will provide high-quality, well-built, and safe Equipment in accordance with Plans and Specifications. The City's receipt of any Proposal does not bind or obligate the City in any manner under any circumstances. The City will not become legally obligated unless and until a contract to purchase Equipment is duly approved by the City, in its absolute discretion, and is executed by the parties.

SECTION 2. RFP timeline

The schedule of events is as follows:

EVENT	DATE
RFP Issued	January 28, 2025
Proposals due to City	February 25, 2025
Review RFP responses and select Offeror(s), if any, to be invited to participate in discussions and revisions of Proposal(s)	March 10, 2025
Notify selected Offeror	March 31, 2025
Contract/negotiations finalized	April 8, 2025

The dates set forth herein are merely estimates and the City reserves the right, in its absolute discretion, to alter any of the dates and the proposed schedule set forth herein.

SECTION 3. Questions regarding RFP

Any questions concerning this RFP may be submitted to: Patty Johnson, Noblesville Street Commissioner, pjohnson@nolbesville.in.gov. No interpretation, explanation, or clarification of the RFP, by any official, consultant, attorney, or other representative of the City will be considered authoritative or binding on the City unless contained in a written interpretation, correction, or addendum to this RFP. Official interpretations, corrections, or addendum to the RFP will be made available in writing to all potential Offerors that request copies of such documents.

SECTION 4. Pre-proposal meeting

There will be no pre-proposal meeting.

SECTION 5. Proposal submission

The Proposal must be submitted to:

City of Noblesville, Indiana
Attn: City Clerk
Noblesville City Hall
16 S. 10th Street
Noblesville, IN 46060
Attention: GPS EQUIPMENT PROPOSAL

All Proposals should be received not later than 9:00 a.m., local time, [DATE]. Any Proposals received after the time specified for receipt may be rejected by the City.

SECTION 6. Criteria used in evaluating Proposals

While cost of the Equipment is an important criterion to the City, it will not necessarily be the controlling evaluation factor. The City will make a determination, in its sole and absolute discretion, as to the most appropriate response to the RFP. The City requests the following information from the Offerors and such information will be used by the City in making its final determination:

- (a) General qualifications: describe the Offeror's general qualifications;
- (b) Special qualifications: describe any special or unique qualifications of the Offeror as they relate to the Equipment generally;
- (c) Experience: describe the Offeror's experience, especially in regards to Equipment at nearby facilities;
- (d) References: provide a list of municipalities or other entities, including name, address, phone number, email address, and contact person, using the specified Equipment or similar equipment;
- (e) Provide performance reviews or evaluations by municipalities or other customers currently using the specified Equipment or similar equipment;
- (f) Litigation or claims: provide a list of any and all litigation or claims within the last five (5) years against the Offeror by any and all governmental entities;
- (g) Describe the financial strength and capability of the Offeror;
- (h) Describe in detail all specifications for the Equipment being offered in the Proposal. The Equipment offered in the Proposal must be new and include the minimum specifications itemized in Exhibit A to this RFP;
- (i) Describe in detail the performance capabilities of the Equipment being offered in the Proposal;
- (j) Describe in detail all maintenance requirements for the Equipment;
- (k) Describe in detail the installation of the Equipment and whether such installation is included in your proposal

- (l) Describe all warranties included in the Proposal for the Equipment;
- (m) Describe all customer service included in the Proposal and whether any additional service comes at a cost (and if so what that cost model is);
- (n) Describe how the Equipment meets or exceeds all project specifications, and state regulatory standards or requirements;
- (o) Provide the date upon which the Equipment can be delivered to the City and installed in vehicles;
- (p) Provide a detail of all included applications and features as well as capabilities to add additional applications/features/customizations;
- (q) Describe in detail all training you will provide and whether such training is onsite or remote (or both);
- (r) Identify whether your Proposal includes the ability to provide drivers with routing assistance;
- (s) Identify whether your Proposal includes DVIR and whether any DVIR can be customized (include details on how a driver/operator accesses DVIR and whether pictures can be added to the DVIR);
- (t) Describe in detail the security measures surrounding the Equipment and your proposal;
- (u) Identify whether any information obtained or delivered through your Equipment is stored in the cloud and how;
- (v) Describe whether your Equipment and/or Proposal interfaces with Microsoft Azure and whether it includes authentication via Single Sign-On;
- (w) Identify the following PC specifications are sufficient for your Equipment/Proposal:
 - a. Intel i7 4.8GHz processor
 - b. 16GB Ram
 - c. 512 GB SSD Hard Drive
- (x) Identify whether your hardware is different for different sized vehicles and if so specify what each size is for each vehicle;
- (y) Describe in detail whether your Proposal includes an application for citizen portal interface;
- (z) Describe in detail whether your Proposal includes the following:
 - a. Instant collision detection
 - b. Seatbelt usage
 - c. Engine data monitoring

- d. Provide maintenance reminders/identifiers based on hours/mileage/and/or other indicators (and what those indicators are).
- (aa) Price: include an all-inclusive price for the Equipment. The price shall include all components included on the Equipment, all warranties, all training, all software, etc; and
- (bb) Describe any innovative, performance-enhancing, or cost-saving features of the Equipment that the Offeror believes the City should consider in making its selection.

SECTION 7. Proposal evaluation and selection process

The Proposals will be reviewed by an evaluation panel consisting of individuals selected by the City.

Proposals will be reviewed using the following criteria:

- (a) Conciseness, responsiveness, and completeness of the Proposal to the information requested as outlined in the RFP;
- (b) Offeror qualifications, experience, litigation or claims history, financial strength, references, and performance reviews or evaluations;
- (c) The specifications, performance capabilities, and maintenance requirements of the Equipment;
- (d) Warranties, customer service, and training included in the Proposal;
- (e) Equipment compliance with all project specifications, or state standards or regulations;
- (f) Date the Offeror can deliver the Equipment;
- (g) The responses to Section 6 criteria;
- (h) Price; and
- (i) Innovative, performance-enhancing, or cost-saving features of the Equipment.

At the City's discretion, to further assist in evaluation, some, one, or all responding Offerors may be requested to participate in discussions or negotiations. At the City's discretion, the City may directly negotiate with any Offeror on specifications, price, or any other aspect of the Proposal. The City may also consider alternative proposals if there is an opportunity for savings and other benefits accruing to the City.

The City may investigate the qualifications of any Offeror, require confirmation of information furnished, and require additional evidence of qualifications to provide the Equipment requested by this RFP. The City also reserves certain rights, including, but not limited to, the following: (a) Reject any or all Proposals; (b) Issue subsequent RFPs; (c) Cancel the entire RFP; (d) Remedy any errors in the RFP process; (e) Appoint evaluation committees to review qualifications and Proposals; (f) Seek the assistance of outside technical experts in evaluation; (g) Approve or disapprove of the use of particular subcontractors; (h) Establish a shortlist of eligible Offerors for discussions or negotiations after review of Proposals; (i) Negotiate with any or all Offerors; (j) Solicit best and final offers from all, some, or none

of the Offerors; (k) Purchase Equipment from all, some, or none of the Offerors; (l) Waive informalities and irregularities in the RFP; and (m) Purchase Equipment without discussions or negotiations.

The City's selection of a Proposal will be based on a determination as to which Proposal is in the best interest of the City. Price will be an important factor in the City's decision, but it will not be controlling. Any decision made by the City, including selection of a Proposal, shall be final and is NOT SUBJECT TO APPEAL.

This RFP shall not, in any manner, be construed to be an obligation on the City to enter a contract or purchase Equipment or result in any claim for reimbursement of cost for any efforts expended in responding to the RFP or in anticipation of any contract.

SECTION 8. Proposals

Offerors shall submit one (1) Proposal originally executed and five (5) copies of such Proposal, and a digital copy via thumb drive. The proposal must include the manufacture specification sheets for Equipment. The original and copies should be submitted in a sealed envelope, conspicuously marked: "GPS Equipment for City Street Department." The Proposal shall be limited to twenty-five (25) pages (not counting exhibits, specification sheets and schedules) and shall contain an executive summary not to exceed 5 pages.

Proposals will be opened so as to avoid disclosure of contents to competing offers during the process of negotiation. However, all Proposals and other documentation arising out of this RFP may be public records that may ultimately be subject to disclosure under Indiana law. If an Offeror believes that any portion of its Proposal may contain proprietary information, then that portion of the Proposal shall be sealed separately and clearly marked "Proprietary Information" and contain a request that such information be treated as confidential. The City will review and consider such requests, in its sole and absolute discretion.

Each Offeror must certify that it has not participated in collusion or other anticompetitive practices in connection with the RFP process by executing and returning with its Proposal the Non-Collusion Affidavit in the form of Exhibit B.

Pursuant to IC 22-5-1.7, each Offeror must enroll in and verify the work eligibility status of all newly hired employees of Contractor through the E-Verify Program ("Program"). Contractor is not required to verify the work eligibility status of all newly hired employees through the Program if the Program no longer exists. Each Offeror must also complete the E-Verify Affidavit in the form of Exhibit C.

Offerors shall provide their agreement to provide a Certificate of Insurance and will be required to name the City as an additional insured. The City expects the following minimum coverages to be maintained by all Offerors:

A. Commercial General Liability

Limits of Liability:	\$2,000,000 General Aggregate
	\$2,000,000 Products & Completed Ops.
	\$1,000,000 Bodily Injury / Prop. Damage
	\$1,000,000 Personal / Advertising Injury
	\$1,000,000 Each Occurrence

B. Auto Liability

Limits of Liability: \$500,000 Per Accident
Coverage Details All owned, non-owned, & hired vehicles

C. Workers Compensation and Employer's Liability

As required by Indiana law.

D. Professional/Errors & Omissions Liability

Limits of Liability \$1,000,000 Each Occurrence
\$2,000,000 Aggregate

All coverage provided above shall be endorsed to include the City as an additional insured except for the Worker's Compensation / Employer's Liability and Professional/Errors & Omissions policy.

SECTION 9. General Terms and Conditions of the RFP process

9.1. Information provided

Offerors are solely responsible for conducting their own independent research, due diligence, investigations, and other work necessary for the preparation and submission of the Proposals.

9.2. Governing law

Indiana law shall govern this RFP and any purchase of Playground Equipment resulting from it. The City requires that all Proposals, comply with all applicable local, state and federal laws, ordinances, and regulations. Notwithstanding any other term or provision of this RFP, all terms and provisions of this RFP are intended to be and shall be construed and interpreted so as to comply with all applicable local, state, and federal laws, rules, regulations, and ordinances. If any provision of this RFP shall transcend the limit of validity prescribed by law, then such provision shall be reduced to the limit of such validity. The provisions of this RFP are severable. In the event one or more provisions contained in this RFP should be invalid or unenforceable, in any respect, the validity, legality, and enforceability of the remaining provisions contained herein, shall not in any way be affected or impaired and shall remain in full force and effect.

9.3. Covenant not to sue

It is an express condition of tender and consideration of any Proposal that the Offeror release the City and all its elected and appointed officials, representatives, attorneys, accountants, engineers and employees from all causes of action, suits, claims or demands which may arise as a result of any decision made as a result of this RFP.

9.4. Costs and expense of Offerors

The City does not accept any liability under any circumstances for any costs or expenses incurred by Offerors in acquiring, clarifying, or responding to any condition, request, or standard contained in this RFP, including, without limitation, mandatory meetings. Each Offeror that participates

in this process does so at its own expense and risk and agrees that the City shall not reimburse any costs incurred during this process, and each Offeror shall indemnify and hold harmless the Town from and against any claims (including any costs and attorney's fees) for such reimbursement, directly or indirectly, made by or on behalf of such Offeror.

Thank you for your prompt consideration and response to this Request for Proposal.

[Signature on the following page]

CITY OF NOBLESVILLE
STREET DEPARTMENT

By: _____
Patty Johnson
Commissioner

Date: January ____, 2025

EXHIBIT A

Detailed Specifications

- (a) Real time GPS tracking and recording.
- (b) System should provide winter ops to record salt usage, plow up and plow down. Additional features are acceptable, but not mandatory.
- (c) System shall include vehicle maintenance reminders as well as vehicles diagnostics.
- (d) System needs to be able to update over the air.
- (e) System should be able to send notifications for excess speeds, excessive idle times, and aggressive driving events.
- (f) System must have a web portal and mobile application to be able to access 24 hours a day, 7 days a week.
- (g) Ability to have drivers log into each vehicle that they are assigned for that day.
- (h) Ability to have drivers use an app for pre and post Driver Vehicle Inspection Report (DVIR)
- (i) Ability to have full map shareable.
- (j) Ability to shut down or turn off tracking.
- (k) Lifetime warranty on equipment.
- (l) A minimum of two activated devices on hand (for backups).
- (m) Ability to have front and rear cameras added.
- (n) Simple search capability
- (o) Included reporting capabilities
- (p) Equipment requirements: OBDII, 9-pin, 9-pin with winter ops (Muncie System)

EXHIBIT B

NON-COLLUSION AFFIDAVIT

The individual person(s) executing this Proposal, being first duly sworn, depose(s) and state(s) that the Offeror has not directly or indirectly entered into a combination, collusion, undertaking or agreement with any other offeror or person (i) relative to the price(s) proposed herein or to be bid by another person, or (ii) to prevent any person from submitting a Proposal, or (iii) to induce a person to refrain from submitting a Proposal; and furthermore, this Proposal is made and submitted without reference to any other proposals and without agreement, understanding or combination, either directly or indirectly, with any persons, with reference to such proposals in any way or manner whatsoever.

[Signature by or on behalf of the Offeror in the spaces provided below shall constitute execution of each and every part of this Proposal. SIGNATURE MUST BE PROPERLY NOTARIZED.]

Written Signature: _____

Printed Name: _____

Title: _____

Important - Notary Signature and Seal Required in the Space Below

STATE OF _____

SS:

COUNTY OF _____

Subscribed and sworn to before me this ____ day of _____, 20____.

My commission expires: _____ (Signed) _____

Residing in _____ County, State of _____

EXHIBIT C

E-Verify Affidavit

Pursuant to Indiana Code 22-5-1.7-11, the Contractor entering into a contract with the City is required to enroll in and verify the work eligibility status of all its newly hired employees through the E-Verify program. The Contractor is not required to verify the work eligibility status of all its newly hired employees through the E-Verify program if the E-Verify program no longer exists.

The undersigned, on behalf of the Contractor, being first duly sworn, deposes and states that the Contractor does not knowingly employ an unauthorized alien. The undersigned further affirms that, prior to entering into its contract with the City, the undersigned Contractor will enroll in and agrees to verify the work eligibility status of all its newly hired employees through the E-Verify program.

(Contractor): _____

By (Written Signature): _____

(Printed Name): _____

(Title): _____

Important - Notary Signature and Seal Required in the Space Below

STATE OF _____ SS:
COUNTY OF _____

Subscribed and sworn to before me this _____ day of _____, 20 ____.

My commission expires: _____ (Signed) _____

a. Residing in _____ County, State of _____

EXHIBIT D

Equipment Specifications

Street Equipment Specifications

Year	Make	Model	Diag Port Type
2000	Ford	F550	ODBI
2001	Freightliner	FL70	ODBI
2010	Ford	F550	ODBI
2015	Peterbilt	PB337	9-Pin Type II (Green)
2015	Peterbilt	PB337	9-Pin Type II (Green)
2015	Kenworth	T370	9-Pin Type II (Green)
2016	Chevrolet	Equinox	ODBI
2016	Ford	F250	ODBI
2016	Ford	F550	ODBI
2017	Freightliner	Business Class M2	9-Pin Type II (Green)
2017	Freightliner	Business Class M2	9-Pin Type II (Green)
2017	Freightliner	Business Class M2	9-Pin Type II (Green)
2018	Dodge	Ram 3500	ODBI
2018	Dodge	Ram 3500	ODBI
2018	Dodge	Ram 3500	ODBI
2018	Dodge	Ram 3500	ODBI
2018	Dodge	Ram 3500	ODBI
2019	Kenworth	T440	9-Pin Type II (Green)
2019	Kenworth	T440	9-Pin Type II (Green)
2019	Kenworht	T440	9-Pin Type II (Green)
2019	Kenworth	T440	9-Pin Type II (Green)
2019	Kenworth	T440	9-Pin Type II (Green)
2019	Kenworth	T440	9-Pin Type II (Green)
2019	Kenworth	T440	9-Pin Type II (Green)
2019	Kenworth	T440	9-Pin Type II (Green)
2019	Kenworth	T440	9-Pin Type II (Green)
2019	Kenworth	T440	9-Pin Type II (Green)
2019	Kenworth	T440	9-Pin Type II (Green)
2019	Kenworth	T440	9-Pin Type II (Green)
2019	Kenworth	T440	9-Pin Type II (Green)
2019	Kenworth	T440	9-Pin Type II (Green)
2019	Kenworth	T370	9-Pin Type II (Green)
2019	Kenworth	T370	9-Pin Type II (Green)
2019	Freightliner	Business Class M2	9-Pin Type II (Green)
2019	Freightliner	Business Class M2	9-Pin Type II (Green)
2020	Dodge	Ram 5500	ODBI
2020	Dodge	Ram 3500	ODBI
2020	Dodge	Ram 2500	ODBI
2020	Dodge	Ram 5500	ODBI

2020	Dodge	Ram 5500	ODBII
2020	Dodge	Ram 5500	ODBII
2020	Dodge	Ram 5500	ODBII
2020	Dodge	Ram 5500	ODBII
2020	Dodge	Ram 5500	ODBII
2020	Dodge	Ram 3500	ODBII
2021	Freightliner	Business Class M2	9-Pin Type II (Green)
2021	Freightliner	Business Class M2	9-Pin Type II (Green)
2023	Chevrolet	Equinox	ODBII
2024	Chevrolet	Equinox	ODBII
2024	Chevrolet	Equinox	ODBII
2024	Chevrolet	Equinox	ODBII
2024	Ford	F-350	ODBII
2024	Ford	F-350	ODBII
2024	Ford	F550	ODBII
2024	Ford	F550	ODBII

Utility Equipment Specifications

Year	Make	Model	Diag Port Type
2017	Chevrolet	SILVERADO 2500	ODBII
2017	Chevrolet	SILVERADO 1500	ODBII
2018	Chevrolet	EQUINOX	ODBII
2018	Ford	F-450	ODBII
2019	Ford	F-450	ODBII
2019	Chevrolet	SILVERADO 2500 HD	ODBII
2019	Ford	F750	ODBII
2020	Chevrolet	COLORADO	ODBII
2020	Chevrolet	COLORADO	ODBII
2020	Chevrolet	1500 SILVERADO	ODBII
2020	Chevrolet	1500 SILVERADO	ODBII
2020	Chevrolet	1500 SILVERADO	ODBII
2020	Chevrolet	SILVERADO	ODBII
2020	Chevrolet	SILVERADO	ODBII
2020	Chevrolet	SILVERADO	ODBII
2021	Freightliner	Jetter 800	9-Pin Type II (Green)
2023	Kenworth	Vactor	9-Pin Type II (Green)
2023	Ram	1500	ODBII
2024	Ford	E450	ODBII