



# Board of Public Works and Safety

## Agenda Item

### Cover Sheet

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**MEETING DATE:** February 11, 2025

- ☒ Consent Agenda Item
- ☐ New Item for Discussion
- ☐ Previously Discussed Item
- ☐ Miscellaneous

**ITEM #:** 1

**INITIATED BY:** Evelyn Lees

- ☒ Information Attached
- ☐ Bring Paperwork from Previous Meeting
- ☐ Verbal
- ☐ No Paperwork at Time of Packets

**BOARD OF PUBLIC WORKS AND SAFETY  
CITY OF NOBLESVILLE  
JANUARY 28, 2025**

The Board of Public Works and Safety met in regular session on Tuesday, January 28, 2025 in the Council chamber. Jack Martin called the meeting to order at 9:00 a.m. pursuant to public notice with the following members present: John Ditslear, Robert Elmer, Laurie Dyer, and Rick Taylor.

Also present were City Clerk Evelyn Lees, Chief Deputy Clerk Mark Moulton, Deputy Mayor Matt Light, City Attorney Jonathan Hughes, department directors, staff, and representatives of bidders.

**PLEDGE OF ALLEGIANCE**

Mr. Martin led the chamber in the Pledge of Allegiance.

**PETITIONS OR COMMENTS BY CITIZENS WHO ARE PRESENT**

There were no comments from citizens.

**APPROVAL OF AGENDA**

Mr. Taylor moved to amend the agenda to remove New Item #7, Board to Consider Services Agreement with Noblesville Creates for 2025, and approve the rest of the agenda, second Mr. Martin, five ayes, motion carried.

**BID OPENING: CITY CAMERA AND DOOR ACCESS PROJECT**

Mr. Hughes stated the first bid was from Tech Electronics. Their non-collusion affidavit, E-verify affidavit, bid bond, Form 96, and their consolidated financial statements were included in the packet. They acknowledged receipt of Addenda 1, 2, and 3. Their base bid was \$1,218,277.00. Alternate #1 was \$20,404.00.

The second bid was from Aptek, a division of Central Indiana Hardware Co., Inc. Their non-collusion affidavit, E-Verify affidavit, bid bond, Form 96, and sealed financial statements were included in the packet. They acknowledged receipt of Addenda 1, 2, and 3. Their base bid was \$663,587.00. Alternate #1 was \$9,282.00, and Alternate #2 was \$672,869.00, which was marked as Not Applicable.

The third bid was from Taylored Systems, LLC. Their non-collusion affidavit, E-Verify affidavit, bid bond, Form 96, and their sealed financial statements were included in the packet. They acknowledged receipt of Addenda 1, 2, and 3. Their base bid was \$759,987.09. Alternate #1 was \$8,678.45.00.

Mr. Hughes asked if anyone present knew of any other bids for the City Camera and Door Access Project. Seeing none, he recommended the bids be referred to the Information Technology Department assisted by RQAW, the consultant for the project, for review and recommendation. Mr. Martin so moved, second Mr. Taylor, five ayes, motion carried. Mr. Martin thanked the bidders for their interest in Noblesville.

**CONSENT AGENDA**

**FOR APPROVAL**

- #1                   APPROVAL OF MINUTES: JANUARY 14, 2025
- #2                   BOARD TO CONSIDER REPLAT OF PROMENADE SHOP FOR LOTS 12, 13, AND 14 (AMY STEFFENS)

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**BOARD OF PUBLIC WORKS AND SAFETY  
CITY OF NOBLESVILLE  
JANUARY 28, 2025, PAGE II**

- #3 BOARD TO CONSIDER ACCEPTANCE OF SECONDARY PLAT AND MAINTENANCE BONDS FOR STONE, HMA BASE, HMA INTERMEDIATE, HMA SURFACE, CURBS, SANITARY SEWER, AND STORM SEWER; AND RELEASE OF PERFORMANCE BONDS FOR RIGHT-OF-WAY IMPROVEMENTS (MOONTOWN ROAD) AND CURBS FOR CRANBROOK TOWNHOMES (JUSTIN HUBBARD)
- #4 BOARD TO CONSIDER ACCEPTANCE OF MAINTENANCE BONDS AND RELEASE OF PERFORMANCE BONDS FOR RIGHT-OF-WAY IMPROVEMENTS AND OFF-SITE SANITARY SEWER FOR MARILYN WOODS, SECTION 1 (JUSTIN HUBBARD)
- #5 BOARD TO CONSIDER ACCEPTANCE OF MAINTENANCE BONDS FOR HMA SURFACE AND COMMON SIDEWALK, AND RELEASE OF PERFORMANCE BONDS FOR HMA SURFACE, COMMON SIDEWALK, MONUMENTATION, AND COMMON TREES FOR MARILYN WOODS, SECTION 1A (JUSTIN HUBBARD)

**CONTRACTS/PURCHASES UNDER \$50,000 (APPROVED BY MAYOR OR DIRECTOR)**

- #6 AGREEMENT WITH PRO AIR MIDWEST FOR QUARTERLY AIR SAMPLING AND MAINTENANCE OF BREATHING AIR COMPRESSORS IN FIRE DEPARTMENT EMERGENCY VEHICLES (DEPUTY CHIEF MURRY DIXON)
- #7 AGREEMENT WITH KLR FIRE SERVICES FOR ANNUAL TESTING OF NOBLESVILLE FIRE DEPARTMENT FIRE HOSE (DIVISION CHIEF SCOTT HUNTER)
- #8 SERVICE AGREEMENT WITH CDW-G FOR SERVER DIAGNOSTICS (SARAH REED)
- #9 AGREEMENT WITH MCCREADY & KEENE, INC. FOR ACTUARIAL SERVICES RELATED TO OTHER POST EMPLOYMENT BENEFITS FOR GASB 74 AND GASB 75 FOR REPORTING IN THE ANNUAL COMPREHENSIVE FINANCIAL REPORT (CAITLIN KESNER)
- #10 ANNUAL RENEWAL OF SERVICE AGREEMENT WITH KEYSTONE ACCOUNTING SOFTWARE – A. E. BOYCE SYSTEMS (CAITLIN KESNER)
- #11 SERVICE AGREEMENT WITH WALKTHRUIT, INC. FOR DIGITAL ADVERTISEMENTS (SARAH DAVIS)
- #12 SERVICE AGREEMENT WITH PLECKER CONSTRUCTION FOR COSMETIC RENOVATIONS AT FOX PRAIRIE CLUB HOUSE (SAVANNAH WINES)
- #13 SERVICE AGREEMENT WITH PLECKER CONSTRUCTION FOR COSMETIC RENOVATIONS AT FOREST PARK CLUB HOUSE (SAVANNAH WINES)
- #14 SERVICE AGREEMENT WITH EMBASSY SUITES FOR THE 2025 PRINCESS BALL (SARAH OAKLEY)

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**BOARD OF PUBLIC WORKS AND SAFETY  
CITY OF NOBLESVILLE  
JANUARY 28, 2025, PAGE III**

- #15            UTILITY REIMBURSEMENT AGREEMENT WITH DUKE ENERGY FOR  
PLEASANT STREET, PHASE III (ANDREW RODEWALD)

Mr. Ditslear moved to approve the Consent Agenda, second Ms. Dyer, five ayes, motion carried.

**NEW ITEMS FOR DISCUSSION**

- #1            BOARD TO CONSIDER MEMORANDUM OF UNDERSTANDING  
SUPPLEMENT CONFIRMING 2025 COMPENSATION RATES BASED ON  
MEET AND CONFER AGREEMENT WITH INTERNATIONAL  
ASSOCIATION OF FIRE FIGHTERS LOCAL 4416  
(CHIEF MATT MITCHELL)

Mr. Light spoke on behalf of Fire Chief Matt Mitchell. Mr. Light stated the Meet and Confer Memorandum of Understanding was a two-year agreement for both Police and Fire. He stated the 2024 salaries were fixed, and a sliding scale was used based on the City's Fiscal Plan and financial projections for 2025 compensation. He stated there were three items in the supplement: (1) an eight percent increase in compensation, (2) specialty pay indexed to the salary for first class firefighters, and (3) adjusted pay for Emergency Medical Services duty officers and the Community Resource Paramedic to be on par with lieutenant compensation, as was intended. Mr. Elmer asked if anyone would be hurt financially by the adjustments. Mr. Light replied no, there were only pay increases. Mr. Elmer moved to approve the MOU confirming 2025 compensation rates based on meet and confer agreement with International Association of Firefighters Local 4416, second Mr. Taylor, five ayes, motion carried.

- #2            BOARD TO CONSIDER SERVICE AGREEMENT WITH UTILITY  
ASSOCIATES, INC. FOR BODY WORN CAMERAS  
(ASSISTANT CHIEF BRAD ARNOLD)

Assistant Police Chief Brad Arnold requested renewal of the services agreement with Utility Associates. He stated the first agreement for body worn cameras was approved five years ago. He stated the system had provided invaluable evidentiary collection and evidence management. He stated body worn cameras give the police officers peace of mind. He stated the expense would be extended over a five-year period. Mr. Martin asked what the life expectancy of the cameras were. Assistant Chief Arnold replied the cameras would be completely replaced after five years, with upgrades in the third year of the lease. Mr. Martin asked if the older cameras could be donated. Assistant Chief Arnold replied the cameras would be leased, not purchased. The lease would terminate on February 29, 2030, with annual payments of \$280,000.00 for a total not to exceed \$1,400,000.00. Mr. Taylor moved to approve the service agreement with Utility Associates, Inc. for Body Worn Cameras, second Ms. Dyer, five ayes, motion carried.

- #3            BOARD TO CONSIDER MEMORANDUM OF UNDERSTANDING WITH  
INDIANA PEONY FESTIVAL FOR 2025 PUBLIC PURPOSE GRANT  
(AARON HEAD)

Community Engagement Manager Aaron Head stated several memoranda of understanding for public purpose grants were approved in the budget. He stated the City supported several non-profits that had an impact on the community. He stated the grant for the Indiana Peony Festival was increased by \$15,000.00 to \$35,000.00. He stated the Indiana Peony Festival would expand the festival. He stated they had added a monthly flower market, a gala in 2024, had increased peony plantings throughout the city, and would partner with the City for a headquarters at Finch Creek Park. He stated the economic impact of the festival on the City was very significant. Mr. Martin asked if Seminary Park was included in the Designated Outdoor Refreshment Area. Mr. Head replied Seminary Park was not included, but the state Alcohol and Tobacco Commission had advised a one-day DORA could be created for the area. The Memorandum would terminate on December 31, 2025 and would not exceed \$35,000.00. Mr. Elmer moved to approve the MOU with the Indiana Peony Festival, second Mr. Ditslear, five ayes, motion carried.

**BOARD OF PUBLIC WORKS AND SAFETY  
CITY OF NOBLESVILLE  
JANUARY 28, 2025, PAGE IV**

- #4 BOARD TO CONSIDER MEMORANDUM OF UNDERSTANDING WITH  
SERVE NOBLESVILLE FOR 2025 PUBLIC PURPOSE GRANT  
(AARON HEAD)**

Community Engagement Manager Aaron Head stated SERVE Noblesville continued to engage the community in various ways. He stated the grant had increased by \$5,000.00 to \$20,000. He stated in 2024 SERVE Noblesville expanded their offerings to include neighborhood initiatives to create a feeling of community, particularly in Downtown. He stated in 2024 they created a community-wide database where volunteers could sign up and be matched with many organizations. He stated the database had proven helpful to many organizations. Mr. Taylor asked if the grant recipients would report to the Council. Mr. Head replied yes, the Council would receive a report from each organization. The memorandum would terminate on December 31, 2025 and would not exceed \$20,000.00, to be paid by May 1, 2025. Mr. Elmer moved to approve the MOU with Serve Noblesville for the 2025 Public Purpose Grant, second Mr. Ditslear, five ayes, motion carried.

- #5 BOARD TO CONSIDER MEMORANDUM OF UNDERSTANDING WITH  
NOBLESVILLE PRESERVATION ALLIANCE FOR 2025 PUBLIC PURPOSE  
GRANT (AARON HEAD)**

Community Engagement Manager Aaron Head stated the City had granted \$15,000.00 to the Noblesville Preservation Alliance the past few years to help with their initiatives. He stated the Alliance had hired an executive director and had added more events at Preservation Hall. He stated they had helped the City with historical signs in the Pleasant Street corridor. He stated this year the grant had increased by \$3,000.00. The memorandum would terminate on December 31, 2025 and would not exceed \$18,000.00. Mr. Taylor moved to approve the Memorandum of Understanding with Noblesville Preservation Alliance for 2025 Public Purpose Grant, second Ms. Dyer, five ayes, motion carried.

- #6 BOARD TO CONSIDER MEMORANDUM OF UNDERSTANDING WITH  
NOBLESVILLE MAIN STREET FOR 2025 PUBLIC PURPOSE GRANT  
(AARON HEAD)**

Community Engagement Manager Aaron Head stated the grant for Noblesville Main Street would increase by \$9,000.00 to \$40,000.00. He stated Main Street hosted 50 events during the year and met monthly with business owners and City staff. The memorandum would terminate on December 31, 2025 and not exceed \$40,000.00. Mr. Taylor moved to approve the Memorandum of Understanding with Noblesville Main Street for 2025 Public Purpose Grant, second Mr. Ditslear, five ayes, motion carried.

- #8 BOARD TO CONSIDER AWARD OF QUOTE AND SERVICE AGREEMENT  
WITH FIRST DUE COMPANY FOR FOREST PARK GREEN BARN  
DEMOLITION (CHARLIE ELLIOTT)**

Parks and Recreation Assistant Director Charlie Elliott stated quotes were opened at the last meeting, First Due had the lowest responsive, responsible quote. He recommended award of the project. Mr. Martin stated the certificate of insurance was not provided. He stated it was very important they were insured for the work. The agreement would terminate upon completion or by July 31, 2025 and would not exceed \$67,480.00. Mr. Martin moved to approve the award contingent on receipt of the certificate of insurance, second Mr. Taylor, five ayes, motion carried.

- #9 BOARD TO CONSIDER AMENDMENT NO. 1 FOR PAVING OF HAGUE  
ROAD NATURE HAVEN PARKING LOT (CHARLIE ELLIOTT)**

Parks and Recreation Assistant Director Charlie Elliott stated the project was awarded to Baumgartner Asphalt & Company. He stated an additional \$5,000.00 for materials was needed for the project after field measurements were taken. He stated the footprint of the parking lot

**BOARD OF PUBLIC WORKS AND SAFETY  
CITY OF NOBLESVILLE  
JANUARY 28, 2025, PAGE V**

would not be expanded. The amendment added \$4,957.00 for a new contract total not to exceed \$45,747.00. Mr. Elmer moved to approve Amendment No. 1 for paving Hague Road Nature Haven Parking Lot, second Ms. Dyer, five ayes, motion carried.

**#10 BOARD TO CONSIDER AMENDMENT NO. 1 FOR FOREST PARK  
PARKING LOT RETAINING WALL REPLACEMENT (CHARLIE ELLIOTT)**

Parks and Recreation Assistant Director Charlie Elliott stated after work on replacing the retaining wall began, an extra footer was discovered below the retaining wall. He stated an additional \$4,000.00 would be needed to remove it. The amendment would add \$3,647.00 for a new contract total not to exceed \$101,298.40. Mr. Taylor moved to approve Amendment No. 1 for Forest Park Parking Lot Retaining Wall Replacement, second Mr. Ditslear, five ayes, motion carried.

**#11 BOARD TO CONSIDER PERMISSION TO ADVERTISE FOR 2025 RIGHT-  
OF-WAY MOWING CONTRACT BID (RENÉ GULLEY)**

Street Department Operations Manager René Gulley requested permission to advertise for bids for the 2025 right-of-way mowing contract. She stated a list of all the locations was provided to the Board. She stated the list added State Road 37 from Conner Street to Allisonville Road, and the Pleasant Street corridor. Mr. Hughes stated additional square footage would be added to the bid, so that if additional areas need mowing, they would not have to rebid. Mr. Elmer moved to approve permission to advertise for the 2025 right-of-way mowing contract bid, second Ms. Dyer, five ayes, motion carried.

**#12 BOARD TO CONSIDER PERMISSION TO ADVERTISE FOR 2025 RIGHT-  
OF-WAY LANDSCAPING BID (RENÉ GULLEY)**

Street Department Operations Manager René Gulley requested permission to advertise for bids for the 2025 right-of-way landscaping contract. Mr. Elmer moved to approve permission to advertise for 2025 right-of-way landscaping bid, second Mr. Taylor, five ayes, motion carried.

**#13 BOARD TO CONSIDER PERMISSION TO ADVERTISE FOR REQUEST  
FOR PROPOSALS FOR IN-HOUSE GPS FOR THE STREET DEPARTMENT  
AND UTILITIES (JAKE THOMPSON)**

Chief Operator Jake Thompson requested to acquire requests for proposals (RFP) from qualified vendors for in-vehicle GPS for the Street and Utility departments. He stated both departments were currently using the first system the City signed with around 2012. He stated this was a good starting point, however since then the company had been bought out and was no longer local, which made correcting issues a little more difficult. He stated in addition, there were many new options available that were currently not included in the system they were using. Mr. Martin asked which vehicles would use the GPS system. Mr. Thompson replied almost all of the vehicles would have it. Mr. Elmer moved to approve permission to advertise for RFPs for GPS for the Street Department and Utilities, second Mr. Taylor, five ayes, motion carried.

**#14 BOARD TO CONSIDER SERVICES AGREEMENT FOR ON-CALL  
SERVICES WITH CHA CONSULTING, INC. (KRISTYN PARKER)**

Utilities Project Coordinator Kristyn Parker stated the previous on-call agreement had expired. She stated this agreement would allow CHA Consulting to continue to work on a sewer separation project. The agreement would terminate on December 31, 2026 and not exceed \$300,000.00. Mr. Taylor moved to approve the services agreement for on-call services with CHA Consulting, Inc., second Mr. Ditslear, five ayes, motion carried.

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**BOARD OF PUBLIC WORKS AND SAFETY  
CITY OF NOBLESVILLE  
JANUARY 28, 2025, PAGE VI**

- #15           BOARD TO CONSIDER CHANGE ORDER NO. 3 WITH ATLAS  
EXCAVATING AND CLOSEOUT OF LIFT STATION 9 REPLACEMENT  
PROJECT (KRISTYN PARKER)

Utilities Project Coordinator Kristyn Parker stated Change Order No. 3 is for work to change the configuration of wiring exiting the wet well and into the control panel to repair H2S damage in the control panel. Mr. Martin asked what H2S was. Ms. Parker replied it was a gas. The change order added \$3,018.75, for a new contract total of \$1,929,972.88. Mr. Taylor moved to approve Change Order No. 3 with Atlas Excavating and closeout of Lift Station 9 replacement project, second Ms. Dyer, five ayes, motion carried.

- #16           BOARD TO CONSIDER AWARD OF BID TO MADDOX INDUSTRIAL, LLC  
FOR LIFT STATION 2 PUMP REPLACEMENT (KRISTYN PARKER)

Utilities Project Coordinator Kristyn Parker requested approval to award the bid for the Lift Station 2 Pump Replacement project to Maddox Industrial, LLC. She stated bids were opened at the December 17, 2024 Board of Works meeting, and Maddox Industrial LLC was the lowest responsive, responsible bid at \$236,950.00. Mr. Taylor moved to approve the request to award the bid to Maddox Industrial LLC for Lift Station 2 pump replacement, second Mr. Ditslear, five ayes, motion carried.

- #17           BOARD TO CONSIDER CHANGE ORDERS NO. 1, 2, AND 3 WITH RIETH-  
RILEY FOR PLEASANT STREET, PHASE II (ALISON KRUPSKI)

City Engineer Alison Krupski stated these change orders were for Pleasant Street, Phase II. She stated the affected area was from 11<sup>th</sup> Street through 19<sup>th</sup> Street. She stated Pleasant Street was closed from 13<sup>th</sup> to 16<sup>th</sup> Street. She stated there were soft soils and contamination that needed attention. She stated additional appropriations approved by the Council were not needed to fund the change orders because some issues were anticipated and included in the bond. She stated Change Order No. 1 related to the temporary traffic signal at 16<sup>th</sup> Street and Greenfield Avenue. She stated the savings on Phase I would be moved to Phase II; Change Order No. 2 related to soil improvement and temporary storm sewer diversion; and Change Order No. 3 related to excavating and disposal of contaminated soil. She stated Change Orders No. 2 and 3 were dictated by Environmental Management Agency (EPA) requirements. She stated there may be some savings as the work progressed. Change Order No. 1 added \$20,378.15; Change Order No. 2 added \$24,257.26; and Change Order No. 3 added \$1,369,722.07 for a new contract total of \$20,144,162.44. Mr. Elmer moved to approve Change Orders 1, 2, and 3 with Rieth-Riley for Pleasant Street Phase II, second Mr. Taylor, five ayes, motion carried.

- #18           BOARD TO CONSIDER TEMPORARY ROAD CLOSURE FOR PLEASANT  
STREET PHASE II FOR UTILITY RELOCATION (ANDREW RODEWALD)

Engineering Project Manager Andrew Rodewald stated utility relocation for Pleasant Street, Phase II had been underway for approximately 18 months. He stated Indiana American Water needed to install a water line under 19<sup>th</sup> Street and under Pleasant Street to connect to new construction at the fairgrounds, completing their relocations. He stated the work must be completed before construction on Pleasant Street began. He stated the closures would be north of the Post Office on 19<sup>th</sup> Street and on Pleasant Street west of the 19<sup>th</sup> Street roundabout. He stated the closures would be one at a time. He stated the closures would last for two or three days during work hours only. He stated access to the Post Office would be maintained. He stated signs would be posted. He stated Rieth-Riley could not begin construction on Pleasant Street until the relocation work was complete. Mr. Elmer moved to approve the temporary road closure for Pleasant Street Phase II, second Mr. Taylor, five ayes, motion carried.

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**BOARD OF PUBLIC WORKS AND SAFETY  
CITY OF NOBLESVILLE  
JANUARY 28, 2025, PAGE VII**

#19               BOARD TO CONSIDER FUNDING AGREEMENT WITH INDOT FOR 2024-2  
COMMUNITY CROSSING MATCHING GRANT (ANDREW RODEWALD)

Engineering Project Manager Andrew Rodewald stated funds were awarded by INDOT in December 2024. He stated the grant would fund resurfacing at Noble West, specifically the West Haven and Lochaven subdivisions. Mr. Taylor moved to approve the funding agreement with INDOT for 2024-2 Community Crossing Matching Grant, second Ms. Dyer, five ayes, motion carried.

**ADJOURNMENT**

There being no further business before the Board of Public Works and Safety this 28<sup>th</sup> day of January 2025, Mr. Martin adjourned the meeting.

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JACK MARTIN, PRESIDENT

ATTEST:

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EVELLYN L. LEES, CLERK