



# Board of Public Works and Safety

## Agenda Item

### Cover Sheet

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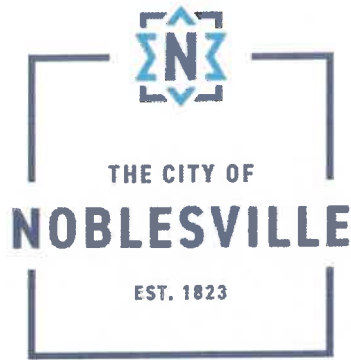
**MEETING DATE:** May 13, 2025

- ☒ Consent Agenda Item
- ☐ New Item for Discussion
- ☐ Previously Discussed Item
- ☐ Miscellaneous

**ITEM #:** 3

**INITIATED BY:** René Gulley

- ☒ Information Attached
- ☐ Verbal
- ☐ No Paperwork at Time of Packets



TO: Noblesville Board of Public Works and Safety

FROM: René Gulley, Operations Manager Street Department

SUBJECT: Board to Consider Noblesville Preservation Alliance Flea Market

DATE: May 13, 2025

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Attached you will find a request from Josh Glassburn-Ruby on behalf of the Noblesville Preservation Alliance to host their annual Flea Market on Saturday, June 14<sup>th</sup> from 8:00AM to 5:00PM. This event previously has been hosted on private property and they are now requesting to close Logan Street from 12<sup>th</sup> Street to 14<sup>th</sup> Street for vendors, food trucks, and acoustic acts.

**The committee recommends the Board of Public Works approve this request.**

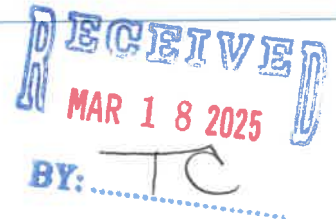


Stefanie Lascoux

ENCOR- 0244-2025

**From:** Sent on Behalf of Street Department <no-reply@egovnotices.com>  
**Sent:** Thursday, March 13, 2025 11:54 AM  
**To:** Street Department  
**Subject:** Special Event Encroachment Permit Submitted - Receipt #2025-CYNRES

EXTERNAL EMAIL - This email was sent by a person from outside your organization. Exercise caution when clicking links, opening attachments or taking further action, before validating its authenticity.



A citizen submitted the following information for one or more item(s) for which you are on the notification list. The information sent to the citizen is as follows.

## Confirmation

Thank you for submitting an online Special Event Encroachment Permit. You will be contacted following a review of this application.

*\*This is required as part of the permit application.\* Please email [nsd@noblesville.in.gov](mailto:nsd@noblesville.in.gov) with a map detailing the location of event (site map), and an event agenda or planned activities. If your event contains a program of various locations, your proposed route must also be attached.*

**Confirmation:** I agree to the terms and conditions listed above.

## ENCROACHMENT LOCATION INFORMATION

**Address or Special Event Location:** 1274 Logan Street - Closing Logan Street from 12th to 14th

## APPLICANT CONTACT INFORMATION

**Organization Name:** Noblesville Preservation Alliance  
**Contact Name:** Josh Glassburn-Ruby  
**Address:** 1274 Logan St, Noblesville, IN 46060  
**Phone Number:** 317-426-1672  
**Email:** [joshua@noblesvillepreservation.org](mailto:joshua@noblesvillepreservation.org)  
**Non-Profit:** Yes

## EVENT LOGISTICS

**Event Name:** 6th Annual Flea Market  
**Type of Event:** Other  
**If other, please explain:** Community Flea Market  
**What is the purpose of the event?:** Hosted by the Noblesville Preservation Alliance, this event features antiques, vintage goods, handcrafted items, and more—all while supporting local vendors and

historic preservation efforts.

**Event Requirements (Click All That Apply):** Event Barricades

**Event Starting Date & Time:** 06/14/2025 at 10:00:00 AM

**Event Ending Date & Time:** 06/14/2025 at 04:00:00 PM

**Setup Date & Time:** 06/14/2025 at 08:00:00 AM

**Tear Down Date & Time:** 06/14/2025 at 05:00:00 PM

**Total number of anticipated participants (including volunteers, spectators, runners, etc):**  
250

**Is this a first time event for you or the sponsoring organization at this location?:** No

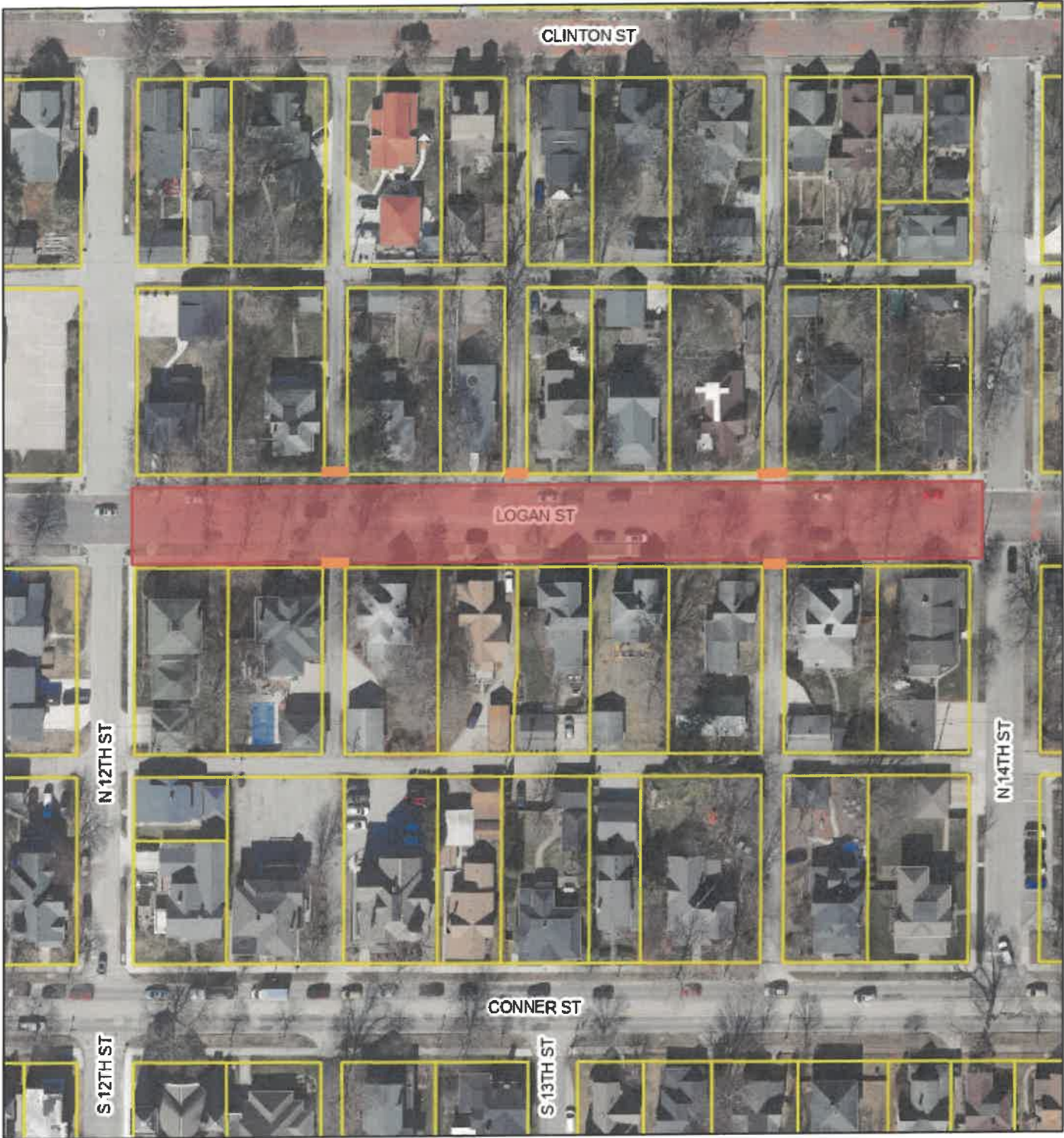
**Do you plan to erect temporary structures such as stages, tents, booths, tables, bounce houses, etc for this event?:** Yes

**\*If yes, please describe::** Vendor booths, including tables of antiques, home goods, along with licensed food trucks (no more than 3) and live acoustic acts throughout the event

To stay up to date you can view the status of this item [here](#).

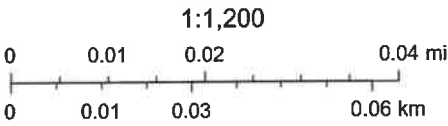
[Noblesville, IN](#)

# Noblesville Preservation Alliance



3/21/2025, 4:26:47 PM

centerlines  
 Parcels





# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

04/28/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Martin & Martin Insurance Agency 62 S 9th Street  Noblesville IN 46060		<b>CONTACT</b> NAME: Jenna Romens PHONE (A/C, No. Ext): E-MAIL ADDRESS: FAX (A/C, No): (317)703-1115	
<b>INSURED</b> Noblesville Preservation Alliance P O Box 632  Noblesville IN 46061		<b>INSURER(S) AFFORDING COVERAGE</b> INSURER A: ERIE INS EXCH INSURER B: ERIE INS EXCH INSURER C: INSURER D: INSURER E: INSURER F:	
		NAIC # 26271 26271	

**COVERAGES****CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y		Q46-1551771	10/15/2024	10/15/2025	EACH OCCURRENCE \$ 1000000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1000000 MED EXP (Any one person) \$ 5000 PERSONAL & ADV INJURY \$ 1000000 GENERAL AGGREGATE \$ 2000000 PRODUCTS - COMP/OP AGG \$ 2000000 \$
	<input type="checkbox"/> <b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<input type="checkbox"/> <b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <input type="checkbox"/> <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	<input type="checkbox"/> <b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below Y / N <input type="checkbox"/> N / A						PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
B	Directors & Officers Liability			Q46-1551771	10/15/2024	10/15/2025	\$1,000,000 per claim \$2,000,000 aggregate

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The City of Noblesville is included as Additional Insured with respects to the above General Liability when required by written contract.

**CERTIFICATE HOLDER****CANCELLATION**

City of Noblesville 16 S 10th Street  Noblesville IN 46060	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

Fax:

Email:

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ACORD 25 (2016/03)

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