



# Board of Public Works and Safety

## Agenda Item

### Cover Sheet

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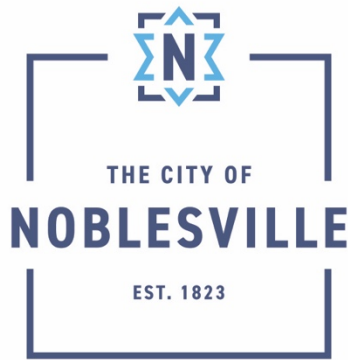
**MEETING DATE:** October 10, 2023

- ☐ Consent Agenda Item
- ☒ New Item for Discussion
- ☐ Previously Discussed Item
- ☐ Miscellaneous

**ITEM #:** 4

**INITIATED BY:** Adam Hedden

- ☒ Information Attached
- ☐ Bring Paperwork from Previous Meeting
- ☐ Verbal
- ☐ No Paperwork at Time of Packets



**TO:** BOARD OF PUBLIC WORKS AND SAFETY  
**FROM:** ADAM HEDDEN, IT DIRECTOR REQUEST  
**SUBJECT:** PURCHASE PC'S FOR ANNUAL REFRESH  
**DATE:** OCTOBER 10, 2023

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The City of Noblesville is looking to standardize the computer fleet to a single vendor, which will be HP. Also, placing all computers on a 4-year refresh. This allows the IT Department to reduce the cost of purchasing and maintaining the computer fleet through:

- Bulk purchasing rates
- Reduction of the cost of business processes through asset management, lifecycle planning, and hardware break/fix.
- Increased value due to higher quality components.
- Reduction of the number of different computer models allows the IT Department to ensure compatibility with existing city owned computer infrastructure and software.
- Standardization of computers allows for better support by the IT Department.

This purchase is the first step in achieving a standardized 4-year PC refresh.

## Order Agreement

This Order Agreement is written in "Plain English". The words **you** and **your** refer to the Customer, the words **we**, **us** and **our** refer to **Konica Minolta Business Solutions U.S.A., Inc.**, including its subsidiaries and agents.

### Customer Information

#### City Of Noblesville

16 S 10th St  
Ste 270  
Noblesville, IN 46060-2809

### Product: Device & Software (Third Party Procured)

Installation Location - 1: City Of Noblesville, 16 S 10th St, Noblesville, IN 46060-2809

Delivery Contact: Adam Hedden , (317) 770-2073

Product Category	Quantity	Product Description	Unit Price	Extended Price
Systems - Notebooks	38	HP ProBook 450 G10 NotebookWolf Pro Security - Intel Core i7 1355U / 1.7 GHz - Win 11 Pro - Intel Iris Xe - 16 GB RAM - 512 GB SSD NVMe - 15.6" IPS touch 1920 x 1080 (Full HD) - 802.11a/b/g/n/ac/ax (Wi-Fi 6E), Bluetooth - pike silver plastic - kbd: US - with HP Wolf Pro Security	\$1,057.00	\$40,166.00
Systems - System Service & Support	38	Electronic HP Care Pack Next Business Day Active Care ServiceExtended service agreement - parts and labor - 3 years - on-site - 9x5 - response time: NBD - for HP 470 G10; Pro x360; ProBook 440 G10, 455 G10, 455 G9, 455r G6, 45X G7, 45X G8, 470 G10	\$87.00	\$3,306.00
Systems - Desktops	49	HP Elite 600 G9Wolf Pro Security - SFF - Core i7 12700 / 2.1 GHz - RAM 16 GB - SSD 256 GB - NVMe, TLC - UHD Graphics 770 - GigE - Win 11 Pro - monitor: none - keyboard: US - Smart Buy - with HP Wolf Pro Security Edition (1 year)	\$934.00	\$45,766.00
Systems - System Service & Support	49	Electronic HP Care Pack Next Business Day Active Care ServiceExtended service agreement - parts and labor - 3 years - on-site - 9x5 - response time: NBD - for Presence 24, Small Space Solution with Zoom Rooms; Pro 200 G4	\$24.00	\$1,176.00
Systems - Port Expansion	40	HP USB-C Dock G5Essential - docking station - USB-C - HDMI, 2 x DP - GigE - 65 Watt - United States	\$143.00	\$5,720.00
Systems - System Service & Support	87	TD Synnex - MS Intune Enterprise Hardware Hash PricingMicrosoft Intune Provisioning Service per qty 1 system: Includes data capture for .csv file. with Hardware Hash included per qty 1 system. Volume for QTY 1-499 units.		
Shipping Fee	1	FedEx:Ground		

## Customer Options & Verification

To ensure an excellent customer experience, please take a moment to verify the invoice mailing and accounts payable address/contact information we have on file. If changes are required to your Invoice Mailing or Accounts Payable addresses (including contact information), please contact your Sales Representative for assistance.

Invoice Mailing Address:

**City Of Noblesville**

16 S 10th St

Ste 270

Noblesville, IN, 46060-2809

Accounts Payable Address:

**City Of Noblesville**

16 S 10th St

Ste 270

Noblesville, IN, 46060-2809

Accounts Payable Contact:

Adam Hedden

Phone: (317) 770-2073

Email: [ahedden@noblesville.in.us](mailto:ahedden@noblesville.in.us)

## MyKMBS.com Customer Portal

MyKMBS is a complete and comprehensive service management tool allowing our clients to manage their Konica Minolta accounts - right from their desktop or smartphone. MyKMBS offers 24/7 access to Konica Minolta support and product resources - all in one place.

Please provide a primary contact for MyKMBS.com registration:

Account ID: 4924693

Name:

Email:

☐ Opt Out of MyKMBS.com Customer Portal

## Order Summary & Acceptance

Transaction Type: **Purchase**

Payment Terms: **NET 30 DAYS**

Total Purchase Price: **\$96,134.00**

Excluding applicable tax

Your signature below constitutes your acceptance of this Order Agreement (ID: **80089052** with date/time stamp: **09/25/2023 11:43:49 AM**) including our standard terms and conditions available online at the URL link(s) provided below or in hard copy upon request, which you have reviewed and accepted and which are incorporated into this Order Agreement:

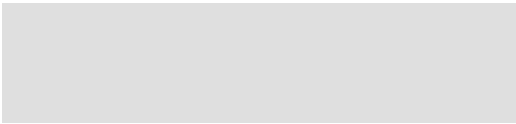
Procurement Terms: <https://kmbs.konicaminolta.us/solutions-services/it-services-all-covered/terms/all-covered-it-tech-assurance/>

Pricing valid for 15 days from the date of Order Agreement, pending credit approval. Confidential - not to be distributed to third parties.

### Customer

City Of Noblesville

Signature:



Name:

Title:

Date Signed:

All of which is approved by the Board of Public Works and Safety of the City of Noblesville this \_\_\_\_\_ day of \_\_\_\_\_ 2023.

\_\_\_\_\_  
JACK MARTIN, PRESIDENT

\_\_\_\_\_  
JOHN DITSLEAR, MEMBER

\_\_\_\_\_  
LAURIE DYER, MEMBER

\_\_\_\_\_  
ROBERT J. ELMER, MEMBER

\_\_\_\_\_  
RICK L. TAYLOR, MEMBER

ATTEST:

\_\_\_\_\_  
EVELYN L. LEES, CLERK  
CITY OF NOBLESVILLE, INDIANA

**PURCHASE ORDER  
CITY OF NOBLESVILLE  
16 SOUTH 10TH STREET STE 270**

PAGE: 1

INDIANA RETAIL TAX EXEMPT  
CERTIFICATE NO. 0031216070010

FEDERAL EXCISE TAX EXEMPT  
356001141

NOBLESVILLE IN 46060  
PHONE: 317-776-6328  
FAX: 317-776-6369

**PURCHASE ORDER NO. 230251**

THIS NUMBER MUST APPEAR ON INVOICES, A/P  
VOUCHER, DELIVERY MEMO, PACKING SLIPS,  
SHIPPING LABELS AND ANY CORRESPONDENCE.

**SHIP TO:****TO**

**VENDOR # 1860  
KONICA MINOLTA BUSINESS SOLUTIONS  
USA INC  
DEPT. CH 19188  
PALATINE IL 60055-9188**

**ATTN:**

<b>DATE</b> 09/27/2023		<b>DEPARTMENT</b> IT		<b>SHIP TO ARRIVE BY</b>		
<b>APPROPRIATION NUMBER</b>	<b>QUANTITY</b>	<b>UNIT</b>	<b>DESCRIPTION</b>	<b>PROJECT #</b>	<b>UNIT PRICE</b>	<b>AMOUNT</b>
101008442.100	1.0		ANNUAL 2023 PC REFRESH		6351.00	6351.00
124008442.100	1.0		ANNUAL 2023 PC REFRESH		89783.00	89783.00

SHIP VIA

TOTAL

**96134.00****SHIPPING INSTRUCTIONS**

\* SHIP PREPAID  
\* C.O.D. SHIPMENTS CANNOT BE ACCEPTED  
\* PURCHASE ORDER NUMBER MUST APPEAR ON ALL  
SHIPPING LABELS.  
\* THIS ORDER ISSUED IN COMPLIANCE WITH CHAPTER 99, ACTS 1945  
AND ACTS AMENDATORY THEREOF AND SUPPLEMENTAL THERETO.

**PAYMENT**

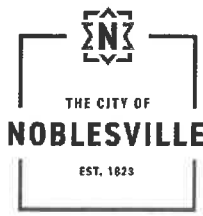
\* A/P VOUCHER CANNOT BE APPROVED FOR PAYMENT UNLESS THE P.O. NUMBER IS  
MADE A PART OF THE VOUCHER AND EVERY INVOICE AND VOUCHER HAS THE  
PROPER SWORN AFFIDAVIT ATTACHED.  
\* I HEREBY CERTIFY THAT THERE IS AN UNOBLIGATED BALANCE IN  
THIS APPROPRIATION SUFFICIENT TO PAY FOR THE ABOVE ORDER.

ORDERED BY

TITLE

CONTROLLER

**ORIGINAL - VENDOR'S COPY**



## FINANCE & ACCOUNTING

### Funding Verification/Encumbrance Request Form

Date to be submitted to BoW/Park Board: 10/10/23 (put N/A if not submitting to BoW/Park Board)

Vendor name: Konnica Minolta

1860

Vendor Address: \_\_\_\_\_

Brief description of purchase: Annual 2023 pc refresh

**Source of Funding:**

- ☒ Current Year Operational Budget  
☐ Subsequent Year Operational Budget<sup>1</sup>  
☐ Funding not yet finalized (attach explanation)<sup>2</sup>  
☐ Loan or debt proceeds  
☐ Non-Appropriated Fund<sup>3</sup>

Fund #	101
Department #	008
Project # (NA if no project #)	
Expense Object #	Amount
#1	<del>424.100</del> \$ 6,351.00
#2	<u>442.100</u>
#3	

- 1) This option may only be selected AFTER the adoption of the subsequent year budget. OFA will create a PO after the start of the next year. If contract details change in between form submission and the start of the year, contact OFA Staff.  
2) This option may only be selected in unusual circumstances. An additional FVF will need to be submitted to OFA once funding source has been determined. OFA will not create a PO until this follow-up form has been submitted.  
3) These funds are not appropriated through the annual budget process. They include but are not limited to grant funds and impact fee funds.

Are you requesting that a Purchase Order (PO) be created for this expenditure?

- ☒ Yes Select for all purchases/contracts that will not be paid immediately  
☐ No Select ONLY if department plans to initiate payment immediately

The Department certifies that sufficient appropriation authority exists in the stated fund and expense series to obligate the expense for future payment.

**Department Director**

Adam Hedden Digitally signed by Adam Hedden  
Date: 2023.09.27 13:53:27 -04'00'

(Signature)

Adam Hedden

(Printed Name)

9/27/23

(Date)

Please email completed form to [OFABudget@noblesville.in.us](mailto:OFABudget@noblesville.in.us)

**FOR OFFICE OF FINANCE AND ACCOUNTING USE ONLY**

**OFA Action Taken**

- ☒ Purchase Order Created  
☒ Reviewed Availability of funds (Contract/Purchase of over \$50k or paid with debt proceeds only)

PO # (if applicable): 2300251

OFA Signature Steve Strycker

Digitally signed by Steve Strycker  
Date: 2023.09.27 14:07:37 -04'00'

- ☐ No Action Taken (Department should still include this form in purchase/contract approval submission)

Comments: FVF 2 of 2 to generate 1 purchase order.

Initials: HT

Date: 9/27/23





## FINANCE & ACCOUNTING

### Funding Verification/Encumbrance Request Form

Date to be submitted to BoW/Park Board: 10/10/23 (put N/A if not submitting to BoW/Park Board)

Vendor name: Konnica Minolta

Vendor Address: \_\_\_\_\_

Brief description of purchase: Annual 2023 pc refresh

**Source of Funding:**

- ☒ Current Year Operational Budget  
☐ Subsequent Year Operational Budget<sup>1</sup>  
☐ Funding not yet finalized (attach explanation)<sup>2</sup>  
☐ Loan or debt proceeds  
☐ Non-Appropriated Fund<sup>3</sup>

Fund #	124
Department #	008
Project # (NA if no project #)	
Expense Object #	Amount
#1	424.100 \$ 89,783.00
#2	442.100
#3	

- 1) This option may only be selected AFTER the adoption of the subsequent year budget. OFA will create a PO after the start of the next year. If contract details change in between form submission and the start of the year, contact OFA Staff.  
2) This option may only be selected in unusual circumstances. An additional FVF will need to be submitted to OFA once funding source has been determined. OFA will not create a PO until this follow-up form has been submitted.  
3) These funds are not appropriated through the annual budget process. They include but are not limited to grant funds and impact fee funds.

Are you requesting that a Purchase Order (PO) be created for this expenditure?

- ☒ Yes Select for all purchases/contracts that will not be paid immediately  
☐ No Select ONLY if department plans to initiate payment immediately

The Department certifies that sufficient appropriation authority exists in the stated fund and expense series to obligate the expense for future payment.

**Department Director**

Adam Hedden Digitally signed by Adam Hedden  
Date: 2023.09.27 13:53:49 -04'00'

(Signature)

Adam Hedden

(Printed Name)

9/27/23

(Date)

Please email completed form to [OFAbudget@noblesville.in.us](mailto:OFAbudget@noblesville.in.us)

**FOR OFFICE OF FINANCE AND ACCOUNTING USE ONLY**

**OFA Action Taken**

- ☒ Purchase Order Created  
☐ Reviewed Availability of funds (Contract/Purchase of over \$50k or paid with debt proceeds only)

PO # (if applicable): 230251

OFA Signature Steve Strycker

Digitally signed by Steve Strycker  
Date: 2023.09.27 14:12:03 -04'00'

- ☐ No Action Taken (Department should still include this form in purchase/contract approval submission)

Comments: FVF 1 of 2. Generate 1 purchase order.

Initials: HS

Date: 9/27/23

## Heather Trexler

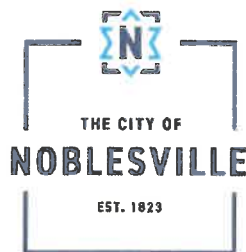
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**From:** Steve Strycker  
**Sent:** Wednesday, September 27, 2023 2:21 PM  
**To:** Heather Trexler  
**Subject:** FW: PO Request  
**Attachments:** 2023 Annual Refresh p1 9-27-23 sls.pdf; 2023 Annual Refresh p2 9-27-23 sls.pdf

Hi Heather:

Here are the 2 approved FVF's from IT for 2023 computer refreshes. Please generate a single purchase order. Make sure to attach Jeff's "approval" email since this is a unique solution to a complex budget challenge.

Thank you,



**STEVE STRYCKER, CPA**

Accounting Manager

Utilities Department

**CITY OF NOBLESVILLE**

P: 317.776.6353 x3008

197 Washington Street • Noblesville, IN 46060

[www.CityofNoblesville.org](http://www.CityofNoblesville.org)

**From:** Adam Hedden <[ahedden@noblesville.in.us](mailto:ahedden@noblesville.in.us)>  
**Sent:** Wednesday, September 27, 2023 1:55 PM  
**To:** Steve Strycker <[sstrycker@noblesville.in.us](mailto:sstrycker@noblesville.in.us)>  
**Subject:** RE: PO Request

Steve,

Please see the attached fvf's

**ADAM HEDDEN**

IT Director

IT Department

**CITY OF NOBLESVILLE**

P: 317.770.2073

16 S. 10<sup>th</sup> Street • Noblesville, IN • 46060

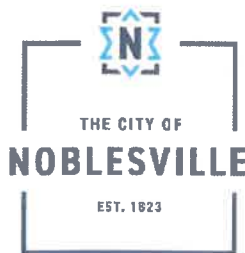
[www.CityofNoblesville.org](http://www.CityofNoblesville.org)

**From:** Steve Strycker <[sstrycker@noblesville.in.us](mailto:sstrycker@noblesville.in.us)>  
**Sent:** Wednesday, September 27, 2023 1:31 PM  
**To:** Adam Hedden <[ahedden@noblesville.in.us](mailto:ahedden@noblesville.in.us)>; Jeffrey L. Spalding <[jspalding@noblesville.in.us](mailto:jspalding@noblesville.in.us)>; Misty Shearer <[mshearer@noblesville.in.gov](mailto:mshearer@noblesville.in.gov)>  
**Cc:** Ian Zeligowski <[izeligowski@noblesville.in.us](mailto:izeligowski@noblesville.in.us)>; Heather Trexler <[HTrexler@noblesville.in.us](mailto:HTrexler@noblesville.in.us)>  
**Subject:** RE: PO Request

Hi Adam:

I recommend that we take Jeff's comments as approval. Please prepare 2 FVF's—one for each fund. Heather and I can create 1 purchase order from these 2 individual FVF's.

Send them right away so I can take care of this today for you. I am out of the office tomorrow.



**STEVE STRYCKER, CPA**

Accounting Manager

Utilities Department

**CITY OF NOBLESVILLE**

P: 317.776.6353 x3008

197 Washington Street • Noblesville, IN 46060

[www.CityofNoblesville.org](http://www.CityofNoblesville.org)

**From:** Adam Hedden <[ahedden@noblesville.in.us](mailto:ahedden@noblesville.in.us)>

**Sent:** Wednesday, September 27, 2023 1:09 PM

**To:** Steve Strycker <[sstrycker@noblesville.in.us](mailto:sstrycker@noblesville.in.us)>; Jeffrey L. Spalding <[jspalding@noblesville.in.us](mailto:jspalding@noblesville.in.us)>; Misty Shearer <[mshearer@noblesville.in.gov](mailto:mshearer@noblesville.in.gov)>

**Cc:** Ian Zelgowski <[izelgowski@noblesville.in.us](mailto:izelgowski@noblesville.in.us)>

**Subject:** RE: PO Request

Does Jeff's comments below constitute an approval? Can we move forward with the PO?

**ADAM HEDDEN**

IT Director

IT Department

**CITY OF NOBLESVILLE**

P: 317.770.2073

16 S. 10<sup>th</sup> Street • Noblesville, IN • 46060

[www.CityofNoblesville.org](http://www.CityofNoblesville.org)

**From:** Steve Strycker <[sstrycker@noblesville.in.us](mailto:sstrycker@noblesville.in.us)>

**Sent:** Friday, September 22, 2023 12:52 PM

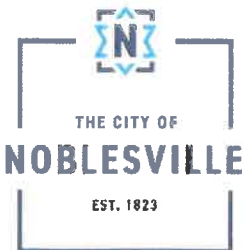
**To:** Jeffrey L. Spalding <[jspalding@noblesville.in.us](mailto:jspalding@noblesville.in.us)>; Adam Hedden <[ahedden@noblesville.in.us](mailto:ahedden@noblesville.in.us)>; Misty Shearer <[mshearer@noblesville.in.gov](mailto:mshearer@noblesville.in.gov)>

**Cc:** Ian Zelgowski <[izelgowski@noblesville.in.us](mailto:izelgowski@noblesville.in.us)>

**Subject:** RE: PO Request

Jeff:

Thank you! I agree with your comments, particularly about appropriations being a confusing pain in the rear.



**STEVE STRYCKER, CPA**

Accounting Manager

Utilities Department

**CITY OF NOBLESVILLE**

P: 317.776.6353 x3008

197 Washington Street • Noblesville, IN 46060

[www.CityofNoblesville.org](http://www.CityofNoblesville.org)

**From:** Jeffrey L. Spalding <[jspalding@noblesville.in.us](mailto:jspalding@noblesville.in.us)>  
**Sent:** Friday, September 22, 2023 12:15 PM  
**To:** Adam Hedden <[ahedden@noblesville.in.us](mailto:ahedden@noblesville.in.us)>; Steve Strycker <[sstrycker@noblesville.in.us](mailto:sstrycker@noblesville.in.us)>; Misty Shearer <[mshearer@noblesville.in.gov](mailto:mshearer@noblesville.in.gov)>  
**Cc:** Ian Zelgowski <[izelgowski@noblesville.in.us](mailto:izelgowski@noblesville.in.us)>  
**Subject:** RE: PO Request

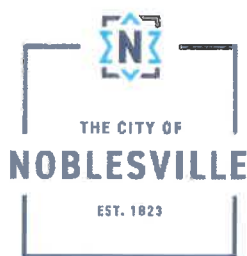
All –

Short answer. Split the cost between Fund 124 and Fund 101.

Generally, artificially splitting expenses between funds is NOT preferred. Conceptually, the de-appropriation/add'l appropriation combo is optimal. However, considering other relevant factors for this particular situation (i.e. Council disdain for hyper-technical, small dollar fiscal actions)...splitting the expense is the least suboptimal solution. 😊

This situation is an excellent example why appropriations are a confusing "pain in the rear"! 😞

Best regards,



**JEFFREY L SPALDING**  
CFO & Controller  
Office of Finance & Accounting  
**CITY OF NOBLESVILLE**  
P: 317.776.6328 x2201  
16 S. 10<sup>th</sup> Street • Noblesville, IN • 46060  
[www.CityofNoblesville.org](http://www.CityofNoblesville.org)

**From:** Adam Hedden <[ahedden@noblesville.in.us](mailto:ahedden@noblesville.in.us)>  
**Sent:** Friday, September 22, 2023 11:43 AM  
**To:** Steve Strycker <[sstrycker@noblesville.in.us](mailto:sstrycker@noblesville.in.us)>; Misty Shearer <[mshearer@noblesville.in.gov](mailto:mshearer@noblesville.in.gov)>  
**Cc:** Ian Zelgowski <[izelgowski@noblesville.in.us](mailto:izelgowski@noblesville.in.us)>; Jeffrey L. Spalding <[jspalding@noblesville.in.us](mailto:jspalding@noblesville.in.us)>  
**Subject:** RE: PO Request

Once I get the ok from Ian / Jeff then I will create the second fvf.

Thank you Steve.

**ADAM HEDDEN**  
IT Director  
IT Department  
**CITY OF NOBLESVILLE**  
P: 317.770.2073  
16 S. 10<sup>th</sup> Street • Noblesville, IN • 46060  
[www.CityofNoblesville.org](http://www.CityofNoblesville.org)

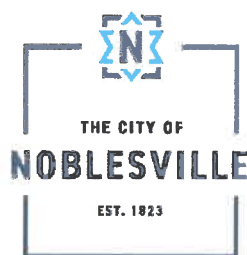
**From:** Steve Strycker <[sstrycker@noblesville.in.us](mailto:sstrycker@noblesville.in.us)>  
**Sent:** Friday, September 22, 2023 11:31 AM  
**To:** Misty Shearer <[mshearer@noblesville.in.gov](mailto:mshearer@noblesville.in.gov)>; Adam Hedden <[ahedden@noblesville.in.us](mailto:ahedden@noblesville.in.us)>

**Cc:** Ian Zeligowski <[izeligowski@noblesville.in.us](mailto:izeligowski@noblesville.in.us)>; Jeffrey L. Spalding <[Jspalding@noblesville.in.us](mailto:Jspalding@noblesville.in.us)>  
**Subject:** RE: PO Request

Hi Adam and Misty:

If you decide this route, and Jeff or Ian blesses the decision, you will have to generate 2 FVF documents---a separate document for each fund number. Heather will be able to generate 1 purchase order from these separate FVF's.

This is not a normal practice, but it appears to be an easy solution to your initial request.



**STEVE STRYCKER, CPA**

Accounting Manager

Utilities Department

**CITY OF NOBLESVILLE**

P: 317.776.6353 x3008

197 Washington Street • Noblesville, IN 46060

[www.CityofNoblesville.org](http://www.CityofNoblesville.org)

**From:** Misty Shearer <[mshearer@noblesville.in.gov](mailto:mshearer@noblesville.in.gov)>

**Sent:** Friday, September 22, 2023 10:56 AM

**To:** Adam Hedden <[ahedden@noblesville.in.us](mailto:ahedden@noblesville.in.us)>

**Cc:** Steve Strycker <[sstrycker@noblesville.in.us](mailto:sstrycker@noblesville.in.us)>; Ian Zeligowski <[izeligowski@noblesville.in.us](mailto:izeligowski@noblesville.in.us)>; Jeffrey L. Spalding <[Jspalding@noblesville.in.us](mailto:Jspalding@noblesville.in.us)>

**Subject:** Re: PO Request

Yes that is good. Thank you!

Sent from my iPhone.

On Sep 22, 2023, at 10:50 AM, Adam Hedden <[ahedden@noblesville.in.us](mailto:ahedden@noblesville.in.us)> wrote:

I am happy with that. Misty?

**ADAM HEDDEN**

IT Director

IT Department

**CITY OF NOBLESVILLE**

P: 317.770.2073

16 S. 10<sup>th</sup> Street • Noblesville, IN • 46060

[www.CityofNoblesville.org](http://www.CityofNoblesville.org)

**From:** Steve Strycker <[sstrycker@noblesville.in.us](mailto:sstrycker@noblesville.in.us)>

**Sent:** Friday, September 22, 2023 10:42 AM

**To:** Adam Hedden <[ahedden@noblesville.in.us](mailto:ahedden@noblesville.in.us)>; Ian Zeligowski <[izeligowski@noblesville.in.us](mailto:izeligowski@noblesville.in.us)>

**Cc:** Jeffrey L. Spalding <[Jspalding@noblesville.in.us](mailto:Jspalding@noblesville.in.us)>; Misty Shearer <[mshearer@noblesville.in.gov](mailto:mshearer@noblesville.in.gov)>

**Subject:** RE: PO Request

Hello everyone:

Just a recommendation:

Can we split the FVF between the 2 funds?

Charge fund 124 \$89783

Charge Fund 101 \$6351

<image003.jpg>

**STEVE STRYCKER, CPA**

Accounting Manager

Utilities Department

**CITY OF NOBLESVILLE**

P: 317.776.6353 x3008

197 Washington Street • Noblesville, IN 46060

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**From:** Adam Hedden <[ahedden@noblesville.in.us](mailto:ahedden@noblesville.in.us)>

**Sent:** Friday, September 22, 2023 10:36 AM

**To:** Ian Zelgowski <[izelgowski@noblesville.in.us](mailto:izelgowski@noblesville.in.us)>

**Cc:** Steve Strycker <[sstrycker@noblesville.in.us](mailto:sstrycker@noblesville.in.us)>; Jeffrey L. Spalding <[jspalding@noblesville.in.us](mailto:jspalding@noblesville.in.us)>

**Subject:** RE: PO Request

Misty chimed in with me earlier and said it was not the easiest route. I will follow up later today to see what is the easiest solution.

**ADAM HEDDEN**

IT Director

IT Department

**CITY OF NOBLESVILLE**

P: 317.770.2073

16 S. 10<sup>th</sup> Street • Noblesville, IN • 46060

[www.CityofNoblesville.org](http://www.CityofNoblesville.org)

**From:** Ian Zelgowski <[izelgowski@noblesville.in.us](mailto:izelgowski@noblesville.in.us)>

**Sent:** Friday, September 22, 2023 10:35 AM

**To:** Adam Hedden <[ahedden@noblesville.in.us](mailto:ahedden@noblesville.in.us)>

**Cc:** Steve Strycker <[sstrycker@noblesville.in.us](mailto:sstrycker@noblesville.in.us)>; Jeffrey L. Spalding <[jspalding@noblesville.in.us](mailto:jspalding@noblesville.in.us)>

**Subject:** RE: PO Request

Good morning, Adam:

To answer your question, we cannot move budget appropriations between funds the same way we can between series within a fund.

In this case, we would need to do two fiscal actions – one to de-appropriate \$6,351 from fund 101 and another to appropriate \$6,351 into fund 124. If you want to go this route, you'll need to submit two BMRs on SharePoint.

Thanks,  
Ian

<image005.jpg>

**IAN ZELGOWSKI**

Deputy Financial Officer  
Office of Finance & Accounting

**CITY OF NOBLESVILLE**

P: 317.776.6328 x2203

16 S. 10<sup>th</sup> Street • Noblesville, IN • 46060

[www.CityofNoblesville.org](http://www.CityofNoblesville.org)

**From:** Steve Strycker <[sstrycker@noblesville.in.us](mailto:sstrycker@noblesville.in.us)>

**Sent:** Friday, September 22, 2023 10:01 AM

**To:** Ian Zelgowski <[izelgowski@noblesville.in.us](mailto:izelgowski@noblesville.in.us)>

**Subject:** FW: PO Request

Hi Ian:

Please see Adam's request to move \$6351 budget dollars from Fund 101 to Fund 124 to cover this FVF. Do you need to take care of the budget modification with him? I am willing to help where necessary. I am copying Adam's email request below:

Can we transfer \$6,351 from 008-100-400-442.100 to 124?

**ADAM HEDDEN**

IT Director

IT Department

**CITY OF NOBLESVILLE**

P: 317.770.2073

16 S. 10<sup>th</sup> Street • Noblesville, IN • 46060

[www.CityofNoblesville.org](http://www.CityofNoblesville.org)

Let me know so I can pass on the correct instructions to Adam.

<image005.jpg>

**STEVE STRYCKER, CPA**

Accounting Manager

Utilities Department

**CITY OF NOBLESVILLE**

P: 317.776.6353 x3008

197 Washington Street • Noblesville, IN 46060

[www.CityofNoblesville.org](http://www.CityofNoblesville.org)

**From:** Steve Strycker

**Sent:** Friday, September 22, 2023 9:45 AM

**To:** Adam Hedden <[ahedden@noblesville.in.us](mailto:ahedden@noblesville.in.us)>

**Cc:** Misty Shearer <[mshearer@noblesville.in.gov](mailto:mshearer@noblesville.in.gov)>

**Subject:** FW: PO Request

Hi Adam:

I am reviewing your FVF. It appears that there is only \$89,783 budgeted dollars available in fund 124. We need an additional \$6351 budget to cover this request.

Also, I moved the expense object code from the fund # field to the expense object field on the form for you. See the attached with "sls" for this revision.

Let me know how you want to proceed.

<image006.jpg>

**STEVE STRYCKER, CPA**

Accounting Manager

Utilities Department

**CITY OF NOBLESVILLE**

P: 317.776.6353 x3008

197 Washington Street • Noblesville, IN 46060

[www.CityofNoblesville.org](http://www.CityofNoblesville.org)

**From:** Adam Hedden <[ahedden@noblesville.in.us](mailto:ahedden@noblesville.in.us)>

**Sent:** Thursday, September 21, 2023 3:19 PM

**To:** OFA Budget <[OFABudget@noblesville.in.us](mailto:OFABudget@noblesville.in.us)>

**Subject:** PO Request

Please see the attached FVF.

Thanks,

**ADAM HEDDEN**

IT Director

IT Department

**CITY OF NOBLESVILLE**

P: 317.770.2073

16 S. 10<sup>th</sup> Street • Noblesville, IN • 46060

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ITsavvy LLC  
313 South Rohlwing Road  
Addison, IL 60101  
www.ITsavvy.com

Quote Details	
<b>Quote #:</b>	3773222
<b>Date:</b>	09/21/2023
<b>Payment Method:</b>	Net 30 Days
<b>Client PO#:</b>	
<b>Cost Center:</b>	
<b>Shipping Method:</b>	Ground

## Quote

**Bill To:**  
ACCT #: 615716  
City of Noblesville  
Accounts Payable  
16 S. 10th St  
Noblesville, IN 46060  
United States  
317-773-4614

**Ship To:**  
City of Noblesville  
Accounts Payable  
16 S. 10th St  
Noblesville, IN 46060  
United States  
317-773-4614

**Client Contact:**  
Misty Shearer  
(P) 317-776-6368 x 2702  
MShearer@noblesville.in.us

**Client Executive:**  
Scott Henson  
(P) 630.396.6327  
(F) 630.396.6322  
shenson@ITsavvy.com

Item Description	Part #	Tax	Qty	Unit Price	Total
1 <b>HP ProBook 450 G10 Notebook</b> Wolf Pro Security - Intel Core i7 1355U / 1.7 GHz - Win 11 Pro - Intel Iris Xe Graphics - 16 GB RAM - 512 GB SSD NVMe - 15.6" IPS 1920 x 1080 (Full HD) - 802.11a/b/g/n/ac/ax (Wi-Fi 6E), Bluetooth - pike silver plastic - kbd: US - with HP Wolf Pro Security Edition (1 year)	23726080	Y	38	\$1,052.10	\$39,979.80
2 <b>HP Elite 600 G9</b> Wolf Pro Security - SFF - Core i7 12700 / 2.1 GHz - RAM 16 GB - SSD 512 GB - NVMe, TLC - UHD Graphics 770 - GigE - Win 11 Pro - monitor: none - keyboard: US - Smart Buy - with HP Wolf Pro Security Edition (1 year)	23732672	Y	49	\$1,246.62	\$61,084.38

Fair Market Value		\$1 Buy Out	
3 Year FMV / Year	5 Year FMV / Year	3 Year \$1 / Year	5 Year \$1 / Year
\$34,195.48	\$22,952.47	\$36,896.57	\$23,168.67

Lease prices listed above are estimates. They apply for Public School and Municipal Entities only. They are based upon individual credit review and approval. Your final rates will be determined after credit review.

Subtotal: \$101,064.18  
Shipping: \$1,545.14  
Tax: Exempt  
**TOTAL: \$102,609.32**

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We do accept credit cards for payment. However, if the credit card is provided after the order has been invoiced there will be a charge of 3% of the total purchase.

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Date: \_\_\_\_\_



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## QUOTE CONFIRMATION

ADAM HEDDEN,

Thank you for considering CDW•G for your technology needs. The details of your quote are below. **If you are an eProcurement or single sign on customer, please log into your system to access the CDW site.** You can search for your quote to retrieve and transfer back into your system for processing.

For all other customers, click below to convert your quote to an order.

[Convert Quote to Order](#)

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
NNFC147	8/30/2023	HP LAPTOPS	6871873	\$47,610.00

QUOTE DETAILS				
ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
<a href="#">HP SB 450 G10 I7-1355U 512 16 W11P</a> Mfg. Part#: 822Q7UT#ABA Contract: MARKET	38	7406521	\$1,095.00	\$41,610.00
<a href="#">HP USB-C Dock G5 - docking station - USB-C - GigE</a> Mfg. Part#: 5TW10AA#ABA Contract: MARKET	40	5663189	\$150.00	\$6,000.00

SUBTOTAL	\$47,610.00
SHIPPING	\$0.00
SALES TAX	\$0.00
GRAND TOTAL	\$47,610.00

PURCHASER BILLING INFO	DELIVER TO
<b>Billing Address:</b> CITY OF NOBLESVILLE ACCTS PAYABLE/N 16 S 10TH ST NOBLESVILLE, IN 46060-2809 <b>Phone:</b> (317) 776-6368 <b>Payment Terms:</b> Net 30 Days-Govt State/Local	<b>Shipping Address:</b> CITY OF NOBLESVILLE ADAM HEDDEN 16 S 10TH ST NOBLESVILLE, IN 46060-2809 <b>Phone:</b> (317) 776-6368 <b>Shipping Method:</b> Expeditors Deferred 3-5 Days
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CDW Government 75 Remittance Drive Suite 1515 Chicago, IL 60675-1515	



### Sales Contact Info

Meagan McKone | (866) 245-8102 | [meaganm@cdwg.com](mailto:meaganm@cdwg.com)

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## QUOTE CONFIRMATION

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For all other customers, click below to convert your quote to an order.

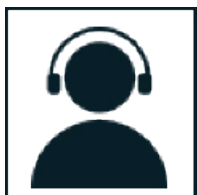
**Convert Quote to Order**

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
NNFC221	8/30/2023	HP DESKTOPS	6871873	\$55,125.00

QUOTE DETAILS				
ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
<a href="#">HP Elite 600 G9 - Wolf Pro Security - SFF - Core i7 12700 2.1 GHz - 16 GB -</a>	49	7442482	\$1,125.00	\$55,125.00
Mfg. Part#: 83K83UT#ABA				
Contract: MARKET				

SUBTOTAL	\$55,125.00
SHIPPING	\$0.00
SALES TAX	\$0.00
GRAND TOTAL	\$55,125.00

PURCHASER BILLING INFO	DELIVER TO
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<b>Please remit payments to:</b>	
CDW Government 75 Remittance Drive Suite 1515 Chicago, IL 60675-1515	



### Sales Contact Info

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