

Humane Society for Hamilton County

Noblesville Police Department Service Agreement~ 2024

This Agreement is entered into by the Noblesville Police Department, (hereinafter referred to as the "NPD"), and the Humane Society for Hamilton County, Inc., an Indiana not-for-profit corporation (hereinafter referred to as the "Society").

WITNESSETH:

WHEREAS, the Society operates a shelter caring for the unwanted, abandoned and abused animals of Hamilton County located at 10501 Hague Road, Fishers, Indiana;

WHEREAS, by law, the NPD is required to provide shelter to unwanted animals for seven (7) days; and

WHEREAS, the Society and the NPD wish to set forth an arrangement by which the Society will provide services to residents of the NPD.

NOW THEREFORE, in consideration of the mutual covenants and conditions set forth below, the parties agree as follows:

1. Term: The original term of this Agreement shall be from January 1, 2024 to December 31, 2024.
2. Definitions:
 - a. "Unwanted animal" is defined as "(1) an animal delivered to the Society by a law enforcement officer of the NPD; or (2) an animal which is delivered to the Shelter by a resident of the NPD, which is not owned or controlled by the resident, but is delivered by the resident in order that the animal may be treated humanely; or (3) an animal delivered to the shelter by its owner, who resides within the NPD. (4) an animal delivered to the

shelter by a representative of a business located in the NPD where an animal has been abandoned.

b. **2024 Daily Cost of Care is calculated at \$21.00/day.**

3. Services Provided: The Society will provide shelter and care for unwanted animals, and the NPD agrees to compensate the Society for the first seven (7) days of care of all such animals. Any costs of care of unwanted animals beyond the initial seven (7) day period will be born by the Society. The Society covers 100% of the cost to spay or neuter all unaltered animals adopted from the shelter. The Society also covers the cost of life-saving medical care for stray and owner surrendered pets with **EXCEPTIONS ARE NOTED IN SECTION 5.**

4. Reimbursement for Services: In exchange for the services provided by the Society under this agreement, the NPD agrees to pay the Society the amount of **\$223,246.39** in twelve (12) equal installments of **\$18,603.87** commencing in January 2024. Neither party will be penalized at year end should the number of animals exceed the annual budgeted amount, nor if the number of animals is less than the budgeted annual amount.

5. Reimbursement for Animals Brought to the Society by Animal Control/Law Enforcement Under the Following Circumstances: The NPD will appropriate additional funds required to cover the Society's costs to care for the following animals:

a. **Animals seized and held at the shelter per the request of Law Enforcement/Animal Control or the Prosecutor's Office.** The Daily Cost of Care, and any life-saving or emergency medical care the Society deems necessary during that hold period, will be billed to the NPD with reimbursement required within 30 days. Animals held at the shelter over 7 days will receive vaccinations to prevent the spread of disease within our facility unless proof of vaccines is presented to the Society. The cost of vaccinations

will also be charged to the NPD. The NPD may seek reimbursement from the owner via applicable citation(s) or bonding fees as they see fit.

- b. **Pet's Owned by Incarcerated Owners.** The Society DOES NOT cover the Daily Cost of Care OR medical care for pets owned by incarcerated owners. It is the responsibility of Law Enforcement/Animal Control to ensure the proper documentation is signed by the owner at the time of arrest stating the animal will become the property of the Society if not claimed by the owner or other guardian approved by Law Enforcement within 10 days of animal intake/owner arrest. The Society will bill the NPD for the Daily Cost of Care and any additional medical expenses incurred for the duration of the animal's time at the shelter with reimbursement required within 30 days. Under no circumstances are the pets of incarcerated owners to remain at the shelter beyond the 10 day period. The NPD may seek reimbursement from the owner via applicable citation(s) or bonding fees as they see fit.
- c. **Owned pets brought to the Society for "safe-keeping" due to emergency hospitalization of the owner or pets involved in a car accident.** The Society will cover the Daily Cost of Care for such animals as a service to the community for a period of 7 days. It is the responsibility of Law Enforcement/Animal Control to ensure the owner, or a representative of the owner, makes arrangements to pick up the pet by day 8. If for any reason the pet is not claimed by day 8, the Society will charge the NPD the Daily Cost of Care per day until the pet is claimed. If the owner's pet requires emergency or life-saving medical care upon arrival or during their time in the Society's care, that cost will be billed to the NPD for reimbursement within 30 days—and then

Law Enforcement/Animal Control can make arrangements for the owner to reimburse the NPD of so desired.

- d. **Owned pets brought to the Society for “safe-keeping” due to situations involving domestic violence, house fire, or other natural disaster resulting in the displacement of the owner and their pets.** The Society will cover the Daily Cost of Care and provide emergency medical care for such animals as a service to the community with the time frame determined on a case by case basis. The Society will coordinate with Law Enforcement/Animal Control to establish a date on which the pet will be reunited with its owner.

6. Reports and Audits: The Society will provide the NPD with regular reports regarding the unwanted animals delivered to the Society and will cooperate with any audit required by state or federal law, the NPD, the County, and/or the Indiana State Board of Accounts or their respective designees.

AGREED to on June 29, 2023

HUMANE SOCIETY FOR HAMILTON COUNTY

Rebecca Stevens

Date: June 29, 2023

Signature of Authorized Representative
Humane Society for Hamilton County

Rebecca Stevens, President and CEO
Printed Name and Title of Authorized Representative

Date: _____

Signature of Authorized Representative

Printed Name of Authorized Representative

Date: _____

Signature of Authorized Representative


Printed Name of Authorized Representative

Date: _____

Signature of Authorized Representative

Printed Name of Authorized Representative

All of which is approved by the Board of Public Works and Safety of the City of Noblesville this
19th day of December 2023.



JACK MARTIN, PRESIDENT



JOHN DITSLEAR, MEMBER



LAURIE DYER, MEMBER

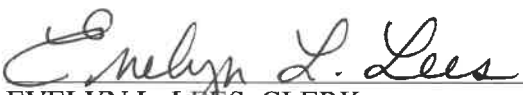


ROBERT J. ELMER, MEMBER



RICK L. TAYLOR, MEMBER

ATTEST:



EVELYN L. LEES, CLERK
CITY OF NOBLESVILLE, INDIANA

Humane Society for Hamilton County
Total Cost of Animal Control Services for Noblesville
Projected for Calendar Year 2024

Noblesville, by statute, is required to keep an unwanted animal for 7 days. The following is a summary of the cost of the animals for the first seven days of care

Cost For Initial 7 Days of Care		2024 Cost with Adoption Outcome	
Day 1			
Intake	See Exhibit B	\$	15.91
Daily care direct costs	See Exhibit C		11.16
Overhead	See Exhibit D		9.84
Day 2			
Medical exam	See Exhibit B		24.22
Vaccinations and tests	See Exhibit B		42.81
Daily care direct costs			11.16
Overhead			9.84
Day 3			
Daily care direct costs			11.16
Overhead			9.84
Day 4			
Daily care direct costs			11.16
Overhead			9.84
Day 5			
Daily care direct costs			11.16
Overhead			9.84
Day 6			
Daily care direct costs			11.16
Overhead			9.84
Day 7			
Daily care direct costs			11.16
Overhead			9.84
Outcome	See Exhibit B		19.91
Total Cost Per Animal for 7 Days of Sheltering, Intake, Processing & Outcome		A	\$ 249.83
Projected number of unwanted animals from Noblesville in 2024		B	952
Cost to City of Noblesville for 2024		A x B	\$ 237,836.13
Cost for anticipated euthanized animals			388.17
Additional cost for rabies testing, bite cases, extended care cases			922.29
Noblesville Portion of Return to Owner Credit (27.2%)			\$ 15,900.21
Total Projected Costs for Noblesville 2024			\$ 223,246.39
		Per Month	\$ 18,603.87

Humane Society for Hamilton County
2024 Direct Cost of Animal Intake, Medical Processing, Vaccinations, and Outcome

Intake Cost			
3/4 HOUR Customer Service Counselor	\$	12.00	
1/4 HOUR Animal Care	\$	3.81	
Total	\$	15.81	<i>(To Exhibit A & B)</i>
Medical Exam, Processing & Behavior Assessment			
1/2 hour for 2 Medical Coordinators		17.27	(Temp Test Only) 8.63
Cost of microchip		6.95	
Total	\$	24.22	<i>(To Exhibit A & B)</i>

Processing & Medical Triage Cost per Animal

Cats		2024
Idexx Combo Test		14.09
Cost of Vaccines per Animal: FVRCP+C, Bordetella		2.47
Cost of Rabies Vaccine		0.19
Cost for Dewormer		7.00
Cost for basic medications/antibiotics for arrivals		2.50
Average IDEXX Processing Fee Lab Results		0.50
Flea & Tick Preventatives		12.82
Gloves		3.49
Litter Box		0.89
Carrier		1.17
6 syringes		0.90
Total processing costs for cats (excluding labor & daily care)	\$	46.12
Dogs		
Heartworm Test		3.41
Cost of Vaccines per Animal: DA2PPV+CV, Bordetella		5.16
Cost of Rabies Vaccine		1.17
Cost for basic medications/antibiotics for arrivals		2.50
Average IDEXX Processing Fee Lab Results		0.50
Cost for Dewormer		1.17
Heartworm Preventative		6.64
Flea & Tick Preventatives		15.52
Gloves		0.90
5 Syringes		0.75
Total processing costs for dogs (excluding labor & daily care)	\$	37.71
2024 Processing Cost Per Animal Based on Weighted Average of Dogs/Cats		\$ 42.87

POSSIBLE OUTCOMES

There are basically 3 possible outcomes for the healthy animal at the end of the seven days.

One is to place the animal for adoption, second is to euthanize the animal and third is the animal may be RTO'd (Returned to Owner) in the first 7 days. Below is the cost of these alternatives. In Exhibit A, the Humane Society uses the lower cost outcome of preparing the animal for adoption. Additional costs for euthanasia is added based on the expected number of euthanasia cases in 2024,

1) Cost to prepare animal for adoption

.25 Hour Animal Care, 1 Hour Customer Service for adoption application preapproval, adoption paper \$ **19.91**

2) Cost of Euthanasia

3/4 hour medical manager	\$	19.83
3/4 hour medical intake assistant		12.95
Dosage of sedative & euthanasia drug for cat	\$	0.99
Dosage of sedative & euthanasia drug for dog	\$	5.64
Body bag, gloves, 2 syringes	\$	1.08
Body care of euthanized animal (disposal fee currently covered by a corporate sponsorship)		0.00
Total cost of euthanasia	\$	35.95

Excess of Cost of Euthanasia OVER Adoption

\$ 16.03

3) An animal may be Returned to their Owner (RTO'd). See assumptions. There is a cost to the shelter to process an RTO Outcome.

1 hour customer service representative (owner search/matching process, process transaction with customer, enter into PetPoint) plus .25 hour for 2 medical staff to implant microchip. \$ **24.83**

Humane Society for Hamilton County
Cost of Daily Care of Healthy Animals and Special Cases
Direct Costs

Daily Care Direct Costs of Healthy Animals

	Amount
Animal Care Attendant (30 minutes)—Cleaning, Feeding & General Care	\$ 7.83
Food (with shipping & handling)	3.33
Total Daily Care Direct Costs per animal	\$ 11.16 (To Exhibit A & B)

Additional Costs - Special Cases

The costs above are for healthy animals. Some animals may need additional procedures such as:

1. Rabies Testing

Euthanasia	\$ 35.95	See Exhibit B
Surgically removing animal's head - 30 minutes veterinarian & med manager hourly wage	43.22	
Transporting head to health department for testing	0.00	Transport by Sheriff's Dept
<i>Cost of Rabies Testing per incident</i>	<i>\$ 79.17</i>	
<i>Estimated number of Rabies cases in 2024</i>	<i>1</i>	
Total additional cost of Rabies cases	\$ 79.17	

2. Bite cases are required by the County to be sheltered for 10 days

Cost of additional 3 days of care per animal for cases not reimbursed by owner	
3 days of .75/hr of daily care by Animal Care Attendant	\$ 35.23
3 days of food, bedding	10.00
3 days of overhead	9.84
<i>Total animal care cost for additional 3 days</i>	<i>\$ 55.06</i>
<i>Estimated number of cases in 2024</i>	<i>28</i>
Total bite case costs in 2024	\$ 1,541.71

3. Extended care cases required by the courts or requested holds by animal control officers will be billed to each municipality based on actual expense incurred by HSHC that is not reimbursed to us by the pet owner.

Humane Society for Hamilton County

Overhead Breakdown

This Exhibit calculates the Overhead Per Animal and shows the total overhead costs shared between the County/Municipalities and HSHC. The County/Municipalities cover overhead expense for 7 days of sheltering with their shared, total expense calculated using an average number of weeks an animal stays in the shelter of 4.5 weeks X the total number of animals budgeted for 2024 (4.5 X 3503 = 15,764 animal weeks). Therefore, 22.2%, which is calculated by taking 3503/15764 of the already shared pool of expenses between HSHC and the county, is the amount attributed to the total overhead cost that is then further divided/allocated to the county/municipalities based on their percentage of use. Percentage of use is calculated by dividing the budgeted number of animals per jurisdiction by the total budgeted number of county animals.

	Shared BY HSHC, County & Municipalities	Portion Shared by County & Municipalities	Noblesville's Portion of the Shared 22.2% Pool
		22.2%	27.2%
Projected Overhead Expense 2024			
NOTES: Overhead cost shared by the county and cities does not include any outsourced emergency medical care provided in the first 7 days, the cost of wages/benefits for our marketing/fundraising staff, or staff time and related expenses dedicated to HSHC's community outreach programs and services.	\$ 928,447	\$ 206,324.00	\$ 56,120
Building and Grounds/ Building Equipment/Vehicle —100% OF COST Covered by HSHC with New Facility. (Building maintenance, plumbing, HVAC, kennel/cage repairs, roof maintenance, lawn care, retention pond maintenance, snow removal, zero tolerance ice removal for 24 hour access by law-enforcement, window/general cleaning services, pest control, parking lot maintenance etc.)	\$ 88,882.00		
Utilities (Electric, Gas, Trash, Sewage, Water, Phone, Internet, Security System)	\$ 167,757.00		
Floor Disinfectants/Cleaning Supplies, Animal Care Supplies, Animal Care Equipment and Laundry Supplies (squeegees, mops, mop buckets, bleach, laundry detergent, hoses, sanitizer, dishwasher detergent, etc.)	\$ 39,862.00		
Office Equipment and Supplies/IT Support (Copiers, Printers, Postage Machine, Computers, IT Support, Server, Website Maintenance)	\$ 45,561.00		
Business Insurance (Does not include employee benefits) Package/property, workers comp, cyber security, directors and officers, workers compensation, audit adjustment fees.	\$ 68,000.00		
Professional, Operations Software & Other Licensing Fees —Annual audit, animal booking software—Petpoint, Volgistics, Quickbooks, CC processing, DVM license renewal, drug/DEA license, DVM licenses	\$ 72,777.00		
Employment costs not already captured such as the cost of recruitment, background checks, drug screens, uniforms, payroll processing, CPR and euthanasia certification training, etc.	\$ 18,320.00		
Annual Inspection Fees— XRAY & Anesthesia Equipment	\$ 2,448.00		
A Total Projected Overhead SHARED by HSHC & All Cities	\$ 1,432,052		
Portion of Total Shared by County & Cities	22.2%		
Total overhead costs paid for by all municipalities & county collectively		\$ 318,234	\$ 86,560
B Weekly Cost	A/52	\$ 27,539	
C AVG weekly population of all animals in shelter (excluding those in foster homes)		400	
B/C Overhead per animal per week		\$ 68.85	
(To Exh. Overhead cost per animal per day		\$ 9.84	
Overhead per animal for 1 week			\$ 68.85
Overhead per animal per day (To Exhibit A)			\$ 9.84

Humane Society for Hamilton County
Total Cost of Animal Control for Entire County
Projected for Calendar Year 2024

The County, by statute, is required to keep an unwanted animal for 7 days. The following is a summary of the cost of the care of healthy animals for the initial 7 days plus the extra costs associated with special cases.

Cost For Initial 7 Days of Care		Cost with Adoption Outcome	HSHC TOTAL OPERATING BUDGET
Day 1			
Intake	<i>See Exhibit B</i>	\$ 15.91	
Daily care direct costs	<i>See Exhibit C</i>	11.16	
Overhead	<i>See Exhibit D</i>	9.84	
Day 2			
Medical exam	<i>See Exhibit B</i>	24.22	
Vaccinations and tests	<i>See Exhibit B</i>	42.81	
Daily care direct costs		11.16	
Overhead		9.84	
Day 3			
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Overhead		9.84	
Day 5			
Daily care direct costs		11.16	
Overhead		9.84	
Day 6			
Daily care direct costs		11.16	
Overhead		9.84	
Day 7			
Daily care direct costs		11.16	
Overhead		9.84	
Outcome	<i>See Exhibit B</i>	19.91	
Total cost of caring for a healthy animal 7 days per animal		A \$ 249.83	
Projected number of unwanted animals to be brought to the shelter in 2024		B 3,503	
Cost to HSHC for 7 days of Basic Sheltering & Processing		A x B \$ 875,147.03	
Anticipated euthanasias 2024		89	
Excess cost of euthanasia over adoption (see Exhibit B)		\$ 16.03	
Cost for anticipated euthanized animals/deaths		\$ 1,427.09	
Additional costs (see Exhibit C for details)			
Rabies testing		\$ 79.17	
Bite cases		1,541.71	
Parvo & Giardia Testing/Treatment first 7 Days		1,789.91	
Total Cost for Additional Services		\$ 3,390.79	
RETURN TO OWNER CREDIT (for lost pets returned to owners within 7 days)		\$ 58,456.65	
Total Projected Costs for Animal Control 2024—ENTIRE COUNTY		\$ 821,508	\$ 3,600,000.00
Percentage of HSHC Total Operating Budget 2024 Funded by ENTIRE COUNTY			22.8%

Percent of Use 2023	Percent of Use 2024	Budgeted Animals	Jurisdiction
22.5%	22.5%	756	HCSD
15.8%	15.8%	539	C
23.8%	23.7%	860	F
10.8%	10.8%	396	W
27.1%	27.2%	952	N
100.0%	100.000%	3503	TOTAL BUDGETED ANIMALS 2024

December 8, 2023

To Whom It May Concern:

Humane Society for Hamilton County has entered into a Co-Employment Agreement with WorkSmart Systems, Inc. via a client service agreement. This allows Humane Society for Hamilton County to outsource all payroll and HR functions to WorkSmart Systems, Inc.

WorkSmart Systems, Inc. is an IRS Certified Professional Employer Organization in the state of Indiana, employing over 12,000 employees across approximately 420 individual client companies and 46 states ranging in size from 1 employee to over 400. Professional Employer Organizations (PEO's) enable clients to outsource the management of human resources, employee benefits, and payroll services.

When entering into a PEO relationship, the PEO is considered the employer of record and all taxes and payroll forms are prepared in the name of the PEO. As a result of this "co-employment" relationship, WorkSmart Systems, Inc. prepares all employee pay checks, W-2's and tax filings as a single employer, is considered the employer of record for unemployment insurance filings, and offers large-group employee health and wellness programs to all eligible co-employees. As a result, no tax filings exist specifically for employees of Humane Society for Hamilton County under their tax ID number(s).

Contractually, WorkSmart Systems does not have the right to take any operational control over Humane Society for Hamilton County and the business is free to operate in the way it sees fit. In addition, all employees of Humane Society for Hamilton County remain employees of Humane Society for Hamilton County and the work they do for the organization does not change by nature of this relationship. WorkSmart Systems simply becomes the "employer of record."

Additionally, WorkSmart Systems is a registered E-Verify employer (ID: 435992) and verifies all client's new hires through the E-Verify system. WorkSmart, through consultations with NAPEO (National Association of Professional Employer Organizations) and its team of immigration and PEO attorneys, has taken the position that registering as the employer and verifying all new hires satisfies the reporting requirements of SEA-590.

Should you have any additional questions please feel free to call me at (317) 585-7870 or e-mail me at emiller@worksmartpeo.com.

Sincerely,

A handwritten signature in black ink that reads "Elysia Miller".

Elysia Miller
Senior Human Resources Business Partner



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
12/08/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER McGowan Insurance Group 355 Indiana Avenue Suite 200 Indianapolis IN 46204		CONTACT NAME: Angela Kempf PHONE (A/C No, Ext): (317) 464-5000 FAX (A/C, No): (317) 464-5001 E-MAIL ADDRESS: angelak@mcgowaninsgrp.com	
		INSURER(S) AFFORDING COVERAGE	
		INSURER A: West Bend Mutual	
		INSURER B: Travelers - WC Assigned Risk	
		INSURER C:	
		INSURER D:	
		INSURER E:	
		INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** 2023 Liability **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY			1832085	02/13/2023	02/13/2024	EACH OCCURRENCE \$ 1,000,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000
			MED EXP (Any one person) \$				
			PERSONAL & ADV INJURY \$ 1,000,000				
GEN'L AGGREGATE LIMIT APPLIES PER:							GENERAL AGGREGATE \$ 2,000,000
<input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC							PRODUCTS - COMP/OP AGG \$ 2,000,000
OTHER:							\$
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY			1832085	02/13/2023	02/13/2024	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
	<input checked="" type="checkbox"/> ANY AUTO						BODILY INJURY (Per person) \$
	<input type="checkbox"/> OWNED AUTOS ONLY	<input type="checkbox"/> SCHEDULED AUTOS					BODILY INJURY (Per accident) \$
	<input type="checkbox"/> HIRED AUTOS ONLY	<input type="checkbox"/> NON-OWNED AUTOS ONLY					PROPERTY DAMAGE (Per accident) \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB			1832085	02/13/2023	02/13/2024	EACH OCCURRENCE \$ 2,000,000
	<input type="checkbox"/> EXCESS LIAB	<input checked="" type="checkbox"/> OCCUR					AGGREGATE \$ 2,000,000
	<input type="checkbox"/> DED	<input checked="" type="checkbox"/> CLAIMS-MADE					\$
	<input type="checkbox"/> RETENTION \$ 0						\$
B	<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY			6JUB1K25334	04/23/2023	04/23/2024	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	<input type="checkbox"/> Y / N	N / A				E.L. EACH ACCIDENT \$ 500,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$ 500,000
							E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

City of Noblesville
Noblesville Police Department
135 S. 9th Street
Noblesville IN 46060

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE