Board of Public Works and Safety

Agenda Item

Cover Sheet

MEETING DATE: January 23, 2024

☒ Consent Agenda Item

☐ New Item for Discussion

☐ Previously Discussed Item

☐ Miscellaneous

ITEM #: 1

INITIATED BY: Evelyn Lees

☒ Information Attached

☐ Bring Paperwork from Previous Meeting

☐ Verbal

☐ No Paperwork at Time of Packets

BOARD OF PUBLIC WORKS AND SAFETY
CITY OF NOBLESVILLE
JANUARY 9, 2024

The Board of Public Works and Safety met in regular session on Tuesday, January 9, 2024 in the Council chamber. President Jack Martin called the meeting to order at 9:00 a.m. pursuant to public notice with the following members present: John Ditslear, Laurie Dyer, and Robert Elmer. Rick Taylor was absent.

Also present were City Clerk Evelyn Lees, Deputy Mayor Matt Light, Deputy Clerk Christina Adamson, Public Safety Director Chad Knecht, City Attorney Jonathan Hughes, Department Directors, staff, and interested citizens.

PLEDGE OF ALLEGIANCE

Mr. Martin led the chamber in the Pledge of Allegiance.

PETITIONS OR COMMENTS BY CITIZENS WHO ARE PRESENT

Taylor Ly of Sherco Group, Inc. addressed the Board. Mr. Ly stated he had a comment regarding the 2024 snow plowing bid. He stated the specifications for the supplemental snow plowing contract have problems. He stated there is a two-inch snow plowing trigger, which is zero tolerance. He stated the specifications require plowing but not salting. He stated it will be very difficult to find a certified vendor to do so. He stated salting is more prevalent in Indiana compared to plowing. He stated a contractor may plow four or five times per year, but salting would happen more frequently. He stated if the plowing contractors are allowed to salt as well, they will get more revenue to invest in more equipment and meet the guidelines that were requested. He stated he wanted to make the Board fully aware of these issues. The Board thanked him for his time.

APPROVAL OF AGENDA

Mr. Ditslear moved to amend the agenda to add New Item #15, Board to Consider Permission for Early Morning Concrete Pours for RiverWest at 146th Street and River Road (Justin Hubbard), second Mr. Elmer as amended, four aye, motion carried.

BID OPENING: SUPPLEMENTAL SNOW PLOWING FOR THE 2024 SEASON

Mr. Hughes stated there were no bids for the project. He stated the gentleman who spoke to the Board had also spoken with Street Commissioner Patty Johnson. He stated the bid was a trial, so the idea will be discussed further. Mr. Hughes asked if Ms. Johnson would like permission to readvertise for bids. Ms. Johnson replied not at this time.

<u>CONSENT AGENDA</u>

<u>FOR APPROVAL</u>

#1 APPROVAL OF MINUTES: DECEMBER 19, 2023

#2 BOARD TO CONSIDER GRANT OF PERMANENT SANITARY SEWER EASEMENT AND GRANT OF TEMPORARY EASEMENT FOR THE 10TH STREET SANITARY SEWER REPLACEMENT PROJECT (JIM HELLMANN)

#3 BOARD TO CONSIDER RELEASE OF PERFORMANCE BOND FOR STORM SEWER AND ACCEPTANCE OF MAINTENANCE BOND FOR HYDE PARK, PHASE 1 (MICHAEL POUCH)

#4 BOARD TO CONSIDER RELEASE OF PERFORMANCE BOND FOR RIGHT-OF-WAY WORK AND ACCEPTANCE OF MAINTENANCE BOND FOR HYDE PARK, PHASE 3 (MICHAEL POUCH)

CONTRACTS/PURCHASES UNDER $50,000 (APPROVED BY MAYOR OR DIRECTOR)

#5 AGREEMENT WITH A.E. BOYCE COMPANY, INC. FOR ANNUAL LICENSE RENEWAL OF KEYSTONE ACCOUNTING SOFTWARE (CAITLIN MOSS)

#6 AGREEMENT WITH PITNEY BOWES INC. FOR POSTAGE MACHINE LEASE FOR ENGINEERING/ PLANNING DEPARTMENTS (CAITLIN MOSS)

#7 AGREEMENT WITH PITNEY BOWES INC. FOR POSTAGE MACHINE LEASE FOR POLICE DEPARTMENT (CAITLIN MOSS)

#8 SERVICES AGREEMENT WITH CULY CONTRACTING, LLC FOR REPAIRS TO ELDERBERRY ROAD (JONATHAN MIRGEAUX)

Mr. Ditslear moved to approve the consent agenda as presented, second Mr. Elmer, four aye, motion carried.

NEW ITEMS FOR DISCUSSION

#1 BOARD TO CONSIDER PURCHASE OF AUTOMATED EXTERNAL DEFIBRILLATORS FOR THE POLICE DEPARTMENT (ASSISTANT CHIEF BRAD ARNOLD)

Assistant Police Chief Brad Arnold requested approval to purchase 70 automated external defibrillators (AEDs) to replace units that are outdated. He stated the warranties have expired, and the batteries and pads are no longer serviced. He stated of three quotes received, Stryker Medical was the lowest responsive, responsible quoter. He stated Stryker also offered trade-in value for the old units for savings of $16,250.00. The total cost is $133,549.30. He stated all police officers carry an AED in their vehicle in case they are able to respond to a call before the Fire Department arrives. He stated seconds count in the case of cardiac arrest, so it is important to have the AEDs. Mr. Elmer moved to approve the purchase request from Stryker Medical for defibrillators, second Mr. Ditslear, four aye, motion carried.

#2 BOARD TO CONSIDER PURCHASE OF BALLISTIC PROTECTIVE EQUIPMENT FOR THE FIRE DEPARTMENT (DIVISION CHIEF SCOTT HUNTER)

Fire Division Chief Scott Hunter requested approval to purchase ballistic protective equipment for firefighters. He stated the current equipment was purchased in 2017 and has outlived its warranty. He stated the National Fire Protection Association (NFPA) has issued new recommendations for ballistic protective equipment that the current equipment does not meet. He stated he spoke to five vendors and examined six manufacturers' vests. He explained features of the equipment and provided a protective vest for the Board to see. He stated the purchase will provide 53 vests, enough for each seat on each apparatus. He stated the vests are designed to fit all firefighters of most sizes. He stated while they hope they will not need to use them, they were at the forefront of the Noblesville Middle School shooting, so they are necessary equipment. Mr. Elmer asked if the Homeland Security grant will be used for the purchase. Chief Hunter replied, yes. Mr. Elmer moved to approve the purchase of new ballistic protective equipment, second Ms. Dyer, four aye, motion carried.

#3 BOARD TO CONSIDER 2024 APPOINTMENT TO THE PLAN COMMISSION (JOYCEANN YELTON)

Community Development Manager Joyceann Yelton stated the Board has an annual appointment to the Plan Commission. She stated Gretchen Hanes has served as the Board's appointee for the

last several years, and she is willing to continue to serve. She stated state statute provides that the Board may appoint a citizen or a person from its membership to serve. Mr. Martin stated Ms. Hanes has served for 20 years, and she enjoys it. Mr. Ditslear moved to appoint Gretchen Hanes to the Plan Commission, second Mr. Elmer, four aye, motion carried.

#4 BOARD TO CONSIDER A LEASE AGREEMENT WITH NOBLEMADE AT 839 CONNER STREET (AARON HEAD)

Community Engagement Manager Aaron Head stated this annual agreement with NobleMade leases first floor space at the City-owned Visitors Center at 839 Conner Street. He stated NobleMade has been a great tenant. Mr. Elmer moved to approve the lease agreement with NobleMade, second Ms. Dyer, four aye, motion carried.

#5 BOARD TO CONSIDER A LEASE AGREEMENT WITH NOBLESVILLE MAIN STREET AT 839 CONNER STREET (AARON HEAD)

Community Engagement Manager Aaron Head stated this agreement with Noblesville Main Street leases office space on the second floor and a first-floor conference room of the Visitors Center at 839 Conner Street. Mr. Ditslear moved to approve the lease agreement with Noblesville Main Street, second Ms. Dyer, four aye, motion carried.

#6 BOARD TO CONSIDER MEMORANDUM OF UNDERSTANDING WITH NOBLESVILLE MAIN STREET FOR 2024 PUBLIC PURPOSE GRANT (AARON HEAD)

Community Engagement Manager Aaron Head stated the Council approved funding for a public purpose grant for Noblesville Main Street in the 2024 budget for $31,000.00. He stated the Administration recommends approval of this Memorandum of Understanding with Noblesville Main Street. Mr. Elmer moved to approve the MOU with Noblesville Main Street, second Mr. Ditslear, four aye, motion carried.

#7 BOARD TO CONSIDER MEMORANDUM OF UNDERSTANDING WITH SERVE NOBLESVILLE FOR 2024 PUBLIC PURPOSE GRANT (AARON HEAD)

Community Engagement Manager Aaron Head stated the Council approved a public purpose grant for SERVE Village, Inc. for $15,000.00 in the 2024 budget. He stated the Administration recommends approval of the Memorandum of Understanding. Mr. Ditslear moved to approve the Memorandum of Understanding with SERVE Noblesville for a 2024 public purpose grant, second Ms. Dyer, four aye, motion carried.

#8 BOARD TO CONSIDER SERVICES AGREEMENT WITH NOBLESVILLE CREATES (AARON HEAD)

Community Engagement Manager Aaron Head stated Noblesville Creates was formerly Nickel Plate Arts. He stated this services agreement is for work Noblesville Creates performs for the City to maintain compliance with state requirements for the City's Cultural Arts District. He stated the agreement terminates on December 31, 2024 and has a cost not to exceed $200,000.00. He stated the Council approved the amount in the 2024 budget. Mr. Ditslear moved to approve the services agreement with Noblesville Creates as presented, second Ms. Dyer, four aye, motion carried.

#9 BOARD TO CONSIDER MEMORANDUM OF UNDERSTANDING WITH THE INDIANA PEONY FESTIVAL FOR A PUBLIC PURPOSE GRANT (AARON HEAD)

Community Engagement Manager Aaron Head stated the Council approved a public purpose grant for Indiana Peony Festival (IPF) for $20,600.00 in the 2024 budget. He stated the

Administration recommends approval of the Memorandum of Understanding. Mr. Elmer moved to approve the MOU with Indiana Peony Festival, second Ms. Dyer, four aye, motion carried.

#10 BOARD TO CONSIDER PERMISSION TO ADVERTISE FOR BIDS FOR THE 2024 RIGHT-OF-WAY LANDSCAPING AND MOWING CONTRACTS (PATTY JOHNSON)

Street Commissioner Patty Johnson requested permission to advertise the 2024 right-of-way mowing and landscaping contracts for bid. Mr. Ditslear so moved, second Mr. Elmer, four aye, motion carried.

#11 BOARD TO CONSIDER TEMPORARY CLOSURE OF THE SOUTH ALLEY FOR WINDOW REPLACEMENT AND MASONRY WORK AT 841 CONNER STREET (RENÉ GULLEY)

Community Engagement Manager Aaron Head spoke on behalf of Street Department Operations Manager René Gulley. Mr. Head stated this request is in conjunction with a façade improvement grant project for the former Martha Gascho law office at 841 Conner Street. He stated the condition of the building requires extensive work. He stated TMG Construction requests to close the South alley for one week so that window replacement and masonry work can be completed. He stated the closure is needed for pedestrian safety. He stated the door in the alley to the public restrooms will be closed during window replacement, but there will still be access from the inside of the building through the NobleMade store. He stated when work on the front façade is underway, TMG requests to use two parking spaces in front of the building. He stated the closure will reopen for evenings. He stated signs will be posted in the Levinson parking garage during the alley closure. He stated the full project is expected to last three months. Mr. Martin asked if a new use for the building is pending. Mr. Head replied yes, a restaurant is planned. He stated rooftop seating is also planned. He stated TMG has found multiple issues with the masonry that could have led to major structural problems if they had not been found and repaired. Work is scheduled to begin January 18 and should be completed by March 29. Planned work includes demolition and installation of the first-floor roof and framing; masonry work for windows and door openings; relocation of electrical service; installation of a new waterline into the building; setting new exterior doors and frames; interior masonry work; installation of an exterior patio; and installation of an exterior staircase. Mr. Elmer moved to approve the temporary closure of the alley and parking spots as needed, second Ms. Dyer, motion carried.

#12 BOARD TO CONSIDER AWARD OF BID TO PURCHASE DIGESTER MIXERS FOR THE WASTEWATER TREATMENT PLANT (JONATHAN MIRGEAUX)

Utilities Director Jonathan Mirgeaux stated bids to purchase digester mixers for the wastewater treatment plant were opened at the last meeting. He stated of the two bids received, the bid from Olympus Technologies for $264,320.00 was the lowest responsive, responsible bid. Mr. Ditslear moved to award the bid for digester mixers at the wastewater treatment plant, second Ms. Dyer, four aye, motion carried.

#13 BOARD TO CONSIDER UTILITY REIMBURSEMENT AGREEMENT WITH CENTERPOINT ENERGY NORTH FOR 141ST AND PROMISE ROAD ROUNDABOUT PROJECT (EN-352-06) (JIM HELLMANN)

Assistant City Engineer Jim Hellmann stated this agreement with CenterPoint Energy North, formerly Vectren, reimburses the utility for its relocation costs for the 141st Street and Promise Road roundabout project. He stated because the existing pipeline is in an easement, CenterPoint is eligible for reimbursement. He stated because the roundabout project is funded with federal aid, he has requested 80 percent reimbursement of the City's costs. Mr. Elmer moved to approve the utility reimbursement agreement with CenterPoint Energy North for 141st and Promise Road roundabout, second Mr. Ditslear, four aye, motion carried.

#14 BOARD TO CONSIDER PERMISSION TO ADVERTISE FOR BIDS FOR FEDERAL HILL TO FOREST PARK TRAIL AND LOGAN STREET DRAINAGE (ANDREW RODEWALD)

Engineering Project Manager Andrew Rodewald requested permission to advertise a combination of two projects for bid. He stated a study was conducted for the Federal Hill to Forest Park Trail with a tunnel under the railroad tracks, and another study was conducted for a drainage project in the same area. He stated the two studies converged on the north side of the railroad tracks, and it was determined the best course was to bid the projects together and use one contractor. Mr. Martin asked if citizens will be able to walk from Forest Park to Federal Hill Commons by the end of the year. Mr. Rodewald replied yes, that is the goal. Mr. Elmer moved to approve permission to advertise for bids, second Mr. Ditslear, four aye, motion carried.

#15 BOARD TO CONSIDER PERMISSION FOR EARLY MORNING CONCRETE POURS FOR RIVERWEST AT 146TH STREET AND RIVER ROAD (JUSTIN HUBBARD)

Engineering Project Coordinator Justin Hubbard stated the developer requests to conduct an early morning concrete pour for the Highground 55 years and older apartments tomorrow morning and on January 23, or on the first available date. He stated the developer hopes the early concrete pour will avoid traffic congestion at the intersection of River Road and 146th Street. Mr. Martin stated he is in favor of early morning concrete pours, because they take place before traffic becomes congested, and he has never heard of complaints from neighbors. Mr. Ditslear moved to approve the early morning pour at River Road and 146th, second Ms. Dyer, four aye, motion carried.

ADJOURNMENT

There being no further business before the Board of Public Works and Safety this 9th day of January, 2024, Mr. Martin adjourned the meeting.

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JACK MARTIN, PRESIDENT

ATTEST:

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EVELYN L. LEES, CLERK