



Noblesville Parks and Recreation Board Minutes May 6, 2015

MEMBERS PRESENT: Todd Thurston, Marcia Granger, Scott Noel, Ann Minnich and Donna Clark.

OTHERS PRESENT: Brandon Bennett, Director; Mike Hoffmeister, Assistant Director; Sherry Faust, Board Secretary; Cindy Knapp, Asst. Recreation Director; Gary Deakyne, Golf Director; Mikayla Mirowski and Isaac Irvin, Student Ambassadors; Roy Johnson, City Council representative.

CALL TO ORDER: President Thurston called the meeting to order at 7:02pm.

APPROVAL OF AGENDA: President Thurston asked if there were any additions or deletions to the agenda. President Thurston amended the Agenda by adding Performance License under New Business. President Thurston asked for the approval of the amended Agenda. Ms. Granger moved to approve the Agenda as amended and Ms. Minnich seconded this motion. No further discussion was held and the motion passed unanimously.

APPROVAL OF MINUTES of April 8, 2015 Board Meeting. President Thurston asked for the approval of the April 8, 2015 minutes. Ms. Minnich moved to approve the minutes for April 8, 2015 as presented and Ms. Granger seconded this motion. No further discussion was held and the motion passed unanimously.

INTRODUCTION OF NEW PARK BOARD STUDENT AMBASSADORS: Mr. Bennett said that the two students who will be serving as ambassadors on the Park Board are with the Board this evening for their first meeting. Isaac Irvin introduced himself as a sophomore at Hamilton Southeastern. He said he is involved with his softball team and with his church and was excited to be working with the Park Board. Mikayla Mirowski introduced herself as a freshman at Noblesville High School. She said she is a runner on the track team and that she was one of those kids who always wanted to go to the Park. Mr. Bennett said that Mr. Irvin & Ms. Mirowski are involved in a county wide program called ACTS through the 4-H Extension; ACTS stands for "A Chance To Serve". Mr. Bennett said they will be serving on the Park Board for one year on an advisory status and want to get them involved with things that the Park Board is doing.

FINANCIAL:

1. **Approval of Claims** for May 12 and May 26, 2015. Ms. Minnich moved to approve the claims as presented totaling \$46,870.05. Mr. Noel seconded this motion and the motion passed unanimously.
2. **Transfers and Appropriations:** None

REPORTS

- **Recreation Report – Cindy Knapp**

Ms. Knapp said that the RecTo Go van has been out and about. She said last Friday, Nichole Haberlin, Brandon Bennett and Mike Hoffmeister went to the Softball Girls opening night, tomorrow Ms. Haberlin and Ms. Knapp are taking it to the Hamilton County Leadership Academy in Carmel, and on Saturday Ms. Haberlin is taking it to the Children's Bureau Spring Fling. The

Department is very excited to have this vehicle. Ms. Knapp then reviewed the report with the Board. (Staff Report attached)

- **Director of Golf – Gary Deakyne**

Mr. Deakyne distributed his report to the Board. He said Fox had a good month in comparing it to last year; up \$6,689.00. Forest Park course was off a little bit with a negative of \$1,474.00. Mr. Deakyne said he was excited about the Fox Prairie numbers because of the amount of rain that occurred in April. He said when the courses have nice days, they are packed, but when it is not nice the courses are dead. Mr. Deakyne then reviewed the upcoming events that will be held on the courses. He said the numbers were looking good and he likes what he is seeing and programs are growing.

Mr. Bennett said that the Fox Prairie Golf course now has a part-time person to maintain the grounds around the pro shop and parking lot and the grounds are really looking good. Also, the golf division is really getting aggressive on the advertising of golf and foot golf and hoping to see an increase in revenue.

- **Assistant Director Report – Mike Hoffmeister**

Mr. Hoffmeister said this weekend will be the first busy weekend with Relay for Life, White River Classic and Kiwanis Fun Run. Mr. Hoffmeister gave an update of the Park Foundation luncheon and reported that it was currently at \$13,730.00 raised and are right about 22 tables. The big events coming up are the Bed Race, the Street Dance and the first summer concert in 3 weeks on Thursday and are still seeking sponsors for all events. Mr. Hoffmeister reported on the mobile app again. He said he is three quarters of the way in building it and will be done shortly. It is taken some time to construct.

OLD BUSINESS

1. Update on Fox Prairie capital improvements

A. Bridges

Mr. Bennett reported that Engineering has accepted a quote for the approaches to the bridges. It is scheduled; weather permitting, for the week of the 26th. Once this is done it will complete this phase. (Staff Report attached)

2. Federal Hill Commons update

Mr. Bennett said they met with them this afternoon on a teleconference. It is anticipate that invitation to bidders will be advertised Monday and anticipate construction documents to be 100% completed Monday at noon. Will be accepting bids on June 4th, until 3 o'clock pm, will then be opened that day at 3:30pm. Everything else is moving along. Discussion was held. (Staff Report attached)

NEW BUSINESS

1. Performance License

Mr. Bennett said this is SESAC, which is a performance license for municipalities. This is what allows the Parks Department to have concerts and play music as well as allowing the City of Noblesville for all other events. The department already carries two licenses and this is the first year this license has been received from SESAC. Mr. Bennett said after looking into it he talked to the Clerk-Treasurer, as it was not budgeted for in 2015. Mr. Bennett explained to the Board why so many licenses were needed. He said that Ms. Janet Jaros, Clerk-Treasurer, said if he would have it approved by the Park Board, since it was not budgeted, she would take care of it this year and then he said he would put it in the 2016 budget and all other upcoming years. Discussion was held.

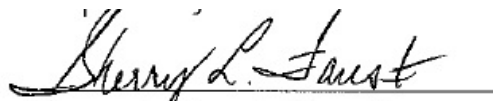
President Thurston asked for a motion to approve the SESAC Performance License for Municipalities. Mr. Noel moved to approve the license as presented and Ms. Granger seconded this motion. No further discussion was held and the motion passed unanimously. (See attached)

Mr. Bennett mentioned that the Noblesville United Soccer Club had not submitted their request this year to allow games to begin earlier than noon for the White River Classic. Ms. Minnich suggested that the Board go ahead and make this approval at this meeting tonight, since it is something the Board is very familiar with from prior years.


President Thurston asked for a motion to approve start times for the White River Classic. Ms. Minnich moved to allow games to begin before noon for the White River Classic providing the Noblesville Soccer Club inform the neighbors prior to the event and Ms. Clark seconded this motion. No further discussion was held and the motion passed unanimously.

With no other business to discuss, Mr. Scott Noel made a motion to adjourn and Ms. Ann Minnich seconded this motion. President Thurston adjourned the meeting at 7:50PM.

Respectfully Submitted


Sherry L. Faust, Secretary

Approved 6/3/2015


Todd Thurston, President

Next meeting: **Wednesday, June 3, 2015 7:00 PM**, Fox Prairie Golf Course
Pro Shop Conference Room



NOBLESVILLE PARKS AND RECREATION REPORT APRIL 2015

294 participants in programs this month with eight more programs offered and two classes were cancelled due to low enrollment. This was an increase in participation from last month of 89 participants, 39 less from April 2014. Great increase in participation with the first two weeks of the month being Noblesville School Systems Spring Break.



Spring Break Camp was revamped from 2014. 17 campers for our full day camp and 16 enrolled in active days the week before.

Southside Park clean-up had 30 Volunteers on April 11th spreading mulch, pulling weeds, picking up pine cones and painting the shelter. Thank you to Little Caesars for donating donuts and coffee for the volunteers.

Kayla Skiles, one of the new Golf Pros, had a women's golf clinic through KIT magazine on April 15th. 9 Ladies attended the event, 5 of which signed up for Kayla's Women's Clinics on Wednesday evenings.

Meet Team Awesome was on April 17th from 4:30-6:30. Staff enjoyed music, Kan Jam, and Pizza with the community of Noblesville. Thank you to Little Caesars again for providing pizza for our community event.

their first year of Indiana University Executive Development Program from April 19-22nd. It was a great opportunity to increase knowledge of Park Professionals as well as network with other departments from across the country.

April 25th, Cindy Knapp assisted with the Earth Day-Arbor Fest event at the Moose Lodge. The City of Noblesville was awarded a Bicentennial Green-Legacy Community.

Mike and Nichole attended



Listed below are the programs offered through the Parks and Recreation Department in April and the number enrolled. Please be aware that children's programs have a maximum of 12, and adult fitness programs in the Lodge are full at 16 or 18.

Program	Days/Date	Time	Location	Enrollment	
Adult					
Social Dance	Mondays	6:30-9:15pm	Inn-Main	35	+6
Adult Art Class*	Saturdays	10am-12pm	Lodge	5	+5
Community Wed	Wednesday	11am-12:30pm	Lodge- Travel	34	
Women Golf Clinic	Wednesday	6:00-7:00p	Fox Prairie	5	+5
Fitness					
Yoga (Beg, Gen, Flow, Adaptive, PiYo)	Mon, Tues, Wed, Thurs	Various	Lodge	57	-6
Aerobic Kickboxing	Tuesdays	7:15-8:15pm	Inn	6	
Piloxing	Fridays	9:30-10:30am	Lodge	5	-3
Sit & Fit	Thursdays	1045-11:30am	Inn- Overlook	10	+2
Workout at the Barre	Thursdays	9:00-10:00am	Inn-Overlook	7	-1
Dace Exercise	Mondays	9:30-10:30am	Lodge	7	+2
Pilates	Wednesdays	AM & PM	Lodge & Inn	14	+14
Boot Camp	Mon & Wed	6:30-7:30pm	NWMS	14	-3
Youth Programs					
Naturalists	Fridays	9:15-10:45pm	Lodge	8	+3
Hip Hop	Thursdays	5:30pm-6:15pm	Inn	0	-7
Tumbling	Tuesdays	5:30-6:15pm	Inn- Overlook	6	+1
Animation in Motion	Wednesdays	5:30-6:15p	Inn	5	+5
Safe Sitter	Saturday	9am-3pm	Lodge	11	+1
Dillon T-Ball	Wednesdays	5:30-6:15	Dillon	10	+10
Dillon Sport Sampler	Mondays	6:30-7:15p	Dillon	13	+13
Dillon Soccer	Mondays	5:30-6:15p	Dillon	9	+9
Spring Break Camp	Mon-Fri	All	Lodge	17	+17
Active Day	Mon-Tue	All	Lodge	16	+16
			Total	294	+89



Respectfully submitted,
 Nichole Haberlin and Cindy Knapp
 Recreation Staff

Noblesville Park Board

Wednesday, May 6, 2015

Subject: Update on Fox Prairie capital improvements

Applicant: N/A

Agenda Item: Old Business # 1A

Summary: The Bridges have been completed...approaches will be installed in May.

Recommendation: Update Only

Prepared by: Brandon Bennett, CPRP, Director
Department of Parks and Recreation
City of Noblesville
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Park Terms and Definitions:

Summary:

The next step in the project is contracting out concrete work to finish the approaches on a few of the bridges. Engineering has awarded a quote to a firm to pour the approaches. Curt is managing the timing of the closure for this project to coincide with closure for aerification. This will minimize the negative impact of being closed. This capital investment is part of the budget for money awarded by council for the overall capital improvements to Fox Prairie Golf Course.

History:

This project is the final project in a series of capital improvements we requested for funding in 2014. Those projects included reroofing the outing pavilion, repair, replacement and addition of cart paths, replacement and improvements to several pedestrian bridges and cart bridges. Engineering has managed all of the projects. Council awarded \$311,000 for this project.

Recommendation:

No action required.

Noblesville Park Board

Wednesday, May 6, 2015

Subject: Federal Hill Commons Update

Applicant: N/A

Agenda Item: Old Business #2

Summary: On Friday, May 8 the project will be at 100% Construction Document (CD's) phase of planning. Bids will be opened on June 9th.

Recommendation: Update Only

Prepared by: Brandon Bennett, CPRP, Director
Department of Parks and Recreation
City of Noblesville
bbennett@noblesville.in.us, 317-776-6350

Park Terms and Definitions:

Schematic Design (SD's) - First phase in the design of a project where an architect/engineer prepares schematic diagrams giving a general view of the components and the scale of the project after detailed discussions with the client (owner).

Design Development (DD's)-During design development, a project's schematic design is refined, including designing details and selecting materials. This step occurs after the owner/client has approved the schematic design.

Construction Documents (CD's)- It takes the DD's to the absolute details of the project. CD's include the written and graphic instructions used for construction of the project. These documents must be accurate, consistent, complete, and understandable.

Summary:

CD phase of design is 50% complete. We are on schedule to meet our May 8th deadline for CD completion and bid date. Everything is moving forward as projected. We have installed some "coming soon" signage in the Commons as well. We are also starting the process to begin demolition of the Dave Mason site as well as three houses that the city owns on surrounding parcels in the Federal Hill District.

Background:

Federal Hill Commons is the park the city determined met the best use for a 6.4 acre tract of land between 32 and Logan Street and Nixon and St. Rd. 19. The land, mostly floodplain, has been home to Dave Mason Car Repair and open space. The City will also acquire the existing Ameriana Bank in 2016 as a part of this project. Through the vision of the city as well as several focus groups, the program has been determined to include an amphitheatre, event space, restrooms and storage, a farmer's market

plaza, interactive water feature, shelters, trails, playground, and parking. It will also eventually be connected by a pedestrian bridge across the river from the Hamilton County Judicial Center. The project is slated to begin construction in summer and have the initial phase open 2016.

Recommendation:

No action required.