



Noblesville Park Board Meeting  
Wednesday, December 11, 2019  
Federal Hill Commons Green Room  
6:00 p.m.

## **Noblesville Parks & Recreation Board Agenda**

Call to Order  
Approval of Agenda  
Approval of Minutes of November 6, 2019 Board Meeting

### **Financial**

1. Approval of Claims – December 4<sup>th</sup> and 18<sup>th</sup>
2. Transfers and Appropriations

### **Reports**

1. Recreation Program Coordinator
2. Director of Golf
3. Assistant Director

### **Old Business**

1. Board to hear Finch Creek Park construction update and consider change order #8
2. Board to hear Seminary Park construction update.

### **New Business**

1. Board to consider Director of Golf Contract for 2020.
2. Board to consider golf budget for 2020
3. Board to consider recreation budget for 2020.

Next Meeting January 8th, 2020, Green Room at Federal Hill Commons @ 6PM.

### **Upcoming Events**

December 11:	Pictures with Santa at Forest Park Inn
December 13:	Cookies with Mrs. Claus at Forest Park Lodge
December 15:	Hogwarts Express at Forest Park
December 18:	Little Elves at Forest Park Lodge
December 20:	Cookies with Mrs. Claus at Forest Park Inn
December 30-January 3:	Winter Break Camp at Forest Park Lodge
January 6:	Last Day for Ice Plaza at Federal Hill Commons



## **Noblesville Parks and Recreation Board Minutes November 6, 2019**

**MEMBERS PRESENT:** Laurie Dyer, Steve Rogers, Scott Noel

**OTHERS PRESENT:** Brandon Bennett, Director; Amber Mink, Assistant Director; Erin Portman, Recreation Coordinator – Reservations; Gary Deakyne, Director of Golf

**CALL TO ORDER:** Meeting was called to order by Laurie Dyer at 6:03pm.

**APPROVAL OF AGENDA:** Mrs. Dyer asked if there were any other additions or deletions to the agenda. There was the addition of the 2020 Park Board meeting minutes added to New Business Agenda Number 6. With the change to the agenda Mr. Noel motioned to pass the agenda, Mr. Rogers seconded, agenda passed unanimously.

**APPROVAL OF MINUTES** of October 2, 2019. Mrs. Dyer asked for the approval of October 2, 2019 minutes. Mr. Noel moved to approve the minutes for the October 2, 2019 Board meeting as presented and Mr. Rogers seconded this motion, the motion passed unanimously.

### **FINANCIAL:**

**1. Approval of Claims for November 12<sup>th</sup> and 26<sup>th</sup>**

Mr. Noel moved to approve claims as presented, Mr. Rogers seconded this motion. Claims were passed unanimously.

**2. Transfers and Appropriations: None**

### **Reports**

**1. Recreation Report**

- a. Erin Portman gave the Recreation Report. All building rentals this year we have taken in a little over \$69,000, which is down from last year, which was about \$75,000. Looking at the numbers we see that one of the big differences is we had more Combo rentals as well as longer rentals. We feel those two differences made a big impact on the amount we made. Shelter rentals are up this year to \$27,754 and our picnic areas have doubled this year in profit getting us to \$1,614. We are going to be renewing our contract with Curvy Girl fitness, this has been a big bonus to the activity in the lodge throughout the week.

**2. Director of Golf Report**

- a. Gary Deakyne gave a report for golf (see attached). October at the golf course was up over last year and was actual better than 6 of our last 8 years. Things at the course financially have been doing very well, we are moving right along and getting ready to look to next year. We have had some good meetings yesterday with Mr. Jensen and Mr. Light about golf. We discussed looking into receiving financial aid for the bunkers and irrigation. We are also looking at the outing pavilion and pro-shop. They seemed very open to the ideas and we will be meeting again with all of us as well as the Controller. We will then come to you as well as City Council to see what we can do to get our goals met. We

were also able to put new drainage in already at both courses and so far it is working very well with minimal standing water.

### **3. Assistant Director Report**

- a. Amber Mink presented the Assistant Director's report. You can see the list of upcoming events at the bottom of the agenda. The Ice Plaza build begins on Monday and will go through Thursday of next week. The Ice Plaza will have opening day on November 23rd. The Family Halloween Party-it was a huge success! We estimate 2,000+ attended. It was beautiful weather and a perfect day! Vendors and participants were all happy. I think the time change helped and will plan to do it that way again in 2020. We have been talking with National Salvage and Service Corporation. They are based out of Bloomington, Indiana and originally started as a railroad dismantling company but have also grown in 30 years of business to grow to demolition asset recovery and environmental services. They came in last week and looked at the 12-15 cars we plan to scrap, took some notes for estimated costs and will be getting a price proposal back to us soon for remediation and scrapping. The Park Maintenance crew have been out winterizing the irrigation lines, water fountains and some of the restroom building in preparation for the cold weather. Ice Plaza staff interviews are under way! We have offered a site supervisor a position contingent on his background and reference checks coming back clear. The same for one rink monitor. We have 2-3 others that I am trying to secure interviews with.

### **OLD BUSINESS**

1. Board to hear Finch Creek Park construction update.
  - a. Brandon Bennett presented the update about Finch Creek Park. We are probably going to be doing a change order for the date since it has already passed. There will also most likely be a small change order for some odds and ends we need to finish up. Playground surfacing should be done by the end of the week and all the structures are done. Landscaping is about 75% complete and we will be looking into what types of warranties we can get since we are getting late into the season. We do have temporary occupancy for the Maintenance building, so we have starting moving things in there. We are waiting on water and gas, the utilities have been challenging. Once we have that we will be able to move our guys in. The Mayor has had a tour of the park and if we get a chance we will see if the weather is clear if we can bring the Board out as well. The Field House at Finch Creek is still saying that there will be fields coming soon. Brandon responded that currently it is impossible for the fields to be ready for this upcoming spring.
2. Board to hear Seminary Park construction update.
  - a. Brandon Bennett presented the update about Seminary Park. Seminary Park is 90% done and should be done by the end of next week. All the landscaping, fence, and flowers will all be completed. The next thing on our to-do list is the Archway sign that is in this packet for approval. We are looking for that to be installed the 22<sup>nd</sup> of November.

### **NEW BUSINESS**

1. Board to consider contract for art at Seminary Park for Archway signs
  - a. Brandon Bennett presented the contract for art at Seminary Park for Archway signs (see attached). The Parks department had put out an RFP for Art design for the design and construction of the Archway sign at Seminary Park. Through this process we have chosen to work with artist Kevin Huff. We vetted artists with Nickel Plate Arts, through interviews, as well as design process and final details. Since the completion of that we have determined to enter into contract for fabrication and installation of the signage. The sign will model the initial design concept with a few new concepts included. The funding was set aside from the Downtown District Committee and approved by Council

- for this portion of the project. It should be installed by the end of the month. Mr. Noel made a motion to approve, Mr. Rogers seconded, the motion passed unanimously.
2. Board to consider Reindeer Ride event agreement with Nickel Plate Heritage Railroad
    - a. Brandon Bennett presented the Reindeer Ride event agreement with Nickel Plate Heritage Railroad (see attached). The attached lease is for the land use in Forest Park just south of the fenced train yard area for the loading and unloading of passengers for the Reindeer Ride event. This event is ran by Nickel Plate Heritage Railroad and will go from November 22 – December 23, 2019. We have some decorations that were donated by Duke Energy, and plans to help with set up. NPHR will pay Noblesville Parks \$1 for the event lease agreement as part of the partnership we are building together. Mr. Noel made a motion to approve, Mr. Rogers seconded, the motion passed unanimously.
  3. Board to consider contract for South Restroom rebuild.
    - a. Brandon Bennett presented the contract for South Restroom rebuild (see attached). The attached contract is for Myers Construction to rebuild the south restroom that was destroyed in a fire this past spring. This rebuild will be for a block building that will be more fire resistant while still matching the rest of the park from an architecture standpoint. This contract also includes design services from Peterson Architecture. The majority of the rebuild will be paid for through the insurance claim we received from the building being destroyed. Any addition funds needed will be covered in the current 109 capital account. There is currently a difference of \$25,000 from what the cost of the rebuild is estimated from what we received in insurance. Since we have to tear out the foundation due to fire damage, we had to have Petersen Architecture come out to design the new foundation and building. We also did take the heater out, this use to be a year round bathroom, but since we have the center restroom year round now we decided we didn't need that any more. Mr. Noel made a motion to approve, Mr. Rogers seconded, the motion passed unanimously.
  4. Board to consider contract for sign repair at Federal Hill Commons.
    - a. Brandon Bennett presented the contract for the sign repair at Federal Hill Commons (see attached). This contract is for Myers to rebuild the gateway sign at Federal Hill Commons that was destroyed in a car accident this spring. The contract is for the construction of the sign as it was along with space for a new LED screen in the wall for announcements, sponsors, etc. The wall construction will be reimbursed by the offender's insurance company and the screen will be paid for out of the 109 capital line, the cost of the screen is about \$13,000. This contract is a not to exceed and will most likely come in under the price quoted. We will be making all purchases and then the insurance will pay for it from itemized receipts. Mr. Noel made a motion to approve, Mr. Rogers seconded, the motion passed unanimously.
  5. Board to consider budget for 108 Parks General operations for 2020.
    - a. Brandon Bennett presented the budget for 108 Parks General operations for 2020 (see attached). This was a very different process this year as we are using new budget software through the Controller's office. This budget has been approved by the City Council and now needs your approval. The budget has expenses of \$3.2 million, in the description you can see changes that were made, including the change of two current positions. We are going to be moving our Secretary to full time and have created an Arborist Technician position, for a current maintenance laborer, to manage our ecosystem and trees. There is also a 4% increase in payroll across the board and an increase in insurance for the City as well as employees. There is also an increase due to Finch Creek will be running for the full year of operation, maintenance of our new software, additional maintenance needs, updating different areas throughout the Parks, and an increase in our clothing allowance. Also included are projects that are

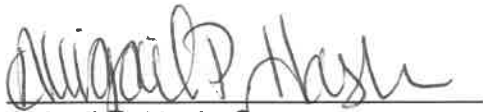
being funded from a debt service fund and not our budget, but they are parks projects. These include a playground renovation at Forest Park, concrete paths at Tom Thumb golf course, a trail connection from the carousel to the main trail and restrooms, a storage building at Maintenance area in Forest Park, and concrete storage bins at Forest Park. Mr. Noel made a motion to approve, Mr. Rogers seconded, the motion passed unanimously.

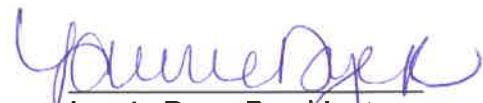
6. Board to consider the Park Board Meeting 2020 dates

- a. Brandon Bennett presented the tentative 2020 Park Board Meeting Dates. Mr. Noel made a motion to approve, Mr. Rogers seconded, motion passed unanimously.

With no other business to discuss, Mr. Noel made a motion to adjourn and Mr. Rogers seconded this motion. Mrs. Dyer adjourned the meeting at 6:57pm.

Next meeting: Friday, December 6<sup>th</sup>; Forest Park Inn @ 10:00am

  
Abigail P. Hash, Secretary

  
Laurie Dyer, President

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FUNDACCOUNTS.FRX

## Fund Report

All Funds

From 10/01/2019 Thru 10/31/2019

Grouped By Bank

Ordered By Fund

FUND TITLE	BALANCE BEG OF YEAR	REVENUE YTD	DISBURSED YTD	BALANCE BEG OF MONTH	REVENUE MTD	DISBURSED MTD	CURRENT BALANCE
101 GEN	16782983.43	29783419.57	35863088.90	11414432.51	2249843.95	3060952.36	10603324.10
103 DEFER	331281.33	28025.00	787.17	352859.16	5660.00	0.00	358519.16
104 LECE	140664.93	25863.34	68483.74	96185.78	2303.74	544.99	97944.53
105 ASSET FORF	0.00	61306.00	52639.00	7899.00	768.00	0.00	8667.00
106 MVH	4108161.53	4730335.99	7105760.66	2270929.60	208227.04	746419.78	1733736.86
107 LRS	2577462.32	1091694.94	475035.20	3068370.67	128779.46	3128.07	3194022.06
108 PARKS	552391.73	1999625.57	3083159.04	-372805.79	58144.91 ✓	196480.86 ✓	-611141.74 ✓
109 PARKS CAP	128572.87	46796.04	76304.01	110144.14 ✓	4632.88 ✓	16722.10 ✓	98054.90 ✓
110 PARKS PRGMS	0.00	1144322.63	1216833.64	-5847.64 ✓	104477.72	170241.05 ✓	-71610.91 ✓
111 PARKING	620848.76	84767.42	165487.56	551401.30	1880.00	13152.68	540128.52
112 DTWN DEV	319498.26	500000.00	208318.29	615161.33	0.00	3881.36	611179.97
113 ALARM	9738.43	0.00	0.00	9738.43	0.00	0.00	9738.43
114 FIRE CUM	1281101.49	266728.25	238677.48	1308162.26	0.00	0.00	1308152.28
116 FIRE PENS	701389.30	493551.56	400643.72	833836.31	0.00	38639.17	794297.14
117 POLICE PENS	571175.53	187902.18	174531.72	601543.29	0.00	16999.20	584544.09
118 DS/COIT SINKING	1197906.59	0.00	130000.00	1067906.59	0.00	0.00	1067906.59
120 CCD	1829371.76	765112.17	1277716.71	1332118.07	0.00	15350.86	1316767.21
123 CITY SIGN	7211.00	0.00	0.00	7211.00	0.00	0.00	7211.00
124 CCI	364786.72	57362.09	108351.54	322955.89	0.00	9146.72	313809.17
130 ECO INCENT REVO	1000000.00	0.00	249361.30	750638.70	0.00	0.00	750638.70
132 HAZ MAT RMB	5.42	0.00	0.00	5.42	0.00	0.00	5.42
140 PROMO	15194.86	145483.10	106872.16	70821.79	52.57	17168.57	53705.79
142 REC PERP	41291.32	12914.67	147.24	51108.24	2972.00	21.49	54058.75
144 SCH SALE	250852.26	0.00	0.00	250852.26	0.00	0.00	250852.26
150 FINCH CRK CONST	430261.16	2779.00	433040.16	0.00	0.00	0.00	0.00
151 HOLD - MAJOR RD IMPRV	0.00	0.00	0.00	0.00	0.00	0.00	0.00
152 HOLD - RAIL YARD REHAB	3700.00	84767.16	9732.00	76568.99	2166.17	0.00	78735.16
157 TRAIL MAINT	220351.78	0.00	0.00	220351.78	0.00	0.00	220351.78

\*\*Bank 0



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FUNDACCOUNTS.FRX

## Fund Report

FUND TITLE	BALANCE BEG OF YEAR	REVENUE YTD	DISBURSED YTD	BALANCE BEG OF MONTH	REVENUE MTD	DISBURSED MTD	CURRENT BALANCE
514 CENT 146TH ST TIF	0.00	0.00	0.00	0.00	0.00	0.00	0.00
550 DP/FIELD DR BRG	105121.74	0.00	0.00	105121.74	0.00	0.00	105121.74
558 DP/IVY TECH-PS BLDG-SALT BARN	41621.22	0.00	30875.00	10746.22	0.00	0.00	10746.22
500 CIV CITY DONATE	0.00	3000.00	0.00	3000.00	0.00	0.00	3000.00
501 POLICE DONATE	23389.74	6944.97	5939.34	24140.36	300.00	44.99	24395.37
502 FIRE DONATE	8168.59	0.00	0.00	8168.59	0.00	0.00	8168.59
603 EVENT SPONSORS	95296.05	92702.66	143653.14	47638.09	740.16	4030.68	44345.57
504 PARK DONATE	330.00	0.00	0.00	330.00	0.00	0.00	330.00
505 TREE BRD DONATE	8306.52	0.00	2313.69	5992.83	0.00	0.00	5992.83
506 CEMETERY DONATE	50.00	0.00	0.00	50.00	0.00	0.00	50.00
511 CDBG	0.00	0.00	1270.40	0.00	0.00	1270.40	-1270.40
512 DOJ BPV GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
513 MID TRC TRL GRANT	-40676.95	47600.77	7850.70	-825.88	0.00	0.00	-825.88
514 19TH & PLEAS GRANT	-21141.20	87176.45	94457.09	-28421.84	0.00	0.00	-28421.84
515 186TH & CUMBER GRANT	0.00	22757.83	72750.39	-57631.19	22757.83	15119.20	-49992.56
516 GREEN & HOWE GRANT	0.00	84155.01	142834.85	-78679.84	0.00	0.00	-78679.84
530 IND DEV GRANT	0.00	75000.00	75000.00	0.00	0.00	0.00	0.00
531 COM CROSS GRANT	0.00	915575.31	1071686.77	-156111.46	0.00	0.00	-156111.46
532 QUIP GRANT	0.00	2500.00	2500.00	0.00	0.00	0.00	0.00
800 COURT SERV	6856.50	73290.63	72443.63	7625.50	17164.00	16986.00	7803.50
801 REV HLD/UTIL	3330.00	2277672.44	2277393.09	0.00	319358.67	315749.32	3609.35
802 DOR HOLD	861.19	9072.54	8266.90	1657.79	1054.31	1046.27	1666.83
803 CITY ESCROW	1050143.16	10500.00	26751.00	1034362.16	0.00	500.00	1033862.16
804 DEF COMP HOLD	0.02	1668988.33	1668988.33	0.02	135961.74	135961.74	0.02
SubTotal Bank 0	80923866.93	67303957.96	78705655.44	70810823.04	42222290.85	5610934.44	69522179.45
**Bank 1							
700 CONTROL	20000.00	20000.00	0.00	40000.00	0.00	0.00	40000.00
701 NET WAGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
702 DIRECT DEPOSIT	0.00	15077279.89	15077279.89	0.00	1444752.01	1444752.01	0.00
731 FEDERAL W/H TAX	0.00	2163337.11	2163337.11	0.00	203524.36	203524.36	0.00
732 OASDI W/H TAX	0.00	1026775.26	1026775.26	0.00	97995.26	97995.26	0.00
733 MEDICARE W/H TAX	0.00	598613.95	598613.95	0.00	57195.38	57195.38	0.00



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## Accounts Payable Register

DATE FILED	APV #	NAME OF PAYEE	PO #	APPROP #	APPROPRIATION	DESCRIPTION	AMOUNT	CHECK CHECK # DATE	MEMORANDUM
**Department 025 STR/MAINT&ADMIN									
12/04/2019	194646	E & B PAVING INC		107026241.100	STR/MAINT&ADMIN - PAVING SUPP	30026141	117.74	21863 12/04/2019	
12/04/2019	194645	BEAVER GRAVEL CORP		107026241.100	STR/MAINT&ADMIN - PAVING SUPP	G1243374	150.00	21866 12/04/2019	
12/04/2019	194774	SEALMASTER INDIANAPOLIS		107026241.100	STR/MAINT&ADMIN - PAVING SUPP	25175	2728.00	21980 12/04/2019	
12/04/2019	194626	MCGAVIC OUTDOOR POWER EQUIPMENT INC		107026241.100	STR/MAINT&ADMIN - PAVING SUPP	N192817	1671.88	22019 12/04/2019	
12/04/2019	194641	PAVEMENT SOLUTIONS INC	32299	107026366.100	STR/MAINT&ADMIN - PAVE MAINT SERV	CRACK SEALINGS	16430.16	21989 12/04/2019	
12/04/2019	194778	PAVEMENT SOLUTIONS INC		107026241.100	STR/MAINT&ADMIN - PAVING SUPP	1124	44469.45	21989 12/04/2019	
12/04/2019	194628	PAVEMENT SOLUTIONS INC		107026366.100	STR/MAINT&ADMIN - PAVE MAINT SERV	1121	3514.50	21989 12/04/2019	
12/04/2019	194628	PAVEMENT SOLUTIONS INC		107026366.100	STR/MAINT&ADMIN - PAVE MAINT SERV	1120	18627.24	21989 12/04/2019	
SubTotal Department 025							88009.27		
SubTotal Fund 107							88009.27		
**Fund 108 PARKS									
**Department 020 PRKS/MAINT&ADMIN									
12/04/2019	194792	NOBLESVILLE MAIN STREET		108020390.100	PRKS/MAINT&ADMIN - OTH SERV & CHRGS	2019 TROLLY	200.00	21851 12/04/2019	
12/04/2019	194798	TAYLORED SYSTEMS INC		108020314.100	PRKS/MAINT&ADMIN - SOFTWR LICENS & MAINT AG	079510	44.06	21857 12/04/2019	
12/04/2019	194798	TAYLORED SYSTEMS INC		108020314.100	PRKS/MAINT&ADMIN - SOFTWR LICENS & MAINT AG	079511	59.19	21857 12/04/2019	
12/04/2019	194791	NELSON ALARM CO		108020310.100	PRKS/MAINT&ADMIN - PROF & TECH SERV	19111573	132.50	21860 12/04/2019	
12/04/2019	194797	BEAVER GRAVEL CORP		108020226.100	PRKS/MAINT&ADMIN - LANDSCAP SUPP	G1242389	191.97	21866 12/04/2019	
12/04/2019	194795	JACOB DIETZ INC		108020390.100	PRKS/MAINT&ADMIN - OTH SERV & CHRGS	74287	764.05	21903 12/04/2019	
12/04/2019	194796	LOGAN STREET SIGNS & BANNERS		108020390.100	PRKS/MAINT&ADMIN - OTH SERV & CHRGS	54311	80.00	21859 12/04/2019	
12/04/2019	194790	IRVING MATERIALS INC		108020226.100	PRKS/MAINT&ADMIN -	70750594	830.74	21926 12/04/2019	

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Accounts Payable Register

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DATE FILED	APV #	NAME OF PAYEE	PO #	APPROP #	APPROPRIATION	DESCRIPTION	AMOUNT	CHECK CHECK #DATE	MEMORANDUM
12/04/2019	194800	PLYMATES IMAGE MATS		108020361.100	LANDSCAP SUPP PRKSM/MAINT&ADMI - FACILITY MAINT SERV	2881602	62.11	21909 12/04/2019	
12/04/2019	194800	PLYMATES IMAGE MATS		108020361.100	PRKSM/MAINT&ADMI - FACILITY MAINT SERV	2881601	55.40	21909 12/04/2019	
12/04/2019	194800	PLYMATES IMAGE MATS		108020361.100	PRKSM/MAINT&ADMI - FACILITY MAINT SERV	2883071	24.10	21909 12/04/2019	
12/04/2019	194800	PLYMATES IMAGE MATS		108020361.100	PRKSM/MAINT&ADMI - FACILITY MAINT SERV	2881389	24.10	21909 12/04/2019	
12/04/2019	194800	PLYMATES IMAGE MATS		108020361.100	PRKSM/MAINT&ADMI - FACILITY MAINT SERV	2881699	50.90	21909 12/04/2019	
12/04/2019	194800	PLYMATES IMAGE MATS		108020251.100	PRKSM/MAINT&ADMI - CLOTH & ACCESSORIES	2883071	58.39	21909 12/04/2019	
12/04/2019	194800	PLYMATES IMAGE MATS		108020251.100	PRKSM/MAINT&ADMI - CLOTH & ACCESSORIES	2881389	58.39	21909 12/04/2019	
12/04/2019	194794	GRAINGER INC		108020220.100	PRKSM/MAINT&ADMI - GEN OPER SUPP	9362352362	30.56	21930 12/04/2019	
12/04/2019	194794	GRAINGER INC		108020220.100	PRKSM/MAINT&ADMI - GEN OPER SUPP	9368426121	48.33	21930 12/04/2019	
12/04/2019	194772	MIDWEST PARTS TEAM LLC		108020223.100	PRKSM/MAINT&ADMI - EQUIPT MAINT SUPP	200781	3.56	21901 12/04/2019	
12/04/2019	194772	MIDWEST PARTS TEAM LLC		108020223.100	PRKSM/MAINT&ADMI - EQUIPT MAINT SUPP	199970	35.71	21901 12/04/2019	
12/04/2019	194772	MIDWEST PARTS TEAM LLC		108020223.100	PRKSM/MAINT&ADMI - EQUIPT MAINT SUPP	201219	9.29	21901 12/04/2019	
12/04/2019	194772	MIDWEST PARTS TEAM LLC		108020223.100	PRKSM/MAINT&ADMI - EQUIPT MAINT SUPP	201154	99.43	21901 12/04/2019	
12/04/2019	194804	AAA EXTERMINATING INC		108020361.100	PRKSM/MAINT&ADMI - FACILITY MAINT SERV	377866	124.00	21902 12/04/2019	
12/04/2019	194804	AAA EXTERMINATING INC		108020361.100	PRKSM/MAINT&ADMI - FACILITY MAINT SERV	378050	43.00	21902 12/04/2019	
12/04/2019	194803	STAPLES BUSINESS ADVANTAGE		108020210.100	PRKSM/MAINT&ADMI - OFFICE SUPP	3430078920	47.59	21908 12/04/2019	
12/04/2019	194803	STAPLES BUSINESS ADVANTAGE		108020210.100	PRKSM/MAINT&ADMI - OFFICE SUPP	3430078921	55.09	21908 12/04/2019	
12/04/2019	194833	INTERSTATE BILLING		108020223.200	PRKSM/MAINT&ADMI - EQUIPT REPAIR PARTS	P42726	56.93	21879 12/04/2019	
12/04/2019	194833	INTERSTATE BILLING		108020223.200	PRKSM/MAINT&ADMI - EQUIPT REPAIR PARTS	P42601	2314.91	21879 12/04/2019	

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12/04/2019	194786	NOBLESVILLE ACE HARDWARE		108020220.100	PRKS/MAINT&ADMI - GEN OPER SUPP	1911-081600	18.55	21948 12/04/2019	
12/04/2019	194786	NOBLESVILLE ACE HARDWARE		108020220.100	PRKS/MAINT&ADMI - GEN OPER SUPP	1911-082053	18.24	21948 12/04/2019	
12/04/2019	194888	VAN AUSDALL & FARRAR INC		108020362.100	PRKS/MAINT&ADMI - EQUIPT MAINT SERV	408240	10.76	21987 12/04/2019	
12/04/2019	194799	HINCKLEY SPRINGS		108020365.200	PRKS/MAINT&ADMI - EQUIPT RENT CHRGS	16067077 111719	67.51	22017 12/04/2019	
12/04/2019	194802	MACALLISTER RENTALS		108020223.100	PRKS/MAINT&ADMI - EQUIPT MAINT SUPP	R64337066701	362.88	22023 12/04/2019	
12/04/2019	194793	RESIDEX LLL		108020226.100	PRKS/MAINT&ADMI - LANDSCAP SUPP	INV2102513	176.00	21876 12/04/2019	
12/04/2019	194828	ARYNN THOMA		108020060.000	PRKS/MAINT&ADMI - DEPOSIT RELEASE	2000670.003	200.00	21847 12/04/2019	
12/04/2019	194801	TOWNE POST NETWORK INC		108020390.100	PRKS/MAINT&ADMI - OTH SERV & CHRGS	2018-11-15	550.00	21968 12/04/2019	
12/04/2019	194773	CERES SOLUTIONS COOPERATIVE INC		108020221.200	PRKS/MAINT&ADMI - EQUIPT FUEL	4563216	33.50	21886 12/04/2019	
12/04/2019	194773	CERES SOLUTIONS COOPERATIVE INC		108020221.100	PRKS/MAINT&ADMI - VEHICLE FUEL	1635298	1268.95	21886 12/04/2019	
12/04/2019	194773	CERES SOLUTIONS COOPERATIVE INC		108020363.100	PRKS/MAINT&ADMI - NAT/OTH GAS SERV	143928	262.71	21886 12/04/2019	
12/04/2019	194781	DOTLICH CRANE		108020390.100	PRKS/MAINT&ADMI - OTH SERV & CHRGS	48205	827.00	21879 12/04/2019	
12/04/2019	194819	ALEXANDRIA ELKINS		108020060.000	PRKS/MAINT&ADMI - DEPOSIT RELEASE	2001312.002	400.00	22005 12/04/2019	
12/04/2019	194819	ALEXANDRIA ELKINS		108020060.000	PRKS/MAINT&ADMI - DEPOSIT RELEASE	2001313.002	233.35	22005 12/04/2019	
12/04/2019	194820	RONETTA CARROLL		108020060.000	PRKS/MAINT&ADMI - DEPOSIT RELEASE	2000667.003	200.00	22006 12/04/2019	
12/04/2019	194822	JUAN DIAZ		108020060.000	PRKS/MAINT&ADMI - DEPOSIT RELEASE	2000666.003	400.00	22007 12/04/2019	
12/04/2019	194823	MASSAGE ENVY		108020060.000	PRKS/MAINT&ADMI - DEPOSIT RELEASE	2000885.003	200.00	22008 12/04/2019	
12/04/2019	194824	MICHAEL THEISEN		108020060.000	PRKS/MAINT&ADMI - DEPOSIT RELEASE	2000664.003	400.00	22009 12/04/2019	
12/04/2019	194826	MARK SINDERS		108020060.000	PRKS/MAINT&ADMI - DEPOSIT RELEASE	2000663.003	200.00	22010 12/04/2019	
12/04/2019	194826	ANTHONY TURNER		108020060.000	PRKS/MAINT&ADMI - DEPOSIT RELEASE	2000662.003	200.00	22011 12/04/2019	

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12/04/2019	194827	COURTNEY KULP		108020050.000	DEPOSIT RELEASE PRKS/MAINT&ADMI - DEPOSIT RELEASE	2000671.003	200.00	22012 12/04/2019	
12/04/2019	194829	JODI BURTNER		108020050.000	PRKS/MAINT&ADMI - DEPOSIT RELEASE	2000689.003	200.00	22013 12/04/2019	
12/04/2019	194830	ERIN FARRELL		108020050.000	PRKS/MAINT&ADMI - DEPOSIT RELEASE	2000688.003	200.00	22014 12/04/2019	
12/04/2019	194830	ERIN FARRELL		108020050.000	PRKS/MAINT&ADMI - DEPOSIT RELEASE	2000672.003	114.40	22014 12/04/2019	
Sub Total Department 020							12045.22		
**Department 023 PRKS/IMPROV&REHAB									
12/04/2019	194806	MIDWEST PAVING LLC		108023490.100	PRKS/IMPROV&REH - OTH CAP OUTLAY	4.00	294476.43	21932 12/04/2019	
Sub Total Department 023							294476.43		
Sub Total Fund 108							308521.56		
**Fund 110 PARKS PRGMS									
**Department 021 PRKS/GOLF									
12/04/2019	194788	REYNOLDS FARM EQUIPMENT		110021223.100	PRKS/GOLF - EQUIPT MAINT Supp	P86783	264.10	21855 12/04/2019	
12/04/2019	194775	LOWES CREDIT SERVICES		110021225.200	PRKS/GOLF - BLDG REPAIR PARTS	95153	417.20	21939 12/04/2019	
12/04/2019	194775	LOWES CREDIT SERVICES		110021225.200	PRKS/GOLF - BLDG REPAIR PARTS	95152	261.26	21939 12/04/2019	
12/04/2019	194832	GARY DEAKYNE INC		110021390.100	PRKS/GOLF - OTH SERV & CHRGES	CONTRACT	2260.00	21913 12/04/2019	
12/04/2019	194780	THE UPS STORE		110021230.100	PRKS/GOLF - GEN OPER SUPP	1384	126.17	21897 12/04/2019	
12/04/2019	194772	MIDWEST PARTS TEAM LLC		110021223.100	PRKS/GOLF - EQUIPT MAINT SUPP	200409	83.46	21901 12/04/2019	
12/04/2019	194772	MIDWEST PARTS TEAM LLC		110021223.100	PRKS/GOLF - EQUIPT MAINT SUPP	199517	162.34	21901 12/04/2019	
12/04/2019	194772	MIDWEST PARTS TEAM LLC		110021223.100	PRKS/GOLF - EQUIPT MAINT SUPP	199579	-79.83	21901 12/04/2019	
12/04/2019	194804	AAA EXTERMINATING INC		110021361.100	PRKS/GOLF - FACILITY MAINT SERV	377865	59.00	21902 12/04/2019	

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12/04/2019	194787	KENNEY MACHINERY		110021223.100	PRKS/GOLF - EQUIPT MAINT SUPP	X03759	93.51	21880 12/04/2019	
12/04/2019	194786	NOBLESVILLE ACE HARDWARE		110021225.100	PRKS/GOLF - BLDG MAINT SUPP	1911-061128	85.33	21948 12/04/2019	
12/04/2019	194786	NOBLESVILLE ACE HARDWARE		110021220.100	PRKS/GOLF - GEN OPER SUPP	1911-079688	4.49	21948 12/04/2019	
12/04/2019	194688	VAN AUSDALL & FARRAR INC		110021362.100	PRKS/GOLF - EQUIPT MAINT SERV	408240	2.14	21987 12/04/2019	
12/04/2019	194773	CERES SOLUTIONS COOPERATIVE INC		110021221.200	PRKS/GOLF - EQUIPT FUEL	1636299	484.41	21886 12/04/2019	
12/04/2019	194789	J & M GOLF		110021220.100	PRKS/GOLF - GEN OPER SUPP	0585050-IN	89.62	21920 12/04/2019	
SubTotal Department 021							4296.99		
**Department 022 PRKS/REC									
12/04/2019	194815	DIANA MILLER		110022390.100	PRKS/REC - OTH SERV & CHRG	11	612.00	21872 12/04/2019	
12/04/2019	194814	CHRISTINE ROBERTS		110022050.000	PRKS/REC - DEPOSIT RELEASE-JNSPC	2001314.002	80.00	21969 12/04/2019	
12/04/2019	194785	MAGIC ICE USA INC		110022365.200	PRKS/REC - EQUIPT RENT CHRG	50% RENTAL PAYMENT	55430.33	21972 12/04/2019	
12/04/2019	194771	NOBLESVILLE SCHOOLS ESC		110022390.100	PRKS/REC - OTH SERV & CHRG	11194	89.55	21978 12/04/2019	
12/04/2019	194771	NOBLESVILLE SCHOOLS ESC		110022390.100	PRKS/REC - OTH SERV & CHRG	11193	33.88	21978 12/04/2019	
12/04/2019	194771	NOBLESVILLE SCHOOLS ESC		110022390.100	PRKS/REC - OTH SERV & CHRG	C11626	72.79	21978 12/04/2019	
12/04/2019	194813	CHRISTINE MCNELIS		110022050.000	PRKS/REC - DEPOSIT RELEASE-JNSPC	2000673.003	20.00	22000 12/04/2019	
12/04/2019	194816	JAN STEPIC		110022050.000	PRKS/REC - DEPOSIT RELEASE-JNSPC	2000660.003	24.00	22001 12/04/2019	
12/04/2019	194849	ALICIA ELLERBROCK		110022050.000	PRKS/REC - DEPOSIT RELEASE-JNSPC	2000650.003	20.00	22002 12/04/2019	
12/04/2019	194817	MICHELLE DENTON		110022050.000	PRKS/REC - DEPOSIT RELEASE-JNSPC	2000653.003	20.00	22003 12/04/2019	
12/04/2019	194818	KRISTINE WATSON		110022060.000	PRKS/REC - DEPOSIT RELEASE-JNSPC	2000666.003	20.00	22004 12/04/2019	

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SubTotal Department 022									
SubTotal Fund 110							56422.56		
**Fund 111 PARKING									
**Department 004 POLICE									
12/04/2019	194700	GALLS INC		111004251.100	POLICE - CLOTH & ACCESSORIES	014323573	223.13	21868 12/04/2019	
12/04/2019	194687	CSI SIGNS		111004244.100	POLICE - STREET SIGN SUPP	33145	4980.35	21986 12/04/2019	
12/04/2019	194680	CSI SIGNS		111004244.100	POLICE - STREET SIGN SUPP	34033	227.95	21986 12/04/2019	
12/04/2019	194650	CSI SIGNS		111004244.100	POLICE - STREET SIGN SUPP	33144	5897.29	21986 12/04/2019	
12/04/2019	194687	CSI SIGNS		111004244.100	POLICE - STREET SIGN SUPP	34289	227.95	21986 12/04/2019	
12/04/2019	194710	CERES SOLUTIONS COOPERATIVE INC		111004221.100	POLICE - VEHICLE FUEL	4897072	41.43	21886 12/04/2019	
12/04/2019	194710	CERES SOLUTIONS COOPERATIVE INC		111004221.100	POLICE - VEHICLE FUEL	4897072	19181.58	21886 12/04/2019	
12/04/2019	194719	NOBLESVILLE PREMIUM PROPERTIES		111004310.100	POLICE - PROF & TECH SERV	12-2019	1750.00	21996 12/04/2019	
12/04/2019	194719	NOBLESVILLE PREMIUM PROPERTIES		111004310.100	POLICE - PROF & TECH SERV	11-2019	1750.00	21996 12/04/2019	
SubTotal Department 004							34279.58		
SubTotal Fund 111							34279.58		
**Fund 112 DTWN DEV									
**Department 023 PRKS/IMPROV&REHAB									
12/04/2019	194783	BULLSEYE FENCE DESIGN INC		112023424.100	PRKS/IMPROV&REH - BLDGSTRUC IMPROV	822528	9785.00	21998 12/04/2019	
SubTotal Department 023							9785.00		
SubTotal Fund 112							9785.00		
**Fund 117 POLICE PENS									
**Department 000 NON DEPT									
12/04/2019	194716	FEARRIN INS AGENCY		117000343.200	NON DEPT - WRKFORCE LIAB	32166 INS	75.00	21844 12/04/2019	
SubTotal Department 000							75.00		

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SubTotal Fund 117							75.00		
<b>**Fund 118 DS/COIT SINKING</b>									
<b>**Department 021 PRKS/GOLF</b>									
12/04/2019	194647	THE BANK OF NEW YORK MELLON		119351324.100	DS/COI - PRKS/GOLF - BANK & OTH FIN SERV FEES	252-2243292	1650.00	21921 12/04/2019	
SubTotal Department 021							1650.00		
SubTotal Fund 118							1650.00		
<b>**Fund 120 CCD</b>									
<b>**Department 005 FIRE</b>									
12/04/2019	194729	ENTERPRISE FM TRUST		120005390.100	CCD - FIRE - OTH SERV & CHRGs	FBN3813535	587.50	21949 12/04/2019	
12/04/2019	194729	ENTERPRISE FM TRUST		120005385.300	CCD - FIRE - VEHICLE RENT CHRGs	FBN3813535	3783.10	21949 12/04/2019	
12/04/2019	194729	ENTERPRISE FM TRUST		120005383.100	CCD - FIRE - VEH MAINT SERV	FBN3813535	157.47	21949 12/04/2019	
SubTotal Department 005							4528.07		
<b>**Department 006 PLAN</b>									
12/04/2019	194682	ENTERPRISE FM TRUST		120006385.300	CCD - PLAN - VEHICLE RENT CHRGs	FBN3830239	454.52	21949 12/04/2019	
SubTotal Department 006							454.52		
<b>**Department 020 PRKS/MAINT&amp;ADMIN</b>									
12/04/2019	194805	ENTERPRISE FM TRUST		120020385.300	CCD - PRKS/MAINT&ADMIN - VEHICLE RENT CHRGs	FBN3819809	1764.43	21949 12/04/2019	
SubTotal Department 020							1764.43		
SubTotal Fund 120							8737.02		
<b>**Fund 124 CCI</b>									
<b>**Department 008 INFO TECH</b>									
12/04/2019	194807	CDW GOVERNMENT INC		124008442.100	CCI - INFO TECH - COMPUT & IT EQUIPT	VSN6947	1812.60	21891 12/04/2019	
12/04/2019	194807	CDW GOVERNMENT INC		124008442.100	CCI - INFO TECH - COMPUT & IT EQUIPT	VP28892	263.70	21891 12/04/2019	





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12/04/2019	194782	MYERS CONSTRUCTION MGMT INC		258023424.100	PRKSMIMPROV&REH - BLDGSTRUC IMPROV	16	97340.80	21929 12/04/2019	
SubTotal Department 023							97340.80		
SubTotal Fund 258							97340.80		
**Fund 300 SEW WRKS OPR									
**Department 000 NON DEPT									
12/04/2019	194576	FISERV/ BASTOGNE INC		300000062.000	NON DEPT - UTILITY FEE REFUND	16286 CITRINE DR	52.72	30711 12/04/2019	
12/04/2019	194582	OLTHOF HOMES		300000062.000	NON DEPT - UTILITY FEE REFUND	16776 WESCOTT DR	14.22	30687 12/04/2019	
12/04/2019	194586	JEAN NEIGHBOUR		300000062.000	NON DEPT - UTILITY FEE REFUND	7161 ENGLISH OAK DR	52.98	30710 12/04/2019	
12/04/2019	194585	PULTE GROUP MS-1060		300000062.000	NON DEPT - UTILITY FEE REFUND	16946 SHADOW LANDS DR	3.57	30714 12/04/2019	
12/04/2019	194585	PULTE GROUP MS-1060		300000062.000	NON DEPT - UTILITY FEE REFUND	6612 GOLDEN ASTER DR	4.97	30714 12/04/2019	
12/04/2019	194585	PULTE GROUP MS-1060		300000062.000	NON DEPT - UTILITY FEE REFUND	12616 CASTLE PINE DR	3.57	30714 12/04/2019	
12/04/2019	194587	KONICKI INC		300000062.000	NON DEPT - UTILITY FEE REFUND	300 NIXON ST LOT 79	22.13	30715 12/04/2019	
12/04/2019	194587	KONICKI INC		300000062.000	NON DEPT - UTILITY FEE REFUND	300 NIXON ST LOT 83	21.83	30716 12/04/2019	
12/04/2019	194588	KRIS P GRONINGER		300000062.000	NON DEPT - UTILITY FEE REFUND	5861 SELIS SQUARE CT	109.02	30716 12/04/2019	
12/04/2019	194589	AMANDA & CHARLES FUHRER		300000062.000	NON DEPT - UTILITY FEE REFUND	6734 BRAEMAR AVE N	47.62	30717 12/04/2019	
12/04/2019	194590	MARTIN B CROCKER		300000062.000	NON DEPT - UTILITY FEE REFUND	16161 TIKI TRL	43.52	30718 12/04/2019	
12/04/2019	194591	CRAIG FARMS PROPERTIES LLC		300000062.000	NON DEPT - UTILITY FEE REFUND	6974 BOUNDARY DR	17.02	30719 12/04/2019	
SubTotal Department 000							393.17		
**Department 030 UTIL/ADMIN									
12/04/2019	194566	RIVERVIEW HEALTH		300030315.100	UTIL/ADMIN - MED SERV	18366	130.00	30696 12/04/2019	
12/04/2019	194560	MICHAEL HOWARD		300030311.100	UTIL/ADMIN - LEGAL SERV	DECEMBER 2019	3632.75	30697 12/04/2019	
12/04/2019	194668	CITY OF NOBLESVILLE		300030330.200	UTIL/ADMIN - OTH SERV &	4TH QUARTER	146000.00	30703 12/04/2019	

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**Department 000 NON DEPT										
12/04/2019	194647	THE BANK OF NEW YORK MELLON		608000312.100	BERG-T -NON DEPT - FIN CONSULT	252-2243266	1650.00	21921	12/04/2019	
SubTotal Department 000							1650.00			
SubTotal Fund 508							1650.00			
**Fund 601 POLICE DONATE										
**Department 004 POLICE										
12/04/2019	194718	LOGAN STREET SIGNS & BANNERS		601004244.100	POLICE - STREET SIGN SUPP	53356	96.00	21869	12/04/2019	
12/04/2019	194707	NOBLESVILLE TROPHIES		601004220.100	POLICE - GEN OPER SUPP	64346	85.35	21873	12/04/2019	
SubTotal Department 004							181.35			
SubTotal Fund 601							181.35			
**Fund 603 EVENT SPONSORS										
**Department 119 SEMINARY PARK PGRMS										
12/04/2019	194717	NOBLESVILLE MAIN STREET		603119390.100	EVENT - SEMINARY PARK P - 2019 TROLLEY COST OTH SERV & CHRGS		250.00	21881	12/04/2019	
SubTotal Department 119							250.00			
SubTotal Fund 803							250.00			
**Fund 611 CDBG										
**Department 023 PRKS/IMPROV&REHAB										
12/04/2019	194848	MYERS CONSTRUCTION MGMT INC		611023448.100	CDBG - PRKS/IMPROV&REH - 1 OTH OPER EQUIPT		274778.67	21929	12/04/2019	
SubTotal Department 023							274778.67			
SubTotal Fund 611							274778.67			
**Fund 803 CITY ESCROW										
**Department 000 NON DEPT										
12/04/2019	194836	BOOMERANG DEVELOPMENT LLC		803000050.000	NON DEPT - DEPOSIT RELEASE	BLUE RIDGE CREEKRT	38166.70	21984	12/04/2019	
SubTotal Department 000							38166.70			

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SubTotal Fund 106							41526.94		
<b>**Fund 107 LRS</b>									
<b>**Department 025 STR/MAINT&amp;ADMIN</b>									
12/18/2019	195086	LOWES CREDIT SERVICES		107025241.100	STR/MAINT&ADMIN - PAVING SUPP	02065	189.27	//	
12/18/2019	195024	FASTENAL COMPANY		107025241.100	STR/MAINT&ADMIN - PAVING SUPP	ININ225338	509.57	//	
12/18/2019	195019	RCS CONTRACTOR SUPPLIES INC		107025241.100	STR/MAINT&ADMIN - PAVING SUPP	105292	346.76	//	
12/18/2019	195018	RCS CONTRACTOR SUPPLIES INC		107025241.100	STR/MAINT&ADMIN - PAVING SUPP	105289	187.80	//	
12/18/2019	194963	ULINE		107025241.100	STR/MAINT&ADMIN - PAVING SUPP	36-3684738	528.96	//	
12/18/2019	195025	MCGAVIC OUTDOOR POWER EQUIPMENT INC		107025241.100	STR/MAINT&ADMIN - PAVING SUPP	N192969	131.96	//	
12/18/2019	195020	CHEMTEK		107025241.100	STR/MAINT&ADMIN - PAVING SUPP	418687	599.18	//	
12/18/2019	194964	PAVEMENT SOLUTIONS INC		107025366.100	STR/MAINT&ADMIN - PAVE MAINT SERV	1129	15201.57	//	
12/18/2019	194964	PAVEMENT SOLUTIONS INC		107025366.100	STR/MAINT&ADMIN - PAVE MAINT SERV	1128	30964.48	//	
SubTotal Department 025							48659.35		
SubTotal Fund 107							48659.35		
<b>**Fund 108 PARKS</b>									
<b>**Department 020 PRKS/MAINT&amp;ADMIN</b>									
12/18/2019	195094	NORTH SUBURBAN HEATING & COOLING INC		108020362.100	PRKS/MAINT&ADMIN - EQUIPT MAINT SERV	701 CICERO RD	268.00	//	
12/18/2019	195013	CAVE AND COMPANY PRINTING		108020390.100	PRKS/MAINT&ADMIN - OTH SERV & CHRGS	21054	1763.05	//	
12/18/2019	195089	PLYMATES IMAGE MATS		108020361.100	PRKS/MAINT&ADMIN - FACILITY MAINT SERV	2884772	24.00	//	
12/18/2019	195089	PLYMATES IMAGE MATS		108020361.100	PRKS/MAINT&ADMIN - FACILITY MAINT SERV	2884997	55.40	//	
12/18/2019	195089	PLYMATES IMAGE MATS		108020361.100	PRKS/MAINT&ADMIN - FACILITY MAINT SERV	2884998	62.11	//	
12/18/2019	195089	PLYMATES IMAGE MATS		108020251.100	PRKS/MAINT&ADMIN - CLOTH	2884772	58.39	//	

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12/18/2019	195014	ADVANCED TURF SOLUTIONS		108020226.100	& ACCESSORIES PRKS/MAINT&ADMI - LANDSCAP SUPP	SO803425	997.70 ✓	//	
12/18/2019	195010	AAA EXTERMINATING INC		108020361.100	PRKS/MAINT&ADMI - FACILITY MAINT SERV	384167	226.00 ✓	//	
12/18/2019	195015	WINTERLAND INC		108020390.100	PRKS/MAINT&ADMI - OTH SERV & CHRGS	7176	2056.00 ✓	//	
12/18/2019	195090	NOBLESVILLE ACE HARDWARE		108020390.100	PRKS/MAINT&ADMI - OTH SERV & CHRGS	1911-084297	16.34 ✓	//	
12/18/2019	195090	NOBLESVILLE ACE HARDWARE		108020390.100	PRKS/MAINT&ADMI - OTH SERV & CHRGS	1911-082544	136.30 ✓	//	
12/18/2019	195090	NOBLESVILLE ACE HARDWARE		108020390.100	PRKS/MAINT&ADMI - OTH SERV & CHRGS	1911-083020	68.22 ✓	//	
12/18/2019	195106	IPLLA		108020335.100	PRKS/MAINT&ADMI - TRAINING SERVICES	2019-IPLLA08639	265.00 ✓	//	
12/18/2019	195012	LC2 PROMOTIONS LLC		108020261.100	PRKS/MAINT&ADMI - CLOTH & ACCESSORIES	2845	768.73 ✓	//	
12/18/2019	194981	KATHY WYLER		108020060.000	PRKS/MAINT&ADMI - DEPOSIT RELEASE	2000688.003	200.00 ✓	//	
12/18/2019	194986	MIKE CUMMINS		108020060.000	PRKS/MAINT&ADMI - DEPOSIT RELEASE	2000678.003	200.00 ✓	//	
12/18/2019	194983	GARTH POWELL		108020060.000	PRKS/MAINT&ADMI - DEPOSIT RELEASE	2000681.003	200.00 ✓	//	
12/18/2019	195011	RESIDEX LLX		108020226.100	PRKS/MAINT&ADMI - LANDSCAP SUPP	INV2103003	825.00 ✓	//	
12/18/2019	194985	CHRISTINE ROBERTS		108020060.000	PRKS/MAINT&ADMI - DEPOSIT RELEASE	2000679.003	200.00 ✓	//	
12/18/2019	195108	VIBENOMICS INC		108020314.100	PRKS/MAINT&ADMI - SOFTWARE LICENS & MAINT AG	8308	96.75 ✓	//	
12/18/2019	195107	ANYTHING WEATHER		108020390.100	PRKS/MAINT&ADMI - OTH SERV & CHRGS	88012	3600.00 ✓	//	
12/18/2019	194984	SOPHIA SHARP		108020060.000	PRKS/MAINT&ADMI - DEPOSIT RELEASE	2000680.003	400.00 ✓	//	
12/18/2019	194977	ALYSSA MCINTYRE		108020060.000	PRKS/MAINT&ADMI - DEPOSIT RELEASE	2000687.003	200.00 ✓	//	
12/18/2019	194978	MICHAEL HOLLAND		108020060.000	PRKS/MAINT&ADMI - DEPOSIT RELEASE	2000688.003	200.00 ✓	//	
12/18/2019	194979	JANET CARNEY		108020060.000	PRKS/MAINT&ADMI - DEPOSIT RELEASE	2000684.003	600.00 ✓	//	

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## Accounts Payable Register

DATE FILED	APV #	NAME OF PAYEE	PO #	APPROP #	APPROPRIATION	DESCRIPTION	AMOUNT	CHECK CHECK #	DATE	MEMORANDUM
12/18/2019	194980	ANGELA KOVEN		108020050.000	PRKS/MAINT&ADMI - DEPOSIT RELEASE	2000685.003	200.00	/	//	
12/18/2019	194982	JOANNE CLARK		108020050.000	PRKS/MAINT&ADMI - DEPOSIT RELEASE	2000682.003	200.00	/	//	
SubTotal Department 020							13776.99			
SubTotal Fund 108							13776.99			
**Fund 110 PARKS PRGMS										
**Department 021 PRKS/GOLF										
12/18/2019	195091	REYNOLDS FARM EQUIPMENT		110021449.100	PRKS/GOLF - OTH OPER EQUIPT	E18976	200.00	/	//	
12/18/2019	195086	LOWES CREDIT SERVICES		110021234.100	PRKS/GOLF - HSEKEEPING SUPP	02895	10.91	/	//	
12/18/2019	195093	MIDWEST PARTS TEAM LLC		110021223.200	PRKS/GOLF - EQUIPT REPAIR PARTS	201500	3.55	/	//	
12/18/2019	195093	MIDWEST PARTS TEAM LLC		110021223.100	PRKS/GOLF - EQUIPT MAINT SUPP	201244	140.66	/	//	
12/18/2019	195093	MIDWEST PARTS TEAM LLC		110021223.100	PRKS/GOLF - EQUIPT MAINT SUPP	201447	-54.00	/	//	
12/18/2019	195007	SITEONE LANDSCAPE SUPPLY		110021242.100	PRKS/GOLF - RD SALT & CHEM	95840538-001	97.78	/	//	
12/18/2019	195007	SITEONE LANDSCAPE SUPPLY		110021242.100	PRKS/GOLF - RD SALT & CHEM	96060543-001	97.78	/	//	
12/18/2019	195007	SITEONE LANDSCAPE SUPPLY		110021223.200	PRKS/GOLF - EQUIPT REPAIR PARTS	95840538-001	8.14	/	//	
12/18/2019	195096	CERES SOLUTIONS COOPERATIVE INC		110021223.100	PRKS/GOLF - EQUIPT MAINT SUPP	1535281	325.24	/	//	
12/18/2019	195096	CERES SOLUTIONS COOPERATIVE INC		110021222.200	PRKS/GOLF - VEH REPAIR PARTS	4563849	637.10	/	//	
SubTotal Department 021							1367.16			
**Department 022 PRKS/REC										
12/18/2019	195092	LOGAN STREET SIGNS & BANNERS		110022390.100	PRKS/REC - OTH SERV & CHRGs	54407	300.00	/	//	
12/18/2019	195004	MILLER TRANSPORTATION		110022390.100	PRKS/REC - OTH SERV & CHRGs	1645	2900.00	/	//	
12/18/2019	195005	TRISH FRANCIOSI DOODLE		110022390.100	PRKS/REC - OTH SERV & CHRGs	4877	116.90	/	//	



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## Accounts Payable Register

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DATE FILED	APV #	NAME OF PAYEE	PO #	APPROP #	APPROPRIATION	DESCRIPTION	AMOUNT	CHECK #	CHECK DATE	MEMORANDUM
**Department 023 PRKS/IMPROV&REHAB										
12/18/2019	195001	MADER DESIGN LLC		112023319.100	PARKS/IMPROV&REH - OTH PROF & TECH SERV	1062	4.92	✓	11	
12/18/2019	195002	WAR ELEPHANT IRONWORKS & DESIGN		112023424.100	PRKS/IMPROV&REH - BLDG/STRUC IMPROV	1120NPR	800.00	✓	80000	
SubTotal Department 023							804.92			
SubTotal Fund 112							804.92			
**Fund 140 PROMO										
**Department 002 MAYOR										
12/18/2019	195079	T & T SALES & REQMOTIONS		140002251.100	MAYOR - CLOTH & ACCESSORIES	40387	343.98	✓	11	
12/18/2019	195103	T & T SALES & PROMOTIONS		140002394.100	MAYOR - PROMO NOVLTS & MATLS	40421	733.07	✓	11	
12/18/2019	194954	NAMELESS CATERING COMPANY		140002390.100	MAYOR - OTH SERV & CHRGS	79823	1404.50	✓	11	
12/18/2019	195104	PRINTGLOBE		140002394.100	MAYOR - PROMO NOVLTS & MATLS	480062	497.28	✓	11	
SubTotal Department 002							2978.83			
**Department 004 POLICE										
12/18/2019	195071	BTS PROMOTIONS INC		140004393.100	POLICE - EMP RECOG CHRGS	30027	1961.28	✓	11	
12/18/2019	194957	BTS PROMOTIONS INC		140004394.900	POLICE - OTH PROMO CHRGS	30009	358.46	✓	11	
SubTotal Department 004							2319.74			
**Department 005 FIRE										
12/18/2019	195086	LOWES CREDIT SERVICES		140006390.100	FIRE - OTH SERV & CHRGS	01906	593.00	✓	11	
12/18/2019	195086	LOWES CREDIT SERVICES		140006390.100	FIRE - OTH SERV & CHRGS	01264	660.74	✓	11	
12/18/2019	195058	FOREMOST PROMOTIONS		140005394.100	FIRE - PROMO NOVLTS & MATLS	494619	1855.40	✓	11	
12/18/2019	195058	FOREMOST PROMOTIONS		140005394.100	FIRE - PROMO NOVLTS & MATLS	494620	372.47	✓	11	
12/18/2019	195058	FOREMOST PROMOTIONS		140005394.100	FIRE - PROMO NOVLTS & MATLS	495108	693.66	✓	11	
12/18/2019	195056	FIRE SMART PROMOTIONS		140005394.100	FIRE - PROMO NOVLTS & MATLS	109422	737.50	✓	11	

## Accounts Payable Register

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DATE FILED	APV #	NAME OF PAYEE	PO #	APPROF #	APPROPRIATION	DESCRIPTION	AMOUNT	CHECK CHECK # DATE	MEMORANDUM
MATLS									
SubTotal Department 005							4912.77		
<del>**Department 006 PLAN</del>									
12/18/2019	195042	LC2 PROMOTIONS LLC		140006393.100	PLAN - EMP RECOG CHRGS	2847	584.87	//	
12/18/2019	195042	LC2 PROMOTIONS LLC		140006393.100	PLAN - EMP RECOG CHRGS	2846	582.17	//	
SubTotal Department 006							1167.04		
<del>**Department 009 COUNCIL</del>									
12/18/2019	194971	NOBLESVILLE TROPHIES		140009390.100	COUNCIL - OTH SERV & CHRGS	54430	28.50	//	
12/18/2019	195103	T & T SALES & PROMOTIONS		140009261.100	COUNCIL - CLOTH & ACCESSORIES	40418	1475.64	//	
SubTotal Department 009							1504.14		
<del>**Department 010 HUM RESO</del>									
12/18/2019	195079	T & T SALES & PROMOTIONS		140010393.100	HUM RESO - EMP RECOG CHRGS	40404	240.00	//	
SubTotal Department 010							240.00		
<del>**Department 011 ECO DEVO</del>									
12/18/2019	195034	NOBLESVILLE MAIN STREET		140011334.100	ECO DEVO - CONF/EVENT REGIS FEES	2019 CELEBRATE MAIN ST	66.00	//	
12/18/2019	194972	ADRIENES FLOWERS & GIFTS		140011390.100	ECO DEVO - OTH SERV & CHRGS	008359	112.96	//	
12/18/2019	194972	ADRIENES FLOWERS & GIFTS		140011390.100	ECO DEVO - OTH SERV & CHRGS	008294	112.96	//	
SubTotal Department 011							290.90		
<del>**Department 020 PRKS/MAINT&amp;ADMIN</del>									
12/18/2019	195009	BOYS & GIRLS CLUB OF NOB		140020372.100	PRKS/MAINT&ADMIN - EVENT SPONSOR	426	500.00	//	
SubTotal Department 020							500.00		
SubTotal Fund 140							13913.42		



## Fund Report for October 2019

**NRO – REVENUE**  
 \$ 79,384.18- Golf  
 \$ 25,093.54- Rec.  
 \$ 104,477.72- TOTALS

**NRO – DISBURSED**  
 \$133,797.93- Golf  
 \$ 36,443.16- Rec.\*  
 \$ 170,241.09- TOTALS

**NRO – BALANCE**  
 \$ (102,870.97) - Golf  
 \$ 31,260.06- Rec  
 (\$ 71,610.91) - TOTALS

**NRC -- REVENUE**  
 \$ 4,632.86 - Reg NRC  
 \$ 0.00 - DuPont  
 \$ 0.00- Finch Creek PILOS  
 \$ 4,632.86- TOTALS

**NRC – DISBURSED**  
 \$ 16,722.10- Reg NRC  
 \$ 0.00 - DuPont  
 \$ 0.00 - Finch Creek PILOS  
 \$ 16,722.10- TOTALS

**NRC – BALANCE**  
 \$ 95,853.74- Reg NRC  
 \$ 0.00 - DuPont  
 \$ 2,201.16 - Finch Creek PILOS  
 \$ 98,054.90 - TOTALS

I hereby certify that each of the above listed vouchers and the invoices, or bills attached there to, are true and correct and I have audited same in accordance with IC5-11-10-1.6.

\_\_\_\_\_  
Fiscal Officer

ALLOWANCE OF ACCOUNTS PAYABLE VOUCHERS

CITY OF NOBLESVILLE

We have examined the Accounts Payable Vouchers listed on the foregoing Register of Accounts Payable Vouchers consisting of 16 pages and except for accounts payables not allowed as shown on the Register such accounts payables are hereby allowed in the total amount of \$ 281,278.30

Dated this 11 day of December.

*Yannick Dyer* \_\_\_\_\_  
*Carl A. Dyer* \_\_\_\_\_  
*[Signature]* \_\_\_\_\_

Signatures of Governing Board



## NOBLESVILLE PARKS AND RECREATION REPORT AUGUST 2019

These past couple months have been super busy here in the parks department. Activities have had some major successes and some learning experiences. Our second annual Fireside Fun was a hit with about 200 people stopping in for a free caramel apple bar, corn hole, and family fun! This was an increase in participation from last year, and I foresee this event continuing to grow as we ran out of supplies again this year! We were able to introduce field trips into our Fall Break Camp this fall and the kids loved it; we were able to go to Stuckey's Farm and learn about their apple orchard and pumpkin patch. Kids loved getting to paint their own mugs at Kiln Creations. And we all loved exploring the new Cool Creek Park in Westfield! In all, it was an exhausting, but fun and rewarding 2 weeks during Noblesville Fall Break! In October and November, we were able to serve over 200 girl scouts. We have a ton of new and exciting programs surrounding the holidays, such as Pictures with Santa, Cookies with Mrs. Claus, and the Hogwarts Express trolley ride. Things are just getting started!

Youth Programs	Date	Location	Time	Participants
Fireside Fun	October 4	Forest Park – Shelter 5	5:30-7pm	~200 people
Girl Scout Campout	October 5	Forest Park	4p-8a	31 participants
Little Pumpkins & Turkeys	October 30, November 20	Lodge Basement	10-11am	16 preschoolers
Fall Break Camp	Oct. 14-25	Lodge Basement	8-4p	20 campers every day, 3 successful field trips.
Girl Scouts	Nov 2,16, 23	Varies	Varies	188 participants in classes
After School with Parks: Messy Discovery	Dec 2-20	Promise Road Elementary	Thursdays; 4:45-5:30	7 participants
Upcoming				
Pictures with Santa	December 11	Forest Park Inn	4-8pm	About 15 families; 20 kids
Little Elves	December 18	Lodge Basement	10-11a	
Cookies with Mrs. Claus	December 20	Forest Park Inn	6:30-7:30p	
Safe Sitter	December 21	The Recreation Annex	9-2:30p	8 participants
Hogwarts Express	December 15	Forest Park Shelter 5	1:30-2:30p	14 participants
Holiday Senior Luncheon	December 19	Inn Overlook Room	11-12:30p	
Winter Break Camp	December 30-January 3	Varies	8-4p	
After School with Parks	January 13-31	Varies	Varies	
Little Snowflakes	January 15	Lodge Basement	10-11A	
Senior Luncheon – National Pie Day	January 23	Inn Overlook Room	11-12:30p	



[illegible]

# Noblesville Park Board

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Wednesday, December 11, 2019

**Subject:** Board to consider Change order #8 for Finch Creek Park.

**Applicant:** NA

**Agenda Item:** Old Business 1

**Summary:** Board to consider change order 8 for Finch Creek Park.

**Recommendation:** Staff recommends approval of change order as provided.

**Prepared by:** Brandon Bennett, CPRP, Director  
Department of Parks and Recreation  
City of Noblesville  
bbennett@noblesville.in.us; 317-776-6350

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## *Park Terms and Definitions:*

### *Summary:*

Staff is recommending change order 8 for Finch Creek Park, Including the following:

- A. COR #29 a/b – Signage; (+) \$ 11,765.00; 0 (zero) days  
The bid package had an estimated value of \$50k for signage. The extent and quantity of final signage was unknown at that time. This amount covers all the approved signage for site and buildings, including several requested by the City and Inspector for code compliance, etc. There could be some credit back if optional doors signs are not approved by Parks.
- B. COR #39– Change RR Sinks; (+) \$ 997.00; 0 (zero) days  
This includes scope to restock drop-in sinks and install wall mounted sinks due to a conflict between plans/schedules and approved submittals. The Design Team is prepared to credit cost on this item back to the Owner on future billing.
- C. COR #40 – Maint. Bldg. Fan Control Mods; (+) \$ 1,901.00; 0 (zero) days  
Parks Maintenance requested modifications to controls and wiring for fans.
- D. COR #41 – Change Bathroom Mirrors; (+) \$ 1,049.00; 0 (zero)  
Parks wanted specified mirrors to be larger and oriented differently. The Design Team is prepared to credit cost on this item back to the Owner on future billing.
- E. COR #42 – Add VCT flooring to Maint. Bldgs. Rooms; (+) \$ 1,453.00; 0 (zero)  
Parks approved request to upgrade these rooms from sealed concrete to VCT flooring.
- F. COR #43 – Tree Rings – Playground; (+) \$ 3,724.00; 0 (zero)  
Custom tree rings for trees within playground areas and within synthetic turf. This item was included site details added to the project as part of a previous PR, but were not priced by the GC at that time. All involved have

collaborated to develop a custom detail for a ring to work with the specific synthetic installed, which are being fabricated by a local metal shop.

G. COR #44 – Add RR Bldg. Mop Sink; (+) \$ 3,658.00; 0 (zero)

Parks Maintenance request to add a mop sink to the utility/ mechanical room.

H. Add Time to Contract; (+) \$ 0; 50 (Fifty)

Adjustment of schedule based on current status. Design Team/ Owner to established separate site/ landscape dates with GC at next progress meeting as to provide an appropriate substantial completion date and warranty periods for the Owner.

**Background:**

Finch Creek Park came in over budget so we had to do some value engineering and redesign on a few aspects of the project. Myers has been good to work with to get these portions of the project within our budget.

**Recommendation:**

Staff recommends approval of the change order as presented.

## CHANGE ORDER

TO: Myers Construction Management, Inc.  
13518 Myrtle Lane  
Fishers, IN 46038  
Attention: Don Myers; Chad Arnold

CONTRACT CHANGE ORDER NO.: 08  
DATE: December 09, 2019  
PROJECT NAME: Finch Creek Park – Phase 01  
PROJECT NO.: Context 14-72

You are directed to make the following changes in this Contract:

<u>ITEM</u>	<u>AMOUNT</u> <u>+ or (-) Dollars</u>	<u>SCHEDULE</u> <u>(+) or (-) Days</u>
A. COR 29a/b – Signage	(+) \$ 11,765.00	0 (zero)
B. COR 39 – Swap out RR Sinks	(+) \$ 997.00	0 (zero)
C. COR 40 – Maint. Bldg. Fan Control Mods.	(+) \$ 1,901.00	0 (zero)
D. COR 41 – Change Bathroom Mirrors	(+) \$ 1,049.00	0 (zero)
E. COR 42 – Add VCT to Maint. Rooms	(+) \$ 1,453.00	0 (zero)
F. COR 43 - Add Tree Rings – Playground Trees	(+) \$ 3,724.00	0 (zero)
G. COR 44 - Add RR Bldg. Mop Sink	(+) \$ 3,658.00	0 (zero)
H. Add time approved by Owner	\$ 0.00	+ 50 (Fifty)

The changes result in the following adjustment of Contract Price and Contract Time:

Contract Price prior to this Change Order:	\$ 7,398,028.00
Contract Price will be increased/decreased by this Change Order:	\$ 24,547.00
New Contract Price including this Change Order:	\$ 7,422,575.00

Contract Completion Date Prior to this Change Order:	October 31, 2019
Net increase/decrease resulting from this Change Order:	+ 50 (Fifty)
Current Contract Completion Date including this Change Order:	December 20, 2019

*This Change Order is for full and final settlement of all direct, indirect, impact costs and time extensions of the requested work.*

The Above Changes to the Contract are hereby

Recommended:

  
Fred Prazeau

Accepted:

  
Don Myers

Approved:

  
Brandon Bennett, Director

Context, LLC

12 South Main Street, Suite 200  
Fortville, IN 46040

Date: 12/09/2019

Myers Construction Management,  
Inc.  
13518 Myrtle Lane  
Fishers, IN 46038

Date: 12/11/2019

Noblesville Parks and Recreation

701 Cicero Road  
Noblesville, IN 46060

Date: 12/11/2019

# Noblesville Park Board

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Wednesday, December 11, 2019

**Subject:** Board to consider contract with Director of Golf for 2020

**Applicant:** NA

**Agenda Item:** New Business #1

**Summary:** Board shall consider the annual agreement with Gary Deakyne for Golf Course Shop operations.

**Recommendation:** Staff recommends approval of Director of Golf contract

**Prepared by:** Brandon Bennett, CPRP, Director  
Department of Parks and Recreation  
City of Noblesville  
bbennett@noblesville.in.us; 317-776-6350

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## *Park Terms and Definitions:*

### *Summary:*

The Park Staff present to the Park Board the annual contract with the Director of Golf for both the operation of Fox Prairie and Forest Park Golf Courses. A few changes have been made to the contract this year which is also reflected in the Golf budget. Mr. Deakyne has requested to have his annual salary payment to be consolidated into 6 monthly payments instead of 12 payments. Those payments will be made in January, February, March and October, November and December. We have also changed the payment structure in method based on changes made midyear to the way we are depositing money from the operation. All revenue from the golf operation is now deposited at the bank and then Mr. Deakyne invoices us weekly for his payment on his percentages according to the contract. This contract reflects those changes and identifies the payment structure. Otherwise, this contract is standard from a payment and percentages standpoint.

### *Background:*

Gary Deakyne has been the Director of Golf at Fox Prairie and Forest Park for eight years. He has been under contract with the Park Board all of those years.

### *Recommendation:*

Staff recommends approval of the 2020 Director of Golf Contract.



1 PROFESSIONAL SERVICES CONTRACT BETWEEN  
2 CITY OF NOBLESVILLE  
3 DEPARTMENT OF PARKS AND RECREATION  
4 AND  
5 GARY DEAKYNE  
6

7 THIS AGREEMENT, entered into this 6<sup>th</sup> day of December 2019, by and between the Noblesville Parks  
8 and Recreation Board, City of Noblesville, Indiana, hereinafter referred to as the "Board", and Gary Deakyne,  
9 hereinafter designated as the "Director of Golf",  
10

11 WITNESSETH:  
12

13 WHEREAS, Board has jurisdiction over certain improved real estate in Noblesville, Indiana, which is used  
14 and maintained as municipal golf courses, commonly known as Forest Park Golf Course and Fox Prairie Golf  
15 Course hereinafter referred to as Forest Park/Fox Prairie Golf Courses; and  
16

17 WHEREAS, Board desires to obtain the services of the Director of Golf at the above referenced municipal  
18 golf courses; and  
19

20 WHEREAS, Director of Golf is ready, willing and able to furnish the services set forth herein:  
21

22 NOW, THEREFORE, in consideration of the mutual promises and understandings between the parties  
23 hereto, it is agreed as follows:  
24

25 ARTICLE I

26 Term, Termination, Renewal, Application of Policies and Procedures Manual  
27

28 A. The Board and the Director of Golf covenant and agree on terms and conditions of this contract for a  
29 term beginning on January 1, 2020 to December 31, 2020.

30 B. Either party may terminate this contract, for just cause, by providing written notice at least thirty days  
31 prior to the date of termination. Written notice shall be provided to the Board by notifying;

32 Noblesville Parks and Recreation Department

33 701 Cicero Road

34 Noblesville, IN 46060

35 Written notice shall be provided to the Director of Golf by notifying;

36 Gary Deakyne

37 18227 Kinder Oak Dr.

38 Noblesville, IN 46062

39 C. Nothing contained in this contract shall prohibit the Board from terminating the Director of Golf  
40 immediately and without notice for offenses cited in Section 17.0 as Group III infractions.

41 D. This contract shall not be automatically renewed upon its expiration, but may be renegotiated or  
42 extended by the parties in the event that both parties desire to have the Director of Golf continue his appointment.  
43 Such desire shall be predicated on the Director of Golf's willingness to continue to serve and the Board's approval  
44 of the Director of Golf's job performance as determined by the Director of Parks and Recreation.  
45

1 ARTICLE II  
2 Rentals and Sales  
3

4 The Director of Golf shall have the exclusive right at Forest Park/Fox Prairie Golf Courses to sell, rent, use,  
5 lease and supply all, equipment, hand carts, power carts and golf shop services. The Director of Golf shall also have  
6 the exclusive right at Forest Park/Fox Prairie Golf Courses to provide services for hire to the public, including but  
7 not limited to maintenance, repairs and storage of golf clubs and bags, and to operate concessions relating to  
8 education of the game of golf. The Director of Golf shall have the exclusive right to operate at Forest Park/Fox  
9 Prairie Golf Courses all food concessions, including snack or dining areas. All fees charged patrons of Forest  
10 Park/Fox Prairie Golf Courses, will belong to the Park Board, except as described in Article III, of this Agreement.  
11

12 ARTICLE III  
13 Compensation  
14

15 The Board agrees to employ the Director of Golf at a rate of twenty-seven (\$27,120) thousand one hundred  
16 twenty Dollars per year, payable in six (6) payments of four (\$4,520) thousand five hundred twenty dollars at the  
17 end of January, February, March, October, November and December. In addition the board will pay the Director of  
18 Golf ten (10%) percent the gross daily greens fees, ten (10%) percent the gross daily cart rental fees and ten (10%)  
19 percent of the total season pass sales. In addition the board will pay the Director of Golf ninety (90%) percent of all  
20 food and beverage concessions excluding sales tax, ten (10%) percent of shop sales of merchandise and ten (10%)  
21 percent of gift certificate sales. From November 16 through March 14 the Board shall pay the Director of Golf  
22 twenty five(25%) percent of the gross daily greens and cart rental fees and one hundred (100%) percent of food and  
23 beverage concession sales. The Director of Golf shall submit to the Parks Department and Controllers office,  
24 weekly, an invoice and report detailing requested payment based on the aforementioned percentages for payment.  
25 The aforementioned payments shall be paid no less than weekly.  
26  
27

28 The Board shall provide the Director of Golf with health insurance through the City of Noblesville upon the  
29 Director of Golf paying those same premiums as other employees of the City. Premiums shall be paid to the  
30 Controllers Office on a monthly basis.  
31

32 ARTICLE IV  
33 Director of Golf Professional Duties  
34

35 In his employment in the foregoing capacities, the Director of Golf shall be under the supervision and  
36 directly responsible to the Director of Parks and Recreation of the City of Noblesville, Indiana. Within this  
37 limitation, the general function, responsibilities and commitments of said employment shall be as follows:

38 A. Golf Season and Regulation of Play. The Director of Golf and his representatives shall be responsible  
39 for having the golf shop open seven (7) days a week during regular golf season (which season shall be not less than  
40 March 15 through December 1 of each year), collecting golf fees, and providing all aforementioned services,  
41 provided, however, playing times and use of golf carts shall be modified by weather conditions or at such time as the  
42 Forest Park/Fox Prairie Golf Courses Superintendent in conjunction with the Director of Golf determines that the  
43 golf course is unplayable or should be closed.

1           B. Collection of Course Fees. The Director of Golf or his representatives shall be responsible for the sale  
2 and collection of all course fees at Forest Park and Fox Prairie Golf Courses including season and daily greens fee  
3 tickets, food and beverage concessions, pro shop merchandise, range fees and Gift Certificates. Said fees will  
4 belong to the Noblesville Parks and Recreation Department and shall be deposited at the appropriate bank into the  
5 City account whenever receipts total Fifty Dollars (\$50.00) or more for that day. The Director of Golf shall be  
6 responsible for keeping accurate records of these collections and shall make them available for inspection or review  
7 by the Director or Board members at any time.

8           C. Reports to Department. Director of Golf shall provide monthly, prior to the Parks Board Meeting, a  
9 financial report of activity at the golf courses and clubhouses for the previous month. All sales figures will reflect a  
10 monthly closing date for accounting purposes of the last day of each month at both facilities. In addition, the  
11 Director of Golf shall provide a report on activities of the rangers and starters as well as any public lesson offered.  
12 The Director of Golf shall also report on any meetings held with the course superintendent, other employees or the  
13 golf committee.

14           Director of Golf shall also provide the Board with an annual report of the activity at the golf courses and  
15 clubhouses. The Board will accept an accountant's unaudited statement to substantiate all sales totals for the year.  
16 Sales figures for this purpose shall reflect an annual closing date for accounting purposes of November 30. This  
17 report shall be due on or before December 31.

18           The above reports shall include the following:

- 19           (1) season ticket sales, specifying types and numbers of tickets as well as revenues;
- 20           (2) greens fee collections, specifying 9 or 18 holes, number of payees and revenues;
- 21           (3) golf cart rentals, including the total number of times carts go out on the course and total gross  
22 revenues including sales tax;
- 23           (4) gross pro shop sales, including golf balls, clothing, equipment and other related items  
24 including sales tax;
- 25           (5) gross concession sales including sales tax;
- 26           (6) gross range sales including sales tax.

27  
28           D. Responsibilities:

29           (1) The Director of Golf shall:

30           (A) Oversee, supervise, and coordinate golf shop personnel. This includes hiring,  
31 training, scheduling of assignments, terminating and routine evaluation of employee performance;

32           (B) Oversee and supervise the Golf Course Superintendent and the day to day operation  
33 of Forest Park/Fox Prairie golf courses, including maintenance of the course;

34           (C) Prepares and submits budget requests to the Parks Director as required and manages  
35 expenses within budget amounts;

36           (D) Direct change and improvements as necessary and takes corrective action as needed;

37           (E) Prepare, review, and/or recommend plans for the modification and improvement of  
38 tees, greens, roadways, parking lots, buildings and other golf course assets;

39           If the Director of Golf and the Golf course Superintendent cannot agree on any of the  
40 above issues they shall bring said issues to the Parks Director who shall make the final decisions  
41 including hiring, disciplining or terminating any maintenance employees;

42           (2) The Director of Golf

1 (A) Shall be responsible to respond to citizen complaints regarding facility operations and  
2 programs. Resolves conflict at several levels including rule interpretations, competition results, between  
3 customers, employees, and/or both;

4 (B) Shall establish a golf committee consisting of the course superintendent, a men's  
5 league representative, a ladies league representative, senior league representative, park board member and  
6 appropriate staff members. Meetings shall be conducted no less than quarterly;  
7

8 (3) The Director of Golf or his assistant and the Golf Course Superintendent or his assistant shall  
9 inspect, no less than once a week a different nine holes at Forest Park/Fox Prairie. After said  
10 inspection the Director of Golf shall submit a report of the course outlining the adequacy of course  
11 conditions and recommendation for improvements.

12 E. Part-time Assistants. The Director of Golf shall employ full or part-time assistants for the sale of  
13 concessions, equipment, lessons, or other goods and services, as needed. The Director of Golf shall employ and  
14 compensate said employees.

15 Director of Golf shall not discriminate against any employee or applicant for employment in the  
16 performance of this Agreement, with respect to hire, tenure, terms, conditions, or privileges of employment, because  
17 of race, religion, color, age, sex, handicap, national origin, ancestry, disabled veteran status, or Vietnam era veteran  
18 status. Breach of this covenant shall be deemed a material breach of this Agreement governed by the Default  
19 provisions of this Agreement.

20 F. Monitoring Play on the Course. When the Director and Director of Golf deem it necessary, course  
21 rangers shall be hired by the Board for the purpose of monitoring play on the course. The Director of Golf shall  
22 make his best efforts to accomplish a reasonable flow of golfers through the course and assist the "rangers" when  
23 they are monitoring the course.

24 G. Promotion of golf. The Director of Golf shall organize leagues, tournaments and outings for interested  
25 groups in the community and shall promote the game of golf throughout the community. Director of Golf shall  
26 present quarterly a marketing plan, which outlines plans for increasing, outing and league play at the golf course.  
27 The plan shall be reviewed by the Director and Park Board at the Park Board meeting.

28 H. Maintenance and Upkeep of Clubhouse. The Director of Golf shall maintain, at his sole expense, the  
29 interior of the clubhouse building and the cart storage area(s) in a clean and attractive condition at all times. The  
30 Board shall provide all cleaning supplies and paper products. Any and all structural or design changes to the pro  
31 shop or the surrounding area must first meet with the approval of the Board.

32 I Utilities. The Board shall provide all utilities at the Pro Shop and the Cart Storage Shed.

33 J. Golf Cart Storage Shed. Director of Golf shall be responsible for maintaining the interior and exterior  
34 of the golf storage shed in a clean and orderly fashion.

35 K. Public Relations. The Director of Golf understands and agrees that public relations are one of the key  
36 elements in operation of the golf course. As such, the Director of Golf shall, during the continuance  
37 of this Agreement, use his best efforts to promote the interests and welfare of said courses and to  
38 promote good relations in his and his employees' direct dealings with the public.

39 L. Licenses and Laws. The Director of Golf shall obtain all necessary licenses for the operation of the  
40 clubhouse, sales area, alcoholic beverages, food and direct concessions. Further, this Agreement is  
41 subject to any and all present or future laws, ordinances, or regulations of the United States, the State  
42 of Indiana, or the City of Noblesville.

43 M. Surety Bond. The Director of Golf and any of his employees or agents authorized to collect money  
44 from the sale of daily greens fees tickets shall be bonded by a duly licensed bonding company

operating in the State of Indiana in the penal sum of not less than Two Thousand Dollars (\$2,000.00). Such bond shall show Department as the named insured and a copy of such bond shall be furnished to the Board no later than March 1 of each year of this contract.

N. Insurance. The Director of Golf agrees to furnish satisfactory proof to the Board of the Director of Golf's purchase and continuing coverage of the following kinds and amounts of insurance:

(1) Worker's Compensation Insurance. A policy with an approved insurance carrier in the State of Indiana covering statutory obligations of the Director of Golf as an employer under the provisions of the Indiana Worker's Compensation Act.

(2) Products and Liquor Liability Insurance. The Director of Golf shall also maintain in effect at all times a policy of liquor and products liability insurance covering sales of food, beverage, and equipment and supplies in the amount of \$300,000/\$1,000,000. The coverage may be attached to and included in the bodily injury liability insurance maintained by the Director of Golf as set forth above.

(3) Miscellaneous Insurance Provisions. The Board and the Director of Golf acknowledge and agree that the Director of Golf shall be solely responsible for all of his supplies and equipment maintained in the clubhouse at the identified golf course. Any insurance on any such supplies, equipment, or fixtures owned by the Director of Golf or supplied to the Director of Golf for resale by his suppliers, shall be covered by the Director of Golf's own comprehensive insurance policy and the Director of Golf agrees to not make any claim against the Department for any losses to any such equipment, supplies, or fixtures, except a claim based on the Department's negligence.

Said insurance policies must be maintained in full force and effect at the Director of Golf's sole expense through the term of this Agreement and any policy or policies concerning paragraph 2 and 3 above must contain the following provisions:

"The City of Noblesville is a named insured for all coverage provided by this policy and shall be fully and completely protected by this policy for risks and for every injury, death, damage, or loss of any sort sustained by any person, organization, or corporation in connection with Director of Golf's activity upon or use or occupation of the golf course, as well as any activity performed by the Director of Golf by virtue of the rights granted to the Director of Golf by contract with the City of Noblesville, by and through its Department and Board of Parks and Recreation. The coverage provided by this policy the Director of Golf or the City of Noblesville, or any other named insured, shall not be terminated, reduced, or otherwise changed in any respect without providing at least thirty (30) days written notice to the City of Noblesville."

O. Insolvency. In the event that the Director of Golf is adjudicated as bankrupt, has a receiver in equity appointed for his property, has a trustee or receiver in reorganization appointed for his property, files a voluntary petition in bankruptcy, makes an assignment for the benefit of his creditors, or otherwise admits insolvency or suffers any insolvency proceeding to be taken against him, then, in any such events, the Department, at its option may elect to terminate this Agreement.

P. Death or Disability. It is agreed by the parties hereto that the work described in this Agreement to be performed by the Director of Golf is of a personal service, highly professional nature, and that the identity of the individual who is to be personally responsible for such work is of prime importance to the Department. The parties therefore agree that in the event of the death or total disability of the Director of Golf, the Department may, in its discretion, terminate this Agreement and make a new agreement with any other golf professional.

In case of the death of the Director of Golf during the term of this Agreement, the Agreement shall terminate and;

1 (1) The Board shall not be responsible for any outstanding debts pertaining to the Director of  
2 Golf's sales of goods and services at said Golf Course, and the Board shall not be held liable in any manner for  
3 same.

4 (2) The Board shall pay to the estate of the Director of Golf all the compensation that would be  
5 payable to the Director of Golf up to the end of the month in which his death occurs.

6 Q. Default. In the event of the Director of Golf's default of any obligation under this Agreement and, in  
7 the event such default shall continue fifteen (15) days after notice in writing is given by the Board to the Director of  
8 Golf, or in the event the Director of Golf becomes insolvent, is adjudicated bankrupt, or executes an assignment for  
9 the benefit of creditors, then the Board may, at its sole option, declare this Agreement canceled without providing  
10 any notice whatsoever and the term thereof ended, and may enter upon said premises, with or without process of  
11 law, and take possession thereof. The Pro hereby waives any demand for possession thereof.

12 R. Amendment. This Agreement may be amended, modified, or supplemented during the term of this  
13 Agreement only by a written instrument signed by each of the parties hereto and any such amendment may pertain  
14 to one or more of the provisions of this Agreement without affecting the other provisions. Director of Golf has  
15 permission to renegotiate percentages of revenue if pending insurance increases by more than \$500 over the 2020  
16 cost or Federal Minimum wage is increased during the term of this contract.

17 S. The Director of Golf shall establish and administer a customer service training program for all Pro Shop  
18 employees, starters and rangers at both courses. Such program shall be reviewed by the Director of Parks prior to  
19 implementation. **Customer service training shall be completed on or before May 16, 2020.**

20 T. P.G.A. Status. The Director of Golf shall be required to achieve and maintain Class A PGA status as a  
21 golf professional. To this end, The Director of Golf shall be required to devote his time, attention, and energies to  
22 the performance of duties as the professional at Forest Park/Fox Prairie Golf Courses during the term of this  
23 agreement. He shall conduct himself at all times and in all matters in accordance with the standards accepted for  
24 Golf Professionals and established by the PGA.

25 U. Food and Beverage Concessions. The Director of Golf shall, at his sole expense, provide and sell all  
26 food and beverage products in accordance with local Board of health guidelines and track, with detailed reports, all  
27 sales and inventory.

## 28 ARTICLE V

### 29 Department Duties and Responsibilities

30  
31 A. The Board shall furnish daily barrel and/or sacked trash pickup for the Pro Shop in the immediate area.

32 B. The Board shall provide gas, water, telephone, alarm, electric, cable T.V. and high speed internet access  
33 service to the Pro Shops and the Cart Storage Buildings.

34 C. In the event any new rules and regulations are promulgated by the Board or any existing rule or  
35 regulation which would affect the Director of Golf or play at the golf courses is proposed for change, the Director of  
36 Golf shall be given notice thereof and an opportunity to be heard in respect thereto prior to adoption.

37 D. The Board shall provide cash registers capable of dispensing receipts. These cash registers shall be used  
38 to receive all greens fees, cart rental, concessions sales and Pro Shop sales.

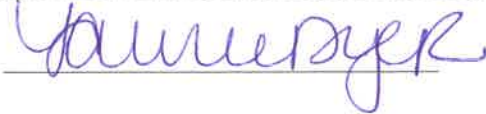
39 E. The Board shall supply all goods, wares, merchandise and other sporting supplies and apparel up to  
40 \$50,000 in wholesale purchases. Any additional purchases shall be approved by Director of Parks and shall be  
41 amended in the golf budget accordingly.

ARTICLE VI  
Renewal

The contract shall not be automatically renewed upon its expiration but may be renegotiated or extended by the parties in the event that both parties desire to have the Director of Golf continue his appointment. The Board shall review the performance of the Director of Golf between September 15 and October 1, 2020. The parties shall notify each other in writing on or before October 15, 2020 of their desire for the next year.

IN WITNESS WHEREOF, this Agreement has been executed as of the day and year first written above.

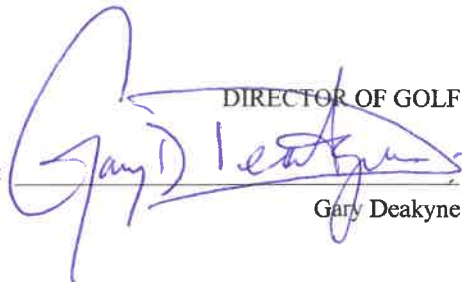
NOBLESVILLE PARKS AND RECREATION BOARD

BY: 

President

ATTEST:

BY:   
Secretary

DIRECTOR OF GOLF  
BY:   
Gary Deakyne

# Noblesville Park Board

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Wednesday, December 11, 2019

**Subject:** Board to consider approval of Parks budget 110-021, which is the golf operation budget for 2020.

**Applicant:** NA

**Agenda Item:** New Business 2

**Summary:** Board to consider budget approval for 2020 for the Golf Division budget as presented.

**Recommendation:** Staff recommends approval of Parks Golf budget 110-021 as presented.

**Prepared by:** Brandon Bennett, CPRP, Director  
Department of Parks and Recreation  
City of Noblesville  
bbennett@noblesville.in.us; 317-776-6350

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## *Park Terms and Definitions:*

### *Summary:*

The Park Staff presents the golf budget for your approval. Attached is the summary of changes by Series. Many of these changes were driven by the results of the golf study that was completed, coupled with rate increases approved by the park board last month.

### *Background:*

We continue to look for ways to reduce spending while increasing revenue. The golf staff has been running lean over the past few years including being down a full time employee and relying on part time staff which is harder and harder to find. Again, our success is all predicated on good weather. The fantastic course conditions always allow for many people wanting to play, if we can get the weather. Additional capital requests will also help the operation.

### *Recommendation:*

Staff recommends a motion of approval of this budget as presented.



## Noblesville Parks and Recreation Dept.

### 2020 Golf Budget 110-021

#### Summary

The overall Golf budget is an increase from 2019. The proposed budget for 2020 is \$1,340,222. The approved 2019 budget was \$1,015,593. Changes in each series are described below.

**100 Series Personal Services**-This series increased by \$112,000. It includes 4% increase in salary and associated benefits. We also added a full-time Maintenance Laborer and all associated benefits and taxes. We also increased our part-time rates for our staff to be more competitive and attract quality staff to work in the system.

**200 Series Supplies**-reduced this series by \$10,000 by cleaning up the supplies that we actually needed and removed some that we no longer use. The major savings are in the reduction of the landscape supplies and chemical supplies line.

**300 Series Other Services and Charges**-This series was the most impacted by this budget. Due to the change in the way we are paying our Director of Golf we had to account for it in the budget. Since July, and at the recommendation of the golf consultant, he now deposits all revenue into the City account and then we are invoiced weekly for his percentages that he is owed. We had to estimate that amount in the 390.100 line to account for payouts back to him per his contract. This is an increase of \$200k. The money is in our account, so this is a number on paper essentially but has to be allocated so we can pay it back out to him. We also realigned where we pay for the software license for Tee Snap and it is now included in this series and not out of promotion. Utilities were also updated to actual expenses. This series also includes lease purchase of golf course equipment including a Ventrac mower and deck, John Deere Pro Gator, 2 Club Car Carryalls, a Groundsmaster trim mower and a replacement truck.

**400 Series Capital Outlays**-There is no change in this series.

# Noblesville Park Board

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Wednesday, December 11, 2018

<b>Subject:</b>	Board to consider approval of Parks budget 110-022 and which is the Recreation budget for 2020.
<b>Applicant:</b>	NA
<b>Agenda Item:</b>	New Business 3
<b>Summary:</b>	Board to consider budget approval for 2019 for the Recreation Division for programs, events, camps, staff, and equipment.
<b>Recommendation:</b>	<b>Staff recommends approval of Parks budget for the Recreation division, 110-022, as presented.</b>
<b>Prepared by:</b>	Brandon Bennett, CPRP, Director Department of Parks and Recreation City of Noblesville bbennett@noblesville.in.us; 317-776-6350

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## ***Park Terms and Definitions:***

### ***Summary:***

The Park Staff presents the recreation budget for your approval. Attached is the summary of changes for each series. With the addition of the full time coordinator to manage Ivy Tech we are starting to see that pay off with more rentals and fantastic customer service. We are also in the process of replacing the Recreation Director, changed in title to Recreation Manager, at the beginning of the year to further our programs, events and services to the community.

### ***Background:***

The recreation operation continues to grow and off a variety of programs, camps and events for the public. The need for resources continues to grow with them, but so does the revenue. It is anticipated that this budget will operate in the black.

### ***Recommendation:***

Staff recommends a motion of approval of this budget as presented.

Noblesville Parks and Recreation Dept.

2020 Recreation Budget 110-022

Summary

The overall Recreation budget is a slight decrease from 2019. The proposed budget for 2020 is \$544,140. The approved 2019 budget was \$546,543. Changes in each series are described below.

**100 Series Personal Services**-Includes 4% increase in salary and associated benefits. We also added a full-time Recreation Coordinator of Facilities (approved by Park Board in July) to manage Ivy Tech and all of the events and programs in that space. We also increased our part-time rates for our staff to be more competitive and attract quality staff to work in the system including the all-important summer camp counselors.

**200 Series Supplies**-reduced this series by \$1500 by cleaning up the supplies that we actually needed and removed some that we no longer use.

**300 Series Other Services and Charges**-This series was reduced by \$46k. We looked at what we were actually paying our contractors, which we have to account for in the budget to pay them, even though the money comes in from fees and charges. We reduced that number down to what is actually being paid.

**400 Series Capital Outlays**-This series was reduced by \$12k as we removed the purchase of the Ice Cream machine and did not replace that number with anything else from a capital standpoint.



December 9, 2019

Mr. Brandon Bennett, Director  
Noblesville Parks and Recreation  
701 Cicero Road, Noblesville, Indiana 46060

**Finch Creek Park, Phase 01 | Contract Amendment 05A**

Brandon and Parks Board:

Thank you for the opportunity to provide this proposal. This brief contract amendment letter outlines additional services related to ongoing construction phase services that have been extended due to the substantial completion date moving. We greatly appreciate your consideration of these requests!

Previous additional service fees (Amendment 04a) for September through November have been expended. Per conversations with Mr. Bennet, we offer this amendment to cover anticipated time in December - January. The proposed time range below and associated fees are estimated based on approximately 2 days of work each month.

We are proposing these hourly, not-to-exceed fees, billed on a monthly basis, and will evaluate time spent with Parks and anticipated timelines for construction completion, in early to mid-January 2020. Thank you for your consideration of this request.

**Scope of Services/ Professional Fees**

- |  |             |
|--|-------------|
| 1. Add. Construction Phase Services, Context Design & Team, Dec. - Jan. 2020.<br>(hourly, not-to-exceed) | \$ 4,160.00 |
|--|-------------|

**Terms of Agreement**

Terms from the current "FCP Phase 01" contract between the Noblesville Park Board and Context shall remain in effect.

Respectfully,

A handwritten signature in black ink, appearing to read "Fred J. Prazneau".

Context, LLC  
Fred J. Prazneau, PLA, ASLA  
Partner

A handwritten signature in blue ink, appearing to read "Yvonne Dyck".

Authorized Representative  
Noblesville Parks and Recreation Board

12/11/19  
date